




January 18, 2011

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2010-2011 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments - TCC

Brian Michalowski
Testing Specialist
Testing Center/Disability Support
January 3, 2011

Bryon Overton
Computer Programmer/Analyst
Information Technology
December 1, 2010

Linda Okun
Testing Specialist
Testing Center/Disability Support
January 3, 2011

Eric Shannon
Senior Accountant
Business Office
January 3, 2011

Separations - TCC

Amber Brock
Library Services Supervisor
Library Services
Resignation
December 3, 2010

Mary Kendrick
Campus Police Officer
Campus Police
Resignation
October 31, 2010

Original Appointments - Contracts & Grants Funding

Juanita Chalmers
Occupational Epidemiologist
DOH
December 6, 2010

Chene' Olgar
Postsecondary Assessment Coordinator
DOE - Educational Assessment
November 15, 2010

Julie McEachin
Reading Coordinator
DOE – Race to The Top
December 1, 2010

Philicia Rich
Reading Coordinator
DOE – Race to The Top
December 1, 2010

Separations - Contracts & Grants Funding

Nouri Ameli
Adult Education Specialist
Workforce Development
Dismissal
December 1, 2010

Catherine Lytle
Recruitment & Retention Coordinator
DOH
Resignation
November 5, 2010

Gayle Keller
Database Administrator
CCLA
Resignation
November 16, 2010

Drop Retiree Participants - All Employees

Steve Abcarian
Instructor
Technical/Professional Programs
December 1, 2010 - November 30, 2015

Cherry Faulk
Academy Liaison
DJJ
January 1, 2011 – December 31, 2015

Marge Banocy-Payne
Dean
Communications & Humanities
February 1, 2011 – January 31, 2016

Peter Kerwin
Professor
Science & Math
January 1, 2011 – December 31, 2015

Don Chambers
Receiving Clerk
General Services
November 1, 2010 - October 31, 2015

Barbara Sloan
President
President's Office
December 1, 2010 - November 30, 2015

John Norris
Director, Plant Operations
Plant Operations
November 1, 2010 - October 31, 2015

Joan Stallworth
Counseling Specialist
Enrollment Services
January 1, 2011 - December 31, 2015

Contracts for Professional Services/Special Projects

James Pate
Consulting Services
Workforce Development - Knight Foundation
July 1, 2010 - June 30, 2011

Outside Employment

Daniel James
Counseling Specialist
Enrollment Services/Student Affairs
Tallahassee Power Wash
Pressure Washing

Renae Tolson
Director, Human Resources
Human Resources
Personal Consulting Business
Human Resource Consulting

Gregg Smith
Leaning Commons Specialist
Academic Support Programs
Self-Employed
Tutoring