



January 19, 2010

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2009-2010 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments – TCC

Brett Dorr
Network Systems/Data Comm. Analyst
Information Technology
November 4, 2009

Lisa Powell
Staff Assistant II
Human Resources
November 30, 2009

Bobby Hinson
Purchasing Manager
Administrative Services
December 1, 2009

Curtis Watkins
Director of Budget & General Services
Administrative Services - Purchasing
December 9, 2009

Holly Lofland
Coord., Pharmacy Technician Program
Center for Workforce Development
November 10, 2009

Separations – TCC

Jean Alexis
Food Service Assistant
Florida Public Safety Institute
Dismissal – November 6, 2009

William "Bill" McCracken
Instructor
Science & Math
Ending Drop – December 31, 2009

Eloise Bradford
Learning Center Coord.
Academic Support
Ending Drop – December 31, 2009

Byron D. Meadows
Computer Specialist
Information Technology
Ending Drop – December 31, 2009

William L. "Bill" Campman
Vice President for Information Technology
Information Technology
Resigned – December 31, 2009

Marshall Miller
Instructor
Science & Math
Ending Drop – December 31, 2009

Gayle Fisher
Instructor
Academic Support
Ending Drop – December 31, 2009

Sabrina A. Parrish
Financial Aid Assistant
Financial Aid
Resigned – October 30, 2009

Irene Gilliam
Instructor
Academic Support
Ending Drop – December 31, 2009

Nancy Perrin
Instructor
Science & Math
Ending Drop – December 31, 2009

Peter Greaney
Instructor
Science & Math
Ending Drop – December 31, 2009

James Sherman
Dining Facilities Manager
Florida Public Safety Institute
Ending Drop – December 31, 2009

Ethel Guinyard
Instructor
Academic Support
Ending Drop – December 31, 2009

Lynda Hudson
Computer Programmer/Analyst
Information Technology
Ending Drop – December 31, 2009

Mary James
Financial Aid Technician
Financial Aid
Ending Drop – December 31, 2009

Cynthia Leiseca
Instructor
Health Care Professions
Ending Drop – December 31, 2009

Lynda Sims
Assistant Financial Aid Director
Financial Aid
Ending Drop – December 31, 2009

Dewey Streetman
Coord., Commercial Simulator
Center for Workforce Development
Ending Drop – December 31, 2009

Janet Thompson
Instructor
History & Social Science
Ending Drop – December 31, 2009

Mary Wolfgang
Community Contract Consultant
Adult & Continuing Education
Ending Drop – December 31, 2009

Original Appointments – Contracts & Grants Funding

Barbara Bewerse
Program Manager, Asthma Prevention &
Control
DOH
November 17, 2009

Suzanne Block
Birth Defects Program Epidemiologist
DOH/Public Health Medicine
December 7, 2009

Danielle Branciforte
Traffic Safety Program Coord.
DOT
January 4, 2010

Matthew Heimann
Human Services Program
Consultant/Recruitment & Retention
Coordinator
DOH
December 3, 2009

Leticia Hernandez
Public Health Statistics Manager
DOH
December 18, 2009

Donald Muccino
Chief Operating Officer
CCLA
November 9, 2009

Elizabeth Poppell
Fiscal Administrator
DOE/Independent Schools
November 2, 2009

Rory Reese
Program Consultant/Education & Prevention
Specialist
DOH/Public Health Dental
December 3, 2009

Tyrone Smith
21st Century Sit Coord.
Student Affairs
November 2, 2009

Robin Spillias
Lead Coord., Information & Publication
Services
DOE
November 30, 2009

Stephen Kalifeh
Chief Financial Officer
Volunteer Florida
December 10, 2009

Sharon Traxler
Traffic Safety Resources Prosecutor Program
Coord.
DOT
January 4, 2010

Dwight Kingsbury
Pedestrian and Bicycle Safety Planner
DOT - Law Enforcement Initiative
October 23, 2009

Dominique Waller
GEAR UP Coach
DOE
January 4, 2010

Contracts for Professional Services/Special Projects

Michelle R. Lopez
Program Specialist
DOE – McKay Scholarship Program
Resigned – December 7, 2009

Terrence Joyner
Academic Coordinator
DJJ
Resigned – December 31, 2009

Separations – Contracts & Grants Funding

Suzanne Harrell
Budget Assistant
Volunteer Florida
February 2, 2010 – January 31, 2015

Benny Ortega
Maintenance Technician II
Plant Operations
January 1, 2010 – December 31, 2014

Peter Johnston
Instructor
Academic Support
January 1, 2010 – December 31, 2014

Outside Employment

Clint Wells
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Cristy Lafferty
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Daniel Pena
Dance Event: Global Learning Event
History and Social Sciences
November 20, 2009

Devin Kinch
Set Designer: Deathtrap Production
Communications & Humanities
November 1, 2009 – November 30, 2009

Guillermo Gonzalez
Adult Education Instructor
Center for Workforce Development
October 13, 2009

Kristina Finch
Harp Recital: Global Learning Event
History & Social Sciences
October 19, 2009

Laura Kreps
HR Generalist
CCLA
Cashier, Wal-Mart

Holly Lofland
Coord., Pharmacy Technician
Center for Workforce Development
Volunteer, Tallahassee Memorial Hospital

Sheryl Sandvoss
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Tereasa Payne
Flute Recital: Global Learning Event
History and Social Sciences
October 19, 2009

Teresa Sparks Libby
CAN OPS Instructor
Center for Workforce Development
September 18, 2009 – November 11, 2009

Tracy Lermond
Assist with Sunshine Access Points
DOE - CLASP
July 1, 2009 – October 30, 2009