




June 17, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Amendment to Lab Fees for 2013-2014

Item Description

This item requests a lab fee of \$73.33 be added to the web section of CGS2100 for Fall 2013.

Overview and Background

As stated in Board Policy 08-08, TCC is committed to reducing the cost of texts and supplemental materials for TCC students. This item requests a lab fee of \$73.33 be added to this course for Fall 2013; the fee will pay for the software Access Code required to use the online training and test assessment software currently used in the course. The direct fee assessment saves each student \$42.34 over the purchase of the Access Code directly through the bookstore (cost in bookstore of this software access is \$115.67). In addition, since students pay the fee at the time of registration, they will have access from the first day of class, thus assuring timely access immediately. The faculty involved will get feedback from students about this method of payment and the resulting savings; if the system works well and students are positive, TCC will continue to expand options such as this to students. TCC has worked cooperatively with the TCC Bookstore (and book publisher) to make this access and savings possible to students.

Past Actions by the Board

The Board approved lab fees for 2013-2014 in May, 2013. The option for this course was not finalized at that time. The Board has approved a similar lab fee and online access for developmental math courses in the past, a process that also saved students money in the cost of the textbook and online access as well.

Funding/Financial Implications

The collection of this fee will not affect the College budget because the exact fees collected will be paid to the bookstore for the product involved.

Staff Resource

Barbara Sloan

Recommended Action

That the Board approve the laboratory fee as presented.