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| Questions from: Ken Cashin - Windstorm Mitigation, Inc. | |
| Question #1 | Page 15- It is stated that the contract or contracts awarded shall not exceed \$2,320,000.00. It is our understanding that the statute authorizes \$2,600,000.00 annually and that for the past 15 years that has been the amount of the contracts issued by the Tallahassee Community College. Please explain the change if, indeed there has been one |
| Answer #1 | Yes there has been a change at the college's discretion, and the new amount is \$2,520,000.00 |
| Question #2 | Page 17 states that the "proposer must provide a set of financial statements from the most recent completed fiscal year that has been reviewed by a certified public accountant." We have two inquiries about this requirement. First, a review by a CPA of financial statements is not just a compilation that the CPA has looked at or compiled. A review is a formal process that a CPA completes evaluating the financial statements of a company. Does the College require a formal review or simply a compilation of financial statements by a CPA? Second, if a formal review is required (as has been the case in the past); must it be for the 2016 calendar year. Reviews normally take 4-5 weeks to complete and given that it is early February it would be impossible to provide a review for 2016. We have completed our 2015 year-end CPA review and would like to know if that would be sufficient and meet the requirements of the RFP? |
| Answer #2 | Yes, a formal review for the year 2015 would be sufficient. |
| Question #3 | Page 22, 4- Professional Liability Insurance- In speaking with our insurance agent, we have been informed that Professional Liability insurance is not applicable to the disciplines needed for this project. The RFP states "...when applicable for services provided...". Please state whether it will or not be required. |
| Answer #3 | A statement from the insurance agency would satisfy the requirement. |
| Question #4 | Page 32- Under which Tab or Volume should the Proposal Summary Sheet be included? |
| Answer #4 | This should be the first entry of your proposal. |
| Question #5 | Page 25- Please describe what is meant by "... A detailed and complete schedule of charges...". The pricing requested is per home and should be all inclusive for all deliverables within the RFP. |
| Answer #5 | A detailed and complete proposed list of charges to support the cost per home. |
| Questions from: Tony Ettore - Disaster Strategies & Ideas Group, LLC | |
| Question #1 | What is the purpose of and the material to be covered at the homeowner's meetings, as required on page 17? |
| Answer #1 | In general, to educate and provide information to the homeowner to encourage signup and participation into the program at the same time addressing any homeowner concerns with the use of visual aid materials. |
| Question #2 | Must the Proposer's Program Manager and Operations Manager both be licensed mobile home installers? |
| Answer #2 | It is not required. |
| Question #3 | The RFP is somewhat unclear, so will you confirm that the Proposer is responsible for the cost of the materials involved in the tie downs? |
| Answer #3 | The Proposer is responsible for all costs (materials, labor, travel, permits, etc.) |
| Question #4 | Are any formal permits required for the work to be completed? |
| Answer #4 | Ref. Pg. #16 – 3 (c) . Permits are not usually required since it is a State Funded program but the requirements for every location/municipality should be confirmed. |
| Question #5 | Must the Proposer have a valid, current mobile home installer's license or may one of its subcontractors be the license holder? |
| Answer #5 | Ref. Pg. #16 - 3 (a) & Pg. #8 - 24 |
| Question #6 | Must the Proposer have been actively engaged in the mobile home industry for the last five years or may a subcontractor have such experience? |
| Answer #6 | Ref. Pg. #16 – 3 (b) & Pg. #8 - 24 |
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| | On page 25, Section B-3 please be advised that the contract will not pay for travel. Travel should be included in your cost per home. |
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