




January 17, 2012

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP.,
11-30-11.

Item Description

Request for approval to pay the Board's attorney.

Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year two (2) of the contract at the September 19, 2011 Board meeting which shall be effective until October 2012. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$ 13,333.33.

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of invoices as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

P.O. BOX 12800
TALLAHASSEE, FL 32317
TAX ID #59-3621660

December 7, 2011

Jerry Schilling
Assistant Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice# 10315 WRM
Our file# T00007 02276
Billing through 11/30/2011

Tallahassee Community College (General)
P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

10/28/2011	WRM	Telephone conferences (3) with J. Schilling re: RFP windstorm mitigation opening and public record request (.5); Receipt and review of e-mail from G. Wells re: CM Ghazvini agreement (.1); E-mail to G. Wells re: CM Ghazvini agreement (.1); Receipt and review of e-mail from T. Smith re: G. Crawford complaint (.1); Receipt and review of e-mails (3) from J. Schilling re: G. Crawford complaint (.3); E-mails (2) to J. Schilling re: G. Crawford complaint (.2); Receipt and review of e-mail from T. Smith re: CM Ghazvini agreement (.1); Analysis: proposal review committee - open to public per Sunshine Law (1.2); E-mail to J. Schilling re: windstorm mitigation opening/evaluation meeting - public (.1); Telephone conference with R. Tolson re: employee FMLA leave use (.1); Continued analysis: Ghazvini project - electrical bond (.4); Review questions/document request per windstorm mitigation program (.2); E-mail to J. Schilling re: questions/document request re: windstorm mitigation program (.1); Analysis - use of FMLA leave - moonlighting (1.7); Receipt and review of e-mails (2) from J. Schilling re:	8.00 hrs.
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Sunshine law and contract negotiations (.2);
Review and analysis of 2011 statute re:
Sunshine law and contract negotiations (.3);
Telephone conference with J. Schilling re:
Sunshine law and contract negotiations (.1);
Conference with R. Tolson, A. Nien (phone)
re: employee FMLA leave use (.4);
Conference with R. Tolson re: employee issues
(.2); Conference with B. Sloan, K. Stewart,
others re: outside employment (.8); Conference
with D. Wildes, T. Smith, J. Schilling re:
Ghazvini contract issue (.4); Conference with
T. Smith, J. Schilling re: G. Crawford
complaint (.4);

10/31/2011	WRM	Receipt and review of e-mail from F. Messersmith re: employee action (.1); Receipt and review of e-mail from G. Wells re: Tombras Group agreements (.1); Review and analysis of Tombras Group agreements (.2); E-mail to G. Wells re: Tombras Group agreements (.1); Receipt and review of e-mail from G. Wells re: Tampa Bay Rays agreement (.1); Receipt and review of Tampa Bay Rays agreement (.2); E-mail to G. Wells re: Tampa Bay Rays agreement (.1); Telephone conference with T. Smith re: audit firm (.1); Receipt and review of e-mail from R. Frazier re: WorkForce Plus Youth Build contract (.1); Review and analysis of WorkForce Plus Youth Build contract (.9); Telephone conferences (2) with R. Frazier re: WorkForce Plus Youth Build contract (.3); Review documents in support of plaintiff's motion to amend in Network v. TCC Foundation (.2); Analysis - strategy - oppositions to plaintiff's claim in Network Family Security matter (.9); Receipt and review of e-mail from J. Schilling re: request for information windstorm mitigation program (.1); Telephone conference with R. Buchanan re: Network Security case (.2); Receipt and review of e-mails (3) from R. Buchanan re: Network Security case (.3);	4.70 hrs.
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Review draft responses to questions re: windstorm program (.3); E-mail to J. Schilling re; response to windstorm request for information (.1); Telephone conferences (3) with J. Schilling re: response to windstrom RFP questions (.3);

11/01/2011	WRM	<p>Review legal service vendor invoice (.1); E-mail to T. Smith re: legal service vendor invoice (.1); Receipt and review of e-mail from R. Frazier re: Workforce Plus YouthBuild contract (.1); Review court procedure - hearing attendance by phone - plaintiff's counsel in Network Security case (.2); Analysis - summary judgment motion in Network case (1.9); E-mail to M. Turnbull re: Network case (.1); Receipt and review of e-mails (2) from T. Smith re: meeting with outside auditor (.2); E-mail to T. Smith re: meeting with outside auditor (.1); Telephone conference with J. Schilling re: G. Crawford lawsuit (.1); E-mail to R. Johnston re: G. Crawford lawsuit (.1); E-mails (2) to L. Kling re: G. Crawford lawsuit (.2); Receipt and review of e-mail from L. Kling re: G. Crawford lawsuit (.1); E-mail to B. Law re: G. Crawford lawsuit (.1); Receipt and review of e-mail from M. Hansard re: meeting with outside auditor (.1); Receipt and review of e-mail from J. Schilling re: G. Crawford lawsuit (.1); Receipt and review of e-mail from B. Law re: G. Crawford lawsuit (.1); Receipt and review of e-mail from R. Johnston re: Network case (.1); Receipt and review of e-mail from J. Schilling re: additional windstorm RFP inquiries (.1); Telephone conference with J. Schilling re: additional windstorm RFP inquires (.2); Dictation and preparation of monthly Litigation Report (.3);</p>	4.40 hrs.
11/02/2011	WRM	<p>Receipt and review of e-mail from R. Johnston re: G. Crawford lawsuit (.1); E-mail to R. Johnston re: G. Crawford lawsuit (.1); E-mail to L. Smith re: G. Crawford lawsuit (.1);</p>	1.80 hrs.

Telephone conference with L. Smith re: G. Crawford lawsuit (.4); Telephone conference with R. Tolson re: G. Crawford lawsuit (.1) ra; Receipt and review of e-mail from A. Bryant re: health insurance, former employee (.1); Review and analysis of case law re: mistake, mutual assent, privity of contract re: Network Security litigation (.9);

11/03/2011	WRM	<p>Receipt and review of e-mail from J. Schilling re: former employee health insurance (.1); Receipt and review of e-mails (3) from T. Smith re: vendor engagement letter (.3); Telephone conference with J. Schilling re: former employee health insurance, vendor engagement (.2); E-mail to A. Bryant re: former employee health insurance (.1); Review and analysis of outside vendor engagement letter (.5); E-mail to T. Smith re: draft vendor engagement letter (.1); Telephone conference with J. Schilling re: G. Crawford lawsuit (.1); Telephone conferences (2) with W. Rabon re: employee activities (.2); Receipt and review of e-mail from M. Hansard re: engagement letter (.1);</p>	1.70 hrs.
11/04/2011	WRM	<p>Telephone conference with T. Smith re: decision on windstorm contract (.1); Receipt and review of e-mail from D. Ashburn re: windstorm contract bid protest (.1); Receipt and review of e-mail from J. Schilling re: windstorm RFP questions (.1); Receipt and review of e-mails (2) from A. Maxwell re: windstorm RFP questions (.2); Receipt, review and analysis of correspondence from D. Ashburn re: windstorm contract public record request (.1); Receipt and review of e-mail from D. Ashburn re: windstorm contract public record request (.1); Analysis: bid protest, continuation of award process (.4); E-mails (3) to T. Smith re: bid protest, contract award process (.3); Telephone conference with W. Rabon re: employee activity (.1); Receipt, review and analysis of correspondence from D.</p>	4.10 hrs.

Ashburn re: windstorm contract bid protest (.1); Receipt and review of e-mails (2) from T. Smith re: bid protest (.1); Conference with T. Smith re: contract award bid protest (.5); Telephone conference with R. Tolson re: employee activity (.1); Conference with D. Hendry, W. Rabon re: employee activity (1.0); Conference with T. Smith re: employee activity (.3); E-mail to R. Tolson re: employee complaint (.1); Receipt and review of e-mails (2) from D. Wildes re: 2 North Adams (.2); E-mail to D. Wildes re: 2 North Adams (.1); Receipt and review of e-mail from R. Johnston re: 2 North Adams (.1);

11/07/2011	BJL	Review and analysis of public records laws in Pennsylvania for request for employee records;	1.60 hrs.
11/07/2011	WRM	Receipt and review of e-mail from M. Turnbull re: Family Security v. TCC (.1); Receipt and review of e-mail from J. Schilling re: public record request - Windstorm RFP (.1); Receipt and review of e-mail from T. Smith re: 2 North Adams (.1); Review and analysis of RFP public record request and proposed response (.2); E-mail to J. Schilling re: response to public records request (.1); Receipt and review of e-mail from B. Hinson re: windstorm contract bid protest (.1); E-mail to M. Hansard re: Family Security v. TCC (.1); Receipt and review of e-mail from J. Murdaugh re: employee activities (.1); E-mail to J. Murdaugh re: employee activities (.1); Telephone conference with R. Tolson re: employee activities, employee resignation (.2); Telephone conference with R. Tolson re: employee benefit (.1); Conference with T. Smith, E. Eunice, others re: FPSI business properties (2.0); Telephone conferences (2) with R. Tolson re: employee benefit (.2); Receipt and review of e-mail from R. Tolson re: employee benefit (.1); Receipt and review of e-mail from S. Hall re: public record request response (.1);	3.70 hrs.

11/08/2011	WRM	E-mail to F. Lowe re: pension plan question (.1); Telephone conferences (3) with F. Lowe re: pension plan question (.3); Telephone conference with R. Tolson re: pension plan question (.1); Telephone conference with J. Chaires-Lacy re: pension plan question (.1); Conference with J. Murdaugh, others re: employee activities (.8); Telephone conference with E. Eunice re; employee action (.1); Telephone conferences (2) with R. Tolson re: employee activities (.2); Review and analysis of public records - another state, access (.9); Telephone conference with E. Eunice re: employee action (.2); Receipt, review and analysis of correspondence from E. Steinmeyer re: Windstorm RFP bid protest (.1); E-mail to T. Smith re: Windstorm RFP bid protest (.1);	3.00 hrs.
11/09/2011	WRM	Receipt and review of e-mail from J. Schilling re: Windstorm RFP public records request (.1); Receipt and review of e-mail from T. Smith re: Windstorm RFP public records request (.1); Telephone conferences (3) with J. Schilling re: Windstorm RFP public record request (.4); E-mail to J. Schilling re: Windstorm RFP public record request (.1); Analysis: law and rules pertaining to bid protest re: Windstorm RFP (1.5); Telephone conferences (2) with E. Steinmeyer re: Windstorm RFP public record request (.3); Receipt and review of e-mails (2) from T. Smith re: vendor engagement letter (.2); Review and analysis of proposed vendor engagement letter (.2); E-mail to T. Smith re: engagement letter (.1); Telephone conference with J. Murdaugh re: Windstorm RFP/bids (.2); Telephone conference with T. Smith re: Windstorm RFP/bids (.1); Telephone conference with J. Schilling re: Windstorm RFP/bids (.1); Conference with J. Murdaugh (phone) T. Smith, J. Schilling re: Windstorm RFP bid protest (.8); Conference with T. Smith, J. Schilling re: construction project bond (.2); E-mail to D. Ashburn re: Windstorm	4.60 hrs.

RFP bid protest (.1); E-mail to E. Steinmeyer re: Windstorm RFP (.1);

11/10/2011	WRM	<p>Telephone conference with L. Killinger re: Windstorm contract (.2); Telephone conference with J. Schilling re: Windstorm contract (.2); Telephone conference with E. Steinmeyer re: Windstorm contract (.2); Telephone conference with T. Smith re: contract bond question (.2); Receipt and review of e-mail from D. Wildes re: Brogan noise issue (.1); Receipt and review of e-mail from T. Smith re: Brogan noise issue (.1); E-mail to T. Smith re: Brogan noise issue (.1); Receipt and review of e-mail from T. Smith re: outside vendor agreement (.1); E-mail to T. Smith re: Brogan noise complaint (.1);</p>	1.30 hrs.
11/14/2011	WRM	<p>Receipt and review of e-mail from T. Smith re: windstorm contract (.1); Receipt and review of e-mails (2) from T. Smith re: Brogan noise (.2); Telephone conference with T. Smith re: windstorm contract (.1); E-mail to E. Steinmeyer re: windstorm contract (.1); Receipt and review of e-mail from G. Wells re: meeting with T. Smith (.1); E-mail to T. Smith re: Brogan noise (.1); Receipt and review of e-mail from E. Steinmeyer re: windstorm contract (.1); Receipt and review of e-mail from T. Folsom re: C&C performance contract (.1); Receipt and review of C&C performance contract (.1); E-mail to T. Folsom re: C&C performance contract (.1); Telephone conferences (4) with E. Steinmeyer re: windstorm contract (.4); Telephone conferences (3) with J. Schilling re: windstorm contract (.5); Telephone conference with B. Hinson re: windstorm contract bid protest (.1); Telephone conference with T. Smith re: windstorm bid protest, employee grievance, employee activities (.4); Receipt and review of e-mail from J. Schilling re: windstorm bid protest (.1); Review documents re: windstorm bid protest (.3); Begin analysis of windstorm</p>	4.20 hrs.

bid protest (1.2); E-mail to T. Smith re:
windstorm bid protest (.1);

11/15/2011	WRM	<p>Receipt and review of e-mail from T. Smith re: bid protest (.1); E-mail to T. Smith re: bid protest (.1); Preparation for meeting re: bid protest (.4); Receipt and review of e-mail from D. Wildes re: construction bond (with attachment) (.2); Conference with T. Smith, J. Schilling, others re: bid protest, other matters (2.1); Receipt and review of e-mail from M. Turner re: resolution of H.E. v. TCC (.1); Receipt and review of e-mail from B. Hinson re: bid protest (.1); E-mail to D. Ashburn, others re: bid protest meeting (.2); E-mail to J. Schilling re: bid protest meeting (.1); Receipt and review of e-mails (2) from B. Ellison re: resolution of H.E. v. TCC (.2); Receipt and review of e-mails (2) from D. Standish re: H.E. v. TCC resolution (.2); E-mail to T. Smith re: Brogan noise, information request (.1); Telephone conference with E. Steinmeyer re: bid protest meeting (.1); E-mail to T. Smith re: bid protest meeting (.1); Telephone conference with T. Smith re: Brogan noise, bid protest meeting (.2); Telephone conference with J. Schilling re: bid protest document (.1); Receipt and review of e-mails (2) from D. Ashburn re: bid protest meeting (.2); E-mail to D. Ashburn re: bid protest meeting (.1); Receipt and review of e-mail from M. Turner re: interrogatories to plaintiff in M.U. v. TCC (.1); Receipt and review of e-mail from B. Hinson re: bid protest (.1);</p>	4.90 hrs.
11/16/2011	WRM	<p>Receipt and review of e-mails (3) from T. Smith re; employee grievance (.3); E-mails (2) to T. Smith re: employee grievance (.2); Review TCC discipline policy re: employee grievance (.1); Review TCC Board Meeting agenda for 11/21/11 (.5); Receipt and review of e-mail from B. Bierbaum re: former FPSI student (.2); E-mail to B. Bierbaum re: former FPSI student (.1); Receipt and review of</p>	3.70 hrs.

e-mails (2) from D. Wildes re: Ghazvini project bond (.1); Receipt and review of e-mail from T. Smith re: Ghazvini project bond (.1); Telephone conference with T. Smith re: employee grievance (.2); Telephone conference with B. Sloan re: FMLA question (.1); Conference with T. Smith, J. Chaires-Lacey re: employee grievance, campus incidents, employee action (1.8);

11/17/2011	WRM	<p>Receipt and review of e-mail from T. Smith re: Brogan noise (.1); Telephone conferences (2) with F. Brown re: FMLA leave (.3); E-mail to J. Chaires-Lacey re: campus incidents (.1); Review Brogan's noise documents (.2); Receipt and review of e-mails (3) from J. Chaires-Lacey re: campus incidents (.3); Telephone conference with W. Rabon re: campus incident (.1); E-mails (2) to M. Hansard re: review and TCC Housing records (.2); Receipt and review of e-mail from T. Smith re: bid protest (.1); Receipt and review of e-mail from A. Maxwell re: windstorm public record request (.1); Review documentation re: employee action (.3); Receipt and review of e-mail from T. Smith re: employee action (.1); E-mail to T. Smith re: employee action (.1); Receipt and review of e-mail from S. Jefferson re: CIS/TCC Agreement (.1); Conference with B. Sloan, T. Smith, others re: employee action (1.5); Receipt and review of e-mail from M. Hansard re: review and TCC Housing (.1); Prepare public record requests - out-of-state (.5); E-mails (2) to W. Rabon re: public record request (.2); Receipt and review of e-mail from D. Hendry re: public record request (.1);</p>	4.50 hrs.
11/18/2011	BJL	<p>Review and analysis of correspondence from D. Hendry re: employee activities;</p>	0.20 hrs.
11/18/2011	WRM	<p>Receipt and review of e-mail from T. Smith regarding employee grievance (.1); Receipt and review of e-mails (3) from T. Smith</p>	1.60 hrs.

regarding activities (.3); Receipt and review of e-mails (2) from K. Stewart regarding employee activities (.2); Receipt and review of e-mail from A. Maxwell regarding questions concerning windstorm program (.1); Receipt and review of e-mail from J. Schilling regarding questions concerning windstorm program (.1); E-mail to J. Schilling regarding question concerning windstorm program (.1); Receipt and review of e-mail from D. Hendry regarding employee activities (.1); Receipt and review of e-mail from G. Wells regarding employee grievance (.1); E-mail to G. Wells regarding employee grievance (.1); Review TCC policies regarding employee activities (.3); E-mail to T. Smith regarding employee activities (.1);

11/21/2011	WRM	<p>Telephone conference with R. Tolson re: employee activities/action (.1); Receipt and review of e-mail from K. Stewart re: employee activities/action (.1); E-mail to S. Jefferson re: CIS/TCC agreement (.1); E-mail to B. Sloan re: employee activities/action (.1); Conference with T. Smith, R. Tolson re: employee activities/action (1.0); Attend bid protest meeting (.5); Conference with T. Smith, J. Schilling, B. Hinson re: bid protest (.5); Conference with J. Schilling re: banking services RFP (.3); Conference with J. Schilling re: inquiry re: windstorm contract (.2); Review and analysis of 2 items on Board Agenda (.2); Conference with B. Sloan, R. Tolson re: employee activities/action (.3); Attend Board Workshop, Business Meeting (2.7); Conference with T. Smith, B. Sloan, others re: employee activities/action (.2); Receipt and review of e-mail from K. Stewart re: employee activities/action (.1); Receipt and review of e-mail from S. Jefferson re: CIS/TCC agreement (.1); Receipt and review of e-mail from J. Chaires-Long re: employee action meeting (.1); Receipt and review of e-mail</p>	7.80 hrs.
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from T. Smith re: bid protest (.1); Receipt and review of e-mails (2) from J. Schilling re: RFP inquiry (.2); Receipt and review of e-mails (3) from B. Sloan re: employee action (.3); Receipt and review of e-mail from R. Tolson re: employee action (.1); Receipt and review of e-mail from D. Hendry re: employee action (.1); Analysis: employee activities/action (.3); Receipt and review of e-mail from S. Hall re: contract inquiry (.1);

11/22/2011	WRM	<p>Telephone conference with R. Tolson re: employee action (.1); Receipt and review of questions for employee re: employee activities (.1); E-mail to D. Hendry re: employee activities, questions (.1); Receipt and review of e-mail from M. Hansard re: final dissolution of TCC Housing Inc. (.1); Revise response to formal bid protest (.3); E-mail to T. Smith, others re: response to formal bid protest (.1); Revise public record request for employee records (.3); Conference with R. Tolson, D. Hendry, L. McBride re: employee action (1.1); Receipt and review of e-mail from J. Schilling re: CIS/TCC agreement (.1); Receipt and review of e-mail from B. Hinson re: bid protest letter (.1); Review revised bid protest letter (.1); E-mail to B. Hinson re: bid protest letter (.1); Receipt and review of e-mails (2) from B. Sloan re: TCC Housing, Inc. (.2); Telephone conference with J. Schilling re: interventino in bid protest (.1); E-mail to B. Sloan re: TCC Housing, Inc. (.1); Review 2010/2011 audit reports for TCC Housing, Inc. (.3); Receipt and review of e-mail from R. Johnston re: TCC Housing, Inc. (.1);</p>	3.40 hrs.
11/23/2011	WRM	<p>Receipt and review of e-mail from R. Johnston re: TCC Housing, Inc. (.1); Receipt and review of e-mail from M.I. re: former FPSI student (.1); Receipt and review of e-mails (2) from B. Sloan re: TCC Housing, Inc. (.2); E-mail to B. Sloan re: TCC Housing, Inc. (.1); Receipt and review of e-mail from T. Smith re: TCC</p>	0.90 hrs.

Housing, Inc. (.1); Receipt and review of e-mail from A. Martik re: public records request (.1); E-mail to A. Martik re: public records request (.1); E-mail to D. Hendry, others re: public record request (.1);

11/28/2011	WRM	Receipt and review of e-mails (5) from T. Smith re: bid protest (.5); E-mails (3) to T. Smith re: bid protest (.3); Receipt and review of e-mails (2) from B. Hinson re: bid protest (.2); Receipt and review of e-mail from J. Schilling re: bid protest (.1); Receipt and review of e-mails (2) from E. Sirman re: bid protest (.2); Receipt and review of e-mails (2) from B. Sloan re: TCC Housing, Inc. (.2); Receipt and review of e-mail from J. Chaires-Lacey re: employee dismissal (.1); Receipt and review of e-mails (3) from B. Sloan re: employee dismissal (.3); Receipt and review of e-mails (2) from K. Stewart re: employee dismissal (.2); E-mail to B. Sloan re: TCC Housing, Inc. (.1); Review petition to intervene re: bid protest (.2); Receipt and review of e-mail from J. Schilling re: Banking Services RFP (.1); Review Florida Administrative Code re: petition, hearing in bid protest, review Florida Statutes (1.7); E-mail to E. Sirman re: bid protest (.1); Telephone conference with B. Lesko re: TCC Housing, Inc. (.1); Telephone conference with D. Ashburn re: bid protest (.2); Review file documents re: TCC Housing, Inc. (1.0); Conference with T. Smith re: bid protest (.3); Receipt and review of e-mails (2) from B. Hinson re: amended bid protest (.2); E-mail to B. Hinson re: amended bid protest (.1); Telephone conference with B. Gill re: SACS Report (.1); E-mails (2) to B. Gill re: SACS Report (.2); Review documents re: SACS Report (.2); Receipt and review of e-mail from B. Gill re: SACS report (.1); Receipt and review of amended Formal Bid Protest (.3); Receipt and review of e-mail from T. Smith re:	9.80 hrs.
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new lease (.1); E-mails (2) to T. Smith re: Amended Bid Protest (.2); Receipt and review of e-mail from D. Ashburn re: Amended Bid Protest (.1); Analysis: Amended Bid Protest (.8); Telephone conference with E. Steinmeyer re: Amended Bid Protest (.2); Review draft new lease (1.3);

11/29/2011 WRM E-mail to D. Ashburn, others re: informal bid protest hearing (.1); E-mail to D. Ashburn re: 8.60 hrs.
asserted disputed issues of material fact (.1); Receipt and review of e-mail from B. Hinson re: bid protest hearing (.1); E-mail to B. Hinson re: bid protest hearing (.1); Analysis of issues raised by windstrom RFP proposer in correspondence this date (.8); Receipt and review of e-mail from R. Tolson re: former employee response to termination letter (.1); Telephone conferences (3) with E. Steinmeyer re: bid protest (.5); Telephone conferences (4) with T. Smith re: bid protest hearing (.5); Telephone conference with J. Schilling re: bid protest hearing (.1); E-mail to T. Smith re: bid protest hearing (.1); E-mail to D. Ashburn, E. Steinmeyer re: bid protest hearing (.1); Telephone conference with J. Schilling re: new lease (.1); Receipt and review of e-mail from J. Murdaugh re: former employee response to termination letter (.1); Analysis: new lease (.8); E-mail to T. T. Smith, others re: new lease (.2); Review draft Banking Services RFP (1.5); Review Rules and statutes cited in draft Banking Services RFP (.3); E-mail to J. Schilling re: draft Banking Services RFP (.2); Receipt and review of e-mail from B. Hinson re: RFP responses (.1); E-mail to B. Hinson re: RFP responses (.1); Receipt and review of e-mail from D. Ashburn re: informal bid protest hearing (.1); Legal analysis - formal vs. informal bid protest hearing (2.2); Receipt and review of e-mail from T. Smith re: bid protest hearing (.1); E-mails (2) to T. Smith re: bid protest hearing (.2);

11/30/2011 WRM Receipt and review of e-mail from D. Wildes re: new lease with lease revisions (.2); Receipt and review of e-mails (2) from D. Ashburn re: Bid Protest hearing (.2); E-mail to T. Smith re: Bid Protest information (.1); E-mails (2) to D. Wildes re: revisions to new lease (.3); Continued analysis re: bid protest, formal or informal hearing (1.5); Telephone conference with G. Wells re: bid protest (.1); Conference with T. Smith, J. Schilling re: bid protest (.7); Receipt and review of e-mail from T. Smith re: meeting on bid protest (.1); E-mail to R. Tolson re: employee action (.1); E-mail to S. Heath re: Avalanche - TCC - CCLA litigation (.1); Analysis - referral of bid protest to DOAH (1.4); Dictation and preparation of draft correspondence and referral of petition to DOAH (.9); Analysis - case law re: omission from Bid Proposal (.3);

6.00 hrs.

November Flat Fee

\$13,333.33

BILLING SUMMARY

Longfellow, B. Joe	Associate	1.80 hrs
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Mabile, William R	Attorney	92.70 hrs
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Fees	94.50 hrs	
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 \$13,333.33

Disbursements		\$0.00
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TOTAL CHARGES FOR THIS BILL

 \$13,333.33