




January 17, 2012

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Approved Grants and Contracts - TCC as Fiscal Agent

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### Item Description

The President has previously approved this item per TCC policy 6Hx27:03-04, as amended.

### Overview and Background

#### I. Receipt, Amendment, Extension of Resources

##### Florida's Foundation

TCC will continue to serve as fiscal agent for fiscal year 2011-2012 for Florida's Foundation to provided contracted personnel to carry out the mission of Florida's Foundation. The amount of the contract is \$155,292, with an indirect cost rate of 8%. The funding period is 7/1/2011 through 6/30/2012.

#### II. Commitments, Expenditures, Contracts for Services

##### FDOE Family Café – The Family Café Inc.

TCC will require contractual services with The Family Café Inc. to host the Family Café Annual Conference. The contract amount is \$142,875, with an indirect cost rate of 5%. The contract period is from 11/1/2011 through 10/31/2012.

### Past Actions by the Board

The Board approved the acceptance of the award for the Florida Department of Education - Family Café in September 2011. The contract listed above is authorized under that funding source.

### Funding/Financial Implications

The above project will be established in Fund 6, Agency Account. The indirect earned from this award will be \$11,503.

### Staff Resource

Teresa Smith

**Recommended Action**  
Information Only