



March 18, 2013

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President

**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of February 2013.

### Overview and Background

The College is under contract with three architectural firms. The firm of Clemons Rutherford and Associates provided architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the Design Charrettes and Wakulla Master Planning were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute building program and planning were appropriated by the Legislature in the 2012 legislative session. In order to meet the accelerated schedule desired for the building, DAG Architects was hired to start the building programming and concept plans while formal architect selection is underway.

The individual projects are listed by architectural firm.

	<b>Clemons, Rutherford &amp; Associates</b>	
1	Electrical Infrastructure Ph. 5 & 6 base fee	\$31,289.50
	Expenses to date (no change from prior month)	\$18,611.15
	<b>DAG Architects</b>	
1	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (no change from prior month)	\$33,831.00
	Reimbursable expenses to date: (no change from prior month)	\$48.26
2	Wakulla Environmental Institute Master Plan and Land Use Amendment base fee (Phase Two)	\$141,490.00
	Professional expenses to date	\$76,251.40
	Approved reimbursable expenses (no change from prior month)	\$331.68
3	Wakulla Environmental Institute Building Program And Preliminary Design base fee	\$52,859.00
	Professional expenses to date	\$21,143.60
	<b>Barnette Fronczak Barlowe Architects</b>	
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
2	Dental Hygiene Design Charrette base fee	\$13,000.00
	Professional expenses to date (no change from prior month)	\$12,896.00
3	Science Lab Design Charrette base fee	\$13,500.00
	Professional expenses to date (no change from prior month)	\$13,176.00
4	Science Lab Renovations at TPP – base fee	\$34,700.00
	Professional expenses to date	\$10,400.00

Architect invoices in the amount of \$32,107.75 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	0.00
b	DAG Architects	\$21,707.75
c	Barnette Fronczak Barlowe Architects	\$10,400.00

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize payment of architectural invoices as presented.



DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
2/26/2013	12045C_0313

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045C TCC Wakulla Environmental Institute Masterplan	2013 00001923

Description	Qty	Rate	Amount
Architectural and Engineering Services Performed on the Wakulla Environmental Institute Master Plan  Services include: Printing and submission of PUD plans Attending Technical Review Meeting Began addressing PRC comments Collection of most of Data Analyzing existing site conditions Beginning progress on building programming and initial design schemes		8,493.00	8,493.00

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$8,493.00**





DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
2/26/2013	12045B_0313

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045B TCC Wakulla Environ Institute SD	2013 00001917

Description	Qty	Rate	Amount
Architectural Services rendered in the Schematic Design of the Wakulla Environmental Institute  Services include: Principal meeting with David Wildes to review and discuss project, subsequent revisions to floor plans in the further development of the schematic design of the Wakulla Environmental Institute		13,214.75	13,214.75

We appreciate your business. If you have any questions, please call Gail.

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**Due This Invoice**

**\$13,214.75**



325 SCOTT ADAMS STREET  
TALLAHASSEE, FLORIDA 32304  
TEL. 850 224-4301  
FAX 850 561-6572

**INVOICE**

1 March 2013  
Invoice #6015.01  
BFBA #11059

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - TPP Renovations for Science  
Physics and Anatomy Labs  
Purchase Order No.: 2013 00001962  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 28 FEBRUARY 2013**

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase is the renovation of the existing lab spaces in the TPP building for the new Physics Labs and the new Anatomy and Physiology Labs. The second phase will be the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current Purchase Order of \$34,700 is for Phase 1 Architectural and Engineering design services for the renovation of the existing lab spaces in the TPP building. Barnett Fronczak Barlowe Architects has completed the site investigation and design drawings sufficient for use by a Construction Manager to prepare a GMP cost estimate for the project.

**TOTAL AMOUNT DUE = \$ 10,400.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag