




November 18, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Extension of Current Architectural Agreements

Item Description

This item requests District Board of Trustees approval for a three-month extension of the current architectural agreements with DAG Architects, Inc. and Barnett Fronczak Barlowe beyond the current October 30, 2013 ending date.

Overview and Background

The current agreements for continuing architectural services for minor projects with DAG Architects, Inc. and with Barnett Fronczak Barlowe Architects were executed on November 1, 2010 for a one-year period. The agreements were renewed for two additional one-year periods, concluding on October 31, 2013.

On this date, the District Board of Trustees will be requested to approve the selection of architects for new continuing services agreements, but those agreements will not be able to be negotiated and brought to the Board until the January 2014 Board meeting. We therefore recommend a three-month extension of the existing agreements so that we have the ability to procure architectural services for any projects that may be required during that period.

Past Actions by the Board

The District Board of Trustees approved a similar extension of architectural services agreements at the June 28, 2010 meeting while the architectural selection process was underway.

Funding/Financial Implications

Funding for continuing architectural services is available from the annual PECO appropriations, SBE Bond funds, local funds or grant funds.

Staff Resource

Teresa Smith

Recommended Action

Approve the extension of the existing architectural agreements with DAG Architects Inc and Barnett Fronczak Barlowe to January 31, 2014.