



April 26, 2011

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President  
**SUBJECT:** Architect Invoices

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### Item Description:

This item requests that the District Board of Trustees approve the architect invoices submitted for the month of March 2011.

### Overview:

The College is under contract with four architectural firms. The firm of Clemons Rutherford and Associates provided architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus through October, 2010. The firm of Barnett Fronczak Barlowe was selected to provide architectural and engineering services for the Main Campus and other Leon County sites, beginning November 2010. The firm of DAG Architects was selected to provide architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County sites, beginning November 2010. The firm of EMO Architects, Inc. provided services for the campus master plans for both the Main Campus and the Florida Public Safety Institute.

### Salient Facts:

Each month the architect firms listed above are required to submit their invoices for District Board of Trustees approval before they can be processed for payment.

### Past Actions:

The District Board of Trustees authorizes payment of the invoices as presented.

### Future Actions:

The District Board of Trustees will be presented with the most current invoices for approval.

### Funding/Financial Matters:

Funds for the Ghazvini Center for Healthcare Education were appropriated by the legislature in the 2006-07, 2007-08, 2008-09, 2009-10, and 2010-11 legislative sessions. Funds for the several minor projects (less than \$2,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Electrical Upgrades and the HVAC Upgrades were provided as part of the SBE Bonds. The individual projects are listed by architectural firm.

Clemons, Rutherford & Associates:

1. Ghazvini Center for Healthcare Education fee	\$1,357,777.13
Expenses to Date	\$1,249,155.07
Project Consultants Expenses to Date	\$ 257,310.16
Reimbursable Expenses to Date	\$ 8,623.99
2. Advanced Manufacturing Training Center fee	\$ 113,023.08
Expenses to Date	\$ 80,157.59
Project Consultants Expenses to Date	\$ 30,365.64
Reimbursable Expenses to Date	\$ 2,498.67
3. Electrical Infrastructure fee	\$ 68,645.50
Expenses to Date	\$ 51,484.13
4. Pat Thomas Blvd Site Lighting fee	\$ 22,700.00
Expenses to Date	\$ 17,025.00
5. Richardson Building Remodel Plan fee	\$ 10,620.00
Expenses to Date	\$ 10,620.00
6. Ghazvini Center Electronic Sign fee	\$ 5,225.00
Expenses to Date	\$ 5,225.00

DAG Architects:

1. FPSI Dining Hall/Kitchen Renovation fee	\$ 32,422.00
Expenses to Date	\$ 30,622.00
Project Consultants Expenses to Date	\$ 3,930.00
Reimbursable Expenses to Date	\$ 1,819.99
2. FPSI Chiller Replacement fee	\$ 19,839.00
Expenses to Date	\$ 14,880.00

Barnett Fronczak Barlowe Architects:

1. Main Campus HVAC Upgrades	\$ 104,147.00
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Architect invoices in the amount of \$47,260.54 are recommended for approval as indicated below:

CLEMONS RUTHERFORD & ASSOCIATES	\$32,380.54
DAG	\$14,880.00

**Staff Resource:**

Teresa Smith

**Recommended Action:**

Authorize payment of architectural invoices as presented.

**Invoice**



Clemons, Rutherford  
& Associates, Inc.

March 9, 2011

Project No: 05092.00

Invoice No: 0011968

TALLAHASSEE COMMUNITY COLLEGE  
TONY STALLWORTH  
444 APPELYARD DRIVE  
TALLAHASSEE, FL 32304-2895

Project 05092.00 TCC-GHAZVINI CENTER FOR HEALTHCARE ED  
P O NO 20092522  
Professional Services from February 1, 2011 to February 28, 2011

**Fee**

Estimated Construction Cost 21,552,018.00  
Fee Percentage 6.30  
Total Fee 1,357,777.13

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
SCHEMATIC DESIGN	15.00	203,666.57	100.00	203,666.57
DESIGN DEVELOPMENT	20.00	271,555.43	100.00	271,555.43
CONSTRUCTION DOC	40.00	543,110.85	100.00	543,110.85
BIDDING	5.00	67,888.86	100.00	67,888.86
CA	20.00	271,555.43	60.00	162,933.26

Total Earned 1,249,154.97  
Previous Fee Billing 1,221,999.43  
Current Fee Billing 27,155.54

**Total Fee 27,155.54**

**Total this Invoice \$27,155.54**

**Outstanding Invoices**

Number	Date	Balance
0011921	1/18/11	26,419.75
<b>Total</b>		<b>26,419.75</b>

**Billings to Date**

	Current	Prior	Total
Fee	27,155.54	1,221,999.43	1,249,154.97
Consultant	0.00	257,310.16	257,310.16
Expense	0.00	8,623.99	8,623.99
<b>Total</b>	<b>27,155.54</b>	<b>1,487,933.58</b>	<b>1,515,089.12</b>

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Architects • Planners • Interior Designers • Construction Managers

**Invoice**



Clemons, Rutherford  
& Associates, Inc.

March 9, 2011

Project No: 05092.01

Invoice No: 0011969

TALLAHASSEE COMMUNITY COLLEGE  
TONY STALLWORTH  
444 APLEYARD DRIVE  
TALLAHASSEE, FL 32304-2895

Project 05092.01 TCC GHAZVINI ELECTRONIC SIGN

*10th 001-1369*

Professional Services from February 1, 2011 to February 28, 2011

**Fee**

Total Fee	5,225.00		
Percent Complete	100.00	Total Earned	5,225.00
		Previous Fee Billing	0.00
		Current Fee Billing	5,225.00
		<b>Total Fee</b>	<b>5,225.00</b>
		<b>Total this Invoice</b>	<b>\$5,225.00</b>

**Billings to Date**

	Current	Prior	Total
Fee	5,225.00	0.00	5,225.00
<b>Total</b>	<b>5,225.00</b>	<b>0.00</b>	<b>5,225.00</b>

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Architects • Planners • Interior Designers • Construction Managers



DAG architects

AA-C000745

1223 airport road

destin, florida

32541

P 850.837.8152

F 850.654.4276

www.dagarchitects.com

# INVOICE

DATE	INVOICE #
3/25/2011	11011_0411

<b>BILL TO</b>
Tallahassee Community College Attn: Tony Stallworth 444 Appleyard Drive Tallahassee, FL 32304

<b>PROJECT DESCRIPTION</b>	<b>PO Number</b>
11011 FPSI Admin Bldg Chiller Replacemnt	2011 00002679

DESCRIPTION	Est Amt	Prior Amt	Prior %	Curr %	Total %	AMOUNT
Construction Documents	14,880.00			100.00%	100.00%	14,880.00
Bidding & Negotiation	992.00			0.00%	0.00%	0.00
Construction Administration	3,967.00			0.00%	0.00%	0.00

We appreciate your business. If you have any questions, please call Gail.	<b>Balance Due This Invoice</b>	\$14,880.00
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*This invoice total is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida. Please remit to the address above.*

<b>Project Total Balance Due</b>	\$14,880.00
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