



August 15, 2011

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Architect Invoices

Item Description:

This item requests that the Board approve the architect invoices submitted for the month of June 2011.

Overview:

The College is under contract with four architectural firms. The firm of Clemons Rutherford and Associates provides architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnette Fronczak Barlowe provides architectural and engineering services for the Main Campus and other Leon County sites, as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County sites, as of November 2010. The firm of EMO Architects, Inc. provides services related to the campus master plans for both the Main Campus and the Florida Public Safety Institute.

Salient Facts:

Each month the architect firms listed above are required to submit their invoices for Board of Trustee approval before they can be processed for payment.

Past Actions:

The Board authorizes payment of the invoices as presented.

Future Actions:

The Board will be presented with the most current invoices for approval.

Funding/Financial Matters:

Funds for the Ghazvini Center for Healthcare Education were appropriated by the legislature in the 2006-07, 2007-08, 2008-09, and 2009-10 legislative sessions. Funds for the several minor projects (less than \$2,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Electrical Upgrades and HVAC Upgrades were provided as part of the State Board of Education Bond proceeds. Funds for the Master Plans were available in the Capital Improvement fees.

The individual projects are listed by architectural firm.

Clemons, Rutherford & Associates:

1	Ghazvini Center for Healthcare Education fee	\$1,357,777.13
	Expenses to date	\$1,344,199.37
	Project Consultants to date	\$268,193.56
	Reimbursable Expenses to date	\$8,640.12
2	Electrical Infrastructure base fee	\$68,645.50
	Approved additional services (revised bid procedure)	\$6,896.70
	Revised project total	\$75,632.40
	Expenses to date	\$61,903.31
3	Pat Thomas Blvd. Lighting base fee	\$22,700.00
	Approved additional services (revised bid procedure)	\$4,966.77
	Revised project total	\$27,666.77
	Expenses to date	\$23,126.77
4	Ghazvini Center Additional Lab design fee	\$14,308.00
	Expenses to date	\$14,308.00

DAG Architects

1	FPSI Chiller Replacement fee	\$19,839.00
	Expenses to date	\$16,863.75
	Reimbursable Expenses to date	\$306.83

Barnette Fronczak Barlowe

1	Main Campus HVAC Upgrades fee	\$104,147.00
	Expenses to date	\$60,375.28

Architect invoices in the amount of \$80,696.45 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	\$50,802.12
b	DAG Architects	\$595.05
c	Barnette Fronczak Barlowe	\$29,299.28

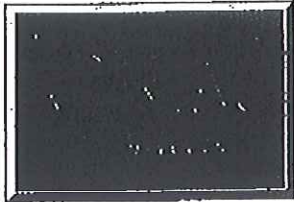
Staff Resource:

Teresa Smith

Recommended Action:

Authorize payment of architectural invoices as presented.

Invoice



Clemons, Rutherford
& Associates, Inc. July 7, 2011

Project No: 05092.00
Invoice No: 0012055

TALLAHASSEE COMMUNITY COLLEGE
TONY STALLWORTH
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 05092.00 TCC-GHAZVINI CENTER FOR HEALTHCARE
ED P O NO 20092522
Professional Services from June 1, 2011 to June 30, 2011

FEEES FOR CONSTRUCTION INSPECTION FOR THE MONTH OF JUNE AND APPROVAL OF CONSTRUCTION MANAGER'S MONTHLY PAY REQUEST; PREPARATION OF ARCHITECTURAL SUPPLEMENTAL INSTRUCTION FOR THE CONSTRUCTION MANAGER; RESPONSES TO REQUESTS FOR INFORMATION FROM THE CONTRACTORS; AND ATTENDANCE AT REGULAR CONSTRUCTION PROGRESS MEETINGS.

Current Fee Billing	13,577.77	
Total Fee		13,577.77

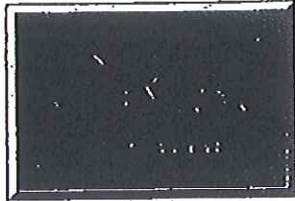
Consultants

CIVIL ENGINEERS, CONSULT
6/20/11 GEORGE & ASSOC.
CONSULTING
ENGINEERING,

Total Consultants

	5,814.00	
1.1 times	5,814.00	6,395.40
Total this Invoice		\$19,973.17

Invoice



Clemons, Rutherford
& Associates, Inc.

July 11, 2011

Project No: 10040.00

Invoice No: 0012056

TALLAHASSEE COMMUNITY COLLEGE
TONY STALLWORTH
444 APPEYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 10040.00 TCC ELECTRICAL INFRASTRUCTURE

P O NO 2010 00003372

Professional Services from November 1, 2010 to June 30, 2011

Fee

BIDDING PHASE: ASSIST AND PLACE ADVERTISEMENT, RESPOND TO REQUEST FOR INFORMATION, PREPARE ADDENDUM AND REVIEW BIDS.

Total Fee 3,432.28

Additional Fees

ADDITIONAL SERVICES PER 6,986.90
ATTACHMENTT

Total Additional Fees 6,986.90 6,986.90

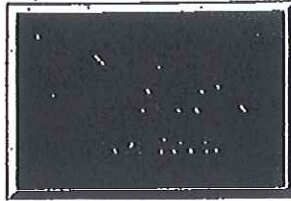
Total this Invoice \$10,419.18

Billings to Date

	Current	Prior	Total
Fee	3,432.28	51,484.13	54,916.41
Add-on	6,986.90	0.00	6,986.90
Total	10,419.18	51,484.13	61,903.31

~~Architects • Planners • Interior Designers • Construction Managers~~

Invoice



Clemons, Rutherford
& Associates, Inc. July 11, 2011

Project No: 10043.00
Invoice No: 0012057

TALLAHASSEE COMMUNITY COLLEGE
TONY STALLWORTH
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-
2895

Project 10043.00 TCC SITE LIGHTING
P O NO00003411

Professional Services from November 1, 2010 to June 30, 2011

Fee
Bidding phase: Assist and place advertisement, respond to request for information, prepare addendum,
Review bids.

Total Fee 1,135.00

Additional Fees

ADDITIONAL SERVICES	4,966.77	
Total Additional Fees	4,966.77	4,966.77

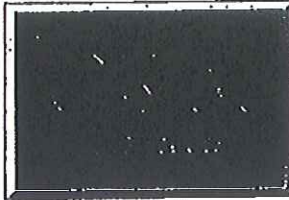
Total this Invoice \$6,101.77

Billings to Date

	Current	Prior	Total
Fee	1,135.00	17,025.00	18,160.00
Add-on	4,966.77	0.00	4,966.77
Total	6,101.77	17,025.00	23,126.77

Architects • Planners • Interior Designers • Construction Managers

Invoice



Clemons, Rutherford & Associates, Inc. July 11, 2011

Project No: 05092.02
Invoice No: 0012058

TALLAHASSEE COMMUNITY COLLEGE
TONY STALLWORTH
444 APPELYARD DRIVE
TALLAHASSEE, FL 32304-2895

Project 05092.02 TCC GHAZVINI FUTURE LABS
P O 2011 0001316

PROVIDE ARCHITECTURAL DESIGN SERVICES TO DEVELOP CONSTRUCTION DOCUMENTS FOR THE ADDITIONAL LABS AT THE GHAZVINI CENTER FOR HEALTHCARE EDUCATION.

Professional Services from April 1, 2011 to June 30, 2011

Fee

Total Fee 14,308.00

Total Earned	14,308.00
Previous Fee Billing	0.00
Current Fee Billing	14,308.00
Total Fee	14,308.00
Total this Invoice	\$14,308.00

Billings to Date

	Current	Prior	Total
Fee	14,308.00	0.00	14,308.00
Total	14,308.00	0.00	14,308.00

Architects • Planners • Interior Designers • Construction Managers



DAG architects
 AA-C000745
 1223 airport road
 Destin, Florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
7/22/2011	11011_0811

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
11011 FPSI Admin Bldg Chiller Replacemnt	2011 00002679

Description	Qty	Rate	Amount
Construction Administration Services for the Administration Building Chiller Replacement including submittal review, site meeting, field notes, correspondence, and communications.		595.05	595.05
Total for Month of July			595.05

We appreciate your business. If you have any questions, please call Gall. <i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i>	Due This Invoice	\$595.05
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225 SOUTH ADAHS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 274-6301
FAX 850 561-6978

■ INVOICE

21 July 2011 (*Revised 4 August 2011*)
Invoice #5784.03
BFBA #11051

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - HVAC Upgrades
Purchase Order No.: 2011 00002056
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 30 JUNE 2011

Building #2:

Mechanical design services for replacing multi-zone Air Handler Unit with new Variable Air Volume. Electrical design services for new controls system to connect with Campus Control System. Design of minor ductwork associated with connecting to the replaced devices described above. Architectural design services for annotating required construction efforts affected ceiling, roof and wall assemblies associated with the above described work.

Building #12:

Mechanical design services for replacing existing single zone Air Handler Unit's with new single zone Air Handler Unit's; Design of outside air systems to comply with current codes and needs of ventilation system. Design of minor ductwork associated with connecting to the replaced devices described above. Architectural design services for annotating required construction efforts relating to the affected ceiling, roof, and wall assemblies associated with the above described work.

TOTAL AMOUNT DUE = \$ 29,299.28

BARNETT FRONCZAK BARLOWE ARCHITECTS

RICHARD R. BARNETT, AIA

RRB:ag