



May 16, 2011

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2010-2011 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments - TCC

Scott Balog
Chief of Staff
President's Office
May 31, 2011

George "Trey" Kimbrel
Maintenance Technician II
Plant Operations
May 2, 2011

Alicia Casey
Communications Skills Specialist
Academic Support
May 9, 2011

James Rivenburg
Maintenance Technician II
Plant Operations
May 2, 2011

Tina Galanti
Staff Assistant I
Academic Support Programs
April 27, 2011

Lindsey Smitherman-Brown
Volunteer & Peer Support Coordinator
Student Affairs/CL/Office of Student Volunteerism
April 1, 2011

Separations - TCC

Mary Louise Ellis
Professor
History & Social Science
Retired
May 3, 2011

John Rittwage
Research Analyst
Information Technology
Resigned
April 15, 2011

Original Appointments - Contracts & Grants Funding

Tamika Bass
Accountant
DOE/Comptroller/RTTT
May 2, 2011

Jamie Forrest
Asthma Prevention & Ctrl Prgm Epidemiologist
DOH
April 14, 2011

Annamarie Cairo-Tijerino
Spanish Content Specialist
DOE/Accountability, Research & Measurement
May 24, 2011

Annie Rosier
Prgm Specialist IV, RTTT Fiscal Manager
DOE/RTTT
April 14, 2011

Jhenai Chandler
Mentor Coordinator
CROP
May 2, 2011

Suzanne Stephens
Accountant
DOE/Comptroller/RTTT
April 13, 2011

Julian "Randall" Cooper
Grant Manager
DOE/CFO/RTT
April 1, 2011

Separations - Contracts & Grants Funding

Heather McKenzie
Project Manager
DOE/RTTT
Resigned
April 22, 2011

Carol Perkins
Administrative Assistant
DOE
Dismissal
April 1, 2011

Drop Retiree Participants - All Employees

Margaret Cooksey
Professor
Technology & Professional Programs
May 1, 2011 - April 30, 2016

Shauna Smith
Professor
Communications & Humanities
May 1, 2011 - April 30, 2016

Martha Gioelli
Mathematics Specialist
DOE-DAP
March 1, 2011 - February 28, 2016

Linda Volo
Teacher Aid
DOC - Special Education
May 1, 2011 - May 31, 2016

Outside Employment

Lindsey Smitherman-Brown
Volunteer Coordinator
Campus Life
Florida State University
Graduate Teaching Assistantship

Holly Lofland
Pharmacy Technician Coordinator
Center for Workforce Development
Walgreens
Pharmacy Technician

Contracts for Professional Services/Special Projects

Dan Allen
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Greg Lauer
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Andrew Bohn
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Brad Martin
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Zachary Cramer
Theater Productions Sound Assistant
Communications & Humanities
April 4, 2011 – April 16, 2011

Matt Reidinger
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

William Daniels
Musician for Chicago theater production
Communications & Humanities
March 29, 2011 – April 16, 2011

Luis Rivera
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Ashley Hagadorn
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Rudy Westerman
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011

Shannon Hurst
Musician for Chicago theater production
Communications & Humanities
April 1, 2011 – April 16, 2011