




September 16, 2013

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President 

**SUBJECT:** Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP  
8/27/2013

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### Item Description

Request for approval to pay the Board's attorney.

### Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

### Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year three (3) of the contract at the September 17, 2012 Board meeting which shall be effective until October 2013. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$13,333.33.

### Staff Resource

Teresa Smith

### Recommended Action

Authorize payment of invoice as presented.

# ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

August 28, 2013

Teresa Smith  
Vice President for Administrative Services and  
Chief Financial Officer  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304

Invoice# 11620 WRM  
Our file# T00007 02276  
Billing through 08/27/2013

Tallahassee Community College (General)

P.O. Number: 2011 00001580

## FOR PROFESSIONAL SERVICES RENDERED

07/26/2013	WRM	Receipt and review of email from B. Rose re executed Tambellini agreement (.1); Receipt and review of emails (2) from D. Wildes re Wakulla Sublease (.1); Receipt and review of email from M. Robeck re acceptable use policy (.1); Analysis: Wakulla Sublease revisions and Master landlord's comments (.4); email to D. Wildes re Wakulla Sublease revisions (.1); Analysis: Acceptable use policy (.3); email to M. Robeck re Acceptable use Policy (.1); Analysis: Foreign adjunct question (1.1); email to V. Roberts re Foreign adjunct question (.1); Telephone conference with B. Ballard re Wakulla sublease (.2);	2.60 hrs.
07/29/2013	WRM	Conference with complainant re employee complaint (3.1); Conference (2) with R. Tolson re employee issues (1.4); Telephone conference with D. Wildes re Wakulla Sublease (.1); Receipt and review of email from V. Roberts re foreign adjunct faculty (.1); Receipt and review of email from R. Frazier re public record request (.1); email to R. Frazier re public record request (.1); Receipt and review of emails (2) from D. Wildes re	8.20 hrs.

Wakulla sublease (.2); Receipt and review of email from P. Locascio re college attorney id (.1); Receipt and review of emails (2) from J. Mooshie re Wakulla sublease (.2); Receipt and review of email from R. Mowrey re Wakulla sublease (.1); Receipt and review of email from M. Robeck re acceptable use policy (.1); Receipt and review of email from R. Tolson re class scholarship (.1); Receipt and review of emails (2) from R. Tolson re employee issue (.1); Receipt and review of emails (2) from B. Ingerman re employee issue (.2); email to B. Ingerman re employee issue (.1); brief review of Wakulla sublease 7-26-13 revision (.1); Receipt and review of revised Acceptable Use Policy (.1); email to M. Robeck re Acceptable Use Policy (.1); emails (2) to R. Tolson re class scholarship (.2); Telephone conference with T. Smith re class scholarship (.2); Telephone conference with R. Frazier re public record request (.1); Conference with R.J. re employee complaint (1.3);

07/30/2013	WRM	<p>Receipt and review of email from J. Murdaugh re employee complaint (.1); Receipt and review of email from T. Smith re Media Production agreement (.1); email to T. Smith re Media Production agreement (.1); Receipt and review of email from C. Stringer re Lumen agreement (.1); Receipt and review of email from D. Wildes re C. Center (.1); Receipt and review of emails (2) from T. Smith re Wakulla sublease (.2); Receipt and review of email from D. Wildes re Wakulla sublease (.1); Receipt and review of email from J. Byrnes re threat assessment tool (.1); Receipt and review of emails (2) G. Wells re C. Center (.2); email to G. Wells re C. Center (.1); Receipt and review of email from T. Smith re C. Center (.1); Telephone conference with R. Tolson re S.Y. EEOC charge (.1); Receipt and review of email from E. Wright re Jessica Lunsford provisions (.1); Receipt and review of email</p>	7.40 hrs.
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from R. Tolson re ADA accommodation request (.1); Analysis: employee complaint (2.7); Conference with J. Murdaugh/R. Tolson re employee complaint (.6); Conference with T. Smith/B. Ballard/ D. Wildes re Wakulla sublease (.4); Conference with T. Smith/D. Wildes re on-campus lease (.5); Conference with T. Smith re actuarial agreement (.2); Receipt and review of email from D. Wilson re Jessica Lunsford provisions (.1); Receipt and review of email from R. Tolson re S.Y. EEOC complaint (.1); Receipt and review of email from T. Gilliam re Jessica Lunsford provisions (.1); Receipt and review of emails (2) from T. Smith re actuarial agreement (.2); Receipt and review of email from D. Wildes re Wakulla sublease (.1); Receipt and review of emails (2) from Ki. Moore re actuarial agreement (.2); Initial review of Milliman agreement (.6);

07/31/2013	WRM	<p>Receipt and review of email from D. Wildes re Wakulla sublease (.1); Receipt and review of emails (5) from T. Smith re Milliman agreement (.5); Receipt and review of emails (7) from Ki. Moore re Milliman agreement (.7); emails (3) to T. Smith/Ki. Moore re Milliman agreement (.5); Receipt and review of email from T. Smith re Stribling agreement (.1); Receipt and review of email (with attachment) from Ki. Moore re Milliman agreement (.2); email to Ki. Moore re Milliman agreement (.1); Continued Analysis: Milliman agreement (.3); emails (2) to T. Smith/Ki. Moore re payment to Milliman (.2); Review final revisions to Wakulla sublease (.2); email to D. Wildes re final revisions to Wakulla sublease (.1); Review revised Lumen agreement provision (.1); email to C. Stringer re Lumen agreement (.1); Receipt and review of emails (3) from M. Mainwood re payment to Milliman (.3); Receipt and review of emails (2) from T. Smith re payment to Milliman (.2); Receipt and review of emails (3) from Ki.</p>	8.70 hrs.
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Moore re Milliman contract (.3); emails (3) to M. Mainwood re payment to Milliman (.3); emails (2) to S. Pantely re Milliman agreement (.2); Review revisions to Milliman payment agreement (.1); Telephone conference with S. Pantely re Milliman agreement (.2); emails (2) to Ki. Moore re Milliman agreement (.2); Receipt and review of email from Ki. Moore re payment to Milliman (.1); Receipt and review of email from B. Sloan re IP policy (.1); Review Chapter 120 re IP policy (.3); email to G. Euridge re IP policy (.1); email to J. Murdaugh re employee complaint (.2); Receipt and review of email from D. Wildes re COT Temporary Easement Agreement (.1); Review COT Temporary Easement Agreement (.1); email to D. Wildes re COT Temporary Easement Agreement (.1); Receipt and review of email from D. Wildes re Wakulla architect contract (.1); Receipt and review of email from D. Wildes re Wakulla sublease (final) (.1); Receipt and review of email from S. Pantely re Milliman agreement (.1); Telephone conference with R. Tolson re TCC policy, positions (.2); Receipt and review of email from A. Maki re Milliman agreement (.1); Review revisions to Milliman agreement (.1); email to T. Smith/Ki. Moore re revisions to Milliman agreement (.1); Analysis: TCC policy - Notice of contract renewal (.6); email to R. Tolson re contract renewal (.1); Receipt and review of email from G. Euridge re IP policy (.1); Analysis: provision in IP policy (.3); email to G. Euridge re IP policy provision (.1); Telephone conference (2) with T. Smith re Milliman agreement (.2); emails (2) to A. Maki re Milliman agreement (.2); Receipt and review of emails (2) from T. Smith re executed Milliman documents (.2);

08/01/2013

WRM

Telephone conference with D. Wildes re Wakulla architect contract (.1); Receipt and review of emails (2) from D. Wildes re

7.20 hrs.

Wakulla architect contract (.2); Receipt and review of email from T. Smith re Wakulla architect contract (.1); Receipt and review of email from J. Mooshie re Wakulla Sublease (.1); Initial review of Barnett architect contract (.6); Telephone conference with T. Smith re Barnett architect contract (.1); email to T. Smith re employee EEOC charge (.1); Preparation for meeting re S.Y. EEOC charge/response (2.1); Telephone conference with R. Tolson re Policy 7-04 revision (.1); Telephone conference with T. Smith re employee EEOC charge (.1); Receipt and review of emails (2) from B. Ingerman re Workday Contracts (.2); Review final Workday agreements (.7); email to B. Ingerman re Workday agreements (.1); Telephone conference with T. Smith re posting of Board agenda item (.1); Analysis: Board reclassification of positions (1.7); Conference with B. Sloan/R. Tolson/K. Barrett re S.Y. EEOC (.6); Conference with T. Smith re S.Y. EEOC charge (.2);

08/02/2013	WRM	<p>Receipt and review of emails (3) from B. Ingerman re Workday contracts (.3); email to B. Ingerman re Workday Contracts (.1); Receipt and review of email from D. Hendry re former student record request (.1); email to D. Hendry re: former student record request (.1); Receipt and review of email from M. Robeck re Siteimprove contract (.1); Receipt and review of emails (3) from T. Smith re Red Hills Online Market (RHOM) (.3); Receipt and review of emails (4) from A. Maxwell re RHOM (.4); Receipt and review of email from T. Smith re IGT proposed lease (.1); Telephone conference (2) with T. Smith re S.Y. EEOC change, RHOM (.4); Review and analysis of IGT lease documents (.5); email to T. Smith re IGT lease (.1); email to T. Smith re RHOM (.1); Review and analysis of Siteimprove agreement (.2); email to M.</p>	4.70 hrs.
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Robeck re Siteimprove agreement (.1); Receipt and review of emails (3) from G. Euridge re IP policy (.3); Receipt and review of emails (2) from B. Sloan re IP policy (.2); emails (2) to G. Euridge/B. Sloan re IP policy (.2); email to G. Euridge/B. Sloan re IP policy (.2); Receipt and review of email from D. Wildes re RHOM (.1); email to H. Parra re S.Y. EEOC change (.1); email to B. Sloan, others re S.Y. EEOC change (.1); Receipt and review of email from B. Washington re J.F. DOE/OCR complaint (.1); email to S. Search re J.F. DOE/OCR complaint (.1); Receipt and review of email from A. Maxwell re former student's record request (.1); Receipt and review of email from D. Hendry re former student's record request (.1); email to A. Maxwell re former student's record request (.1); email to D. Hendry re former student's record request (.1);

08/05/2013	WRM	<p>Receipt and review of email from A. Maxwell re public record request (.1); Receipt and review of email from R. Frazier re public record request (.1); email to R. Frazier re public record request (.1); Receipt and review of emails (2) from R. Frazier re former student issue (.2); email to R. Frazier re former student issue (.1); Receipt and review of email from L. Kling re tuition waiver request (.1); email to L. Kling re tuition waiver request (.1); Receipt and review of email from R. Tolson re S.Y. EEOC change (.1); Receipt and review of emails (3) from S. Search re J.F. DOE/OCR claim (.3); email to S. Heath re Avalanche Mediation agreement (.1); Receipt and review of email from S. Heath re Avalanche mediation agreement (.1); email to S. Search re J.F. DOE/OCR claim (.1); Receipt and review of email from K. Barrett re S.Y. EEOC charge (.1); Telephone conference with S. Search re J.F. DOE/OCR claim (.1); email to B. Washington re J.F. DOE/OCR claim (.1); Analysis: position classification (1.1); email to</p>	4.80 hrs.
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R. Tolson re position classification (.1);  
 Receipt and review of email from D. Hendry  
 re former student issue (.1); Receipt and  
 review of emails (2) from B. Sloan re  
 temporary faculty contracts (.2); Receipt and  
 review of email from R. Tolson re employee  
 performance plan (.1) Review POL# 05-02 and  
 proposed Temporary Faculty contract (.2);  
 Telephone conference with L. Powell re  
 employee performance plan (.1); Review  
 proposed temporary contract and release  
 policy (.4); Receipt and review of email from  
 M. Robeck re Starfish contract (.1); Receipt  
 and review of email from L. Kling re Workday  
 contracts (.1); Receipt and review of email  
 from S. Search re Starfish contract (.1);  
 Receipt and review of emails (2) from B.  
 Sloan re Career dual enrollment (.2); Receipt  
 and review of email from B. Sloan re dual  
 enrollment agreements (.1); Telephone  
 conference with T. Smith re Avalanche  
 mediation agreement (.1);

08/06/2013	WRM	email to T. Smith re Final Workday contracts (.1); Receipt and review of email from T. Smith re Final Workday contracts (.1); emails (2) to B. Sloan/R. Tolson re Temporary Faculty contract (.4); Telephone conference with R. Tolson re employee PIP, Temporary Faculty contract (.2); Receipt and review of email from B. Sloan re Temporary Faculty contract (.1); Analysis: rights of breast-feeding employees (.7); email to R. Tolson re rights of breast-feeding employees (.1); Review and analysis of Starfish Contract (.7); email to M. Robeck/S. Search re Starfish Contract (.1); emails (2) to B. Sloan re career dual enrollment (.2); Receipt and review of email from B. Sloan re career dual enrollment (.1); Receipt and review of email from D. Hendry re FDLE MOU (.1); Analysis: career dual enrollment - not seeking industry certification (1.6); Telephone conference with D.	5.00 hrs.
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Hendry/W. Rabon re former student issues (.1); Telephone conference with B. Ballard re WEI Microloan (.3); Telephone conference with E. Euridge re career dual enrollment (.1);

08/07/2013 WRM Receipt and review of email from B. Ballard re oyster aquaculture (.1); Receipt and review of emails (2) from B. Sloan re dual enrollment statute change (.2); email to R. Tolson re Policy 05-02 (.1); email to B. Ballard/R. Johnston re oyster aquaculture (.1); Receipt and review of email from S. Pantely re: THH baseline (.1); Receipt and review of emails (3) from B. Ingerman re Workday contracts (.3); emails (2) to B. Ingerman re Workday contracts (.2); Receipt and review of email from L. Kling re Workday contracts (.1); Review and analysis of public and private school articulation agreements (2.5); email to B. Sloan re public/private school articulation agreements (.1); Review and analysis of TCC PD/ FDLE MOU (.3); email to D. Hendry re TCC PD/ FDLE MOU (.1); Receipt and review of email from K. Fennell re police training (.1); email to D. Hendry re police training (.1); Receipt and review of email from S. Heath re Avalanche litigation agreement (.1); Receipt and review of email from B. Sloan re public/private school articulation agreements (.1); Review proposed TCC release in Avalanche litigation (.1); email to S. Heath re Avalanche litigation resolution (.1); email to B. Sloan re Corrections dual enrollment program (.1);

4.90 hrs.

08/08/2013 WRM Receipt and review of email from R. Johnston re Oyster aquaculture (.1); Receipt and review of emails (2) from Ki. Moore re grant project (.2); Receipt and review of emails from K. Stripling re grant project (.2); Receipt and review of email from B. Leinback re applicant recommendation (.1); Receipt and review of email from B. Babb re applicant recommendation (.1);

0.70 hrs.

08/11/2013	WRM	Receipt and review of email from R. Johnston re oyster aquaculture (.1); email to R. Johnston/B. Ballard re oyster aquaculture (.1);	0.20 hrs.
08/12/2013	WRM	Telephone conference with T. Smith re Board agenda items, S.Y. EEOC, workshop (.2); Receipt and review of emails (2) from R. Johnston re oyster aquaculture program (.2); email to R. Johnston/B. Ballard re oyster aquaculture program (.1); email to H. Parra re S.Y. EEOC charge (.1); emails (2) to B. Washington re J.F. DOE/OCR matter (.2); Receipt and review of email from B. Washington re J.F. DOE/OCR matter (.1); email to S. Search re J.F. DOE/OCR matter (.1); Analysis: career dual enrollment programs (1.1); Dictation and preparation of correspondence to B. Sloan re career dual enrollment program: FPSI corrections (.4); Dictation and preparation of correspondence to J. Murdaugh re litigation status (.2); Receipt and review of email from C. Stringer re dual enrollment (.1); email to C. Stringer re dual enrollment (.1); preparation for meeting with B. Ballard/R. Johnston re oyster aquaculture microloans (.4);	3.30 hrs.
08/13/2013	WRM	Receipt and review of email from B. Ballard re oyster culture meeting (.1); Receipt and review of email from R. Johnston re oyster culture meeting (.1); Receipt and review of email from R. Tolson re T.A. EEOC charge (.1); Receipt and review of emails (2) from C. Stringer re dual enrollment (.2); email to C. Stringer re dual enrollment (.1); Receipt and review of emails (4) from S. Search re J.F. DOE/OCR resolution (.4); Receipt and review of emails (2) from R. Frazier re public record request (.2); emails (2) to R. Frazier re public record request (.3); Receipt and review of email from B. Washington re J.F. DOE/OCR resolution (.1); Review final agreement in J.F. DOE/OCR matter (.1); emails (2) to S. Search re J.F.	5.00 hrs.

DOE/OCR matter (.2); email to B. Washington re J.F. DOE/OCR matter (.1); Review T.A. EEOC charge (.2); email to R. Tolson re T.A. EEOC charge (.1); Review information re microloans, oyster culture (.3); Conference with B. Ballard/R. Johnston re oyster culture program (1.0); Conference with T. Smith re oyster culture program - insurance (.7); Receipt and review of email from C. Dominguez re public comment at Board meetings (.1); Receipt and review of emails (2) from T. Gilliam re Board meeting public comment (.2); Receipt and review of email from V. Katsafanas re Board meeting public comment (.1); Receipt and review of email from P. Locascio re Board meeting public comment (.1); Receipt and review of email from S. Schroeder re Board meeting public comment (.1); Receipt and review of PSC policy re: public comment (.1);

08/14/2013

WRM

Telephone conference with T. Smith re oyster culture program (.1); Receipt and review of email from M. Healy re campus safety (.1); Receipt and review of email from B. Washington re J.F. DOE/OCR resolution (.1); Receipt and review of email from R. Tolson re T.A. EEOC charge (.1); Receipt and review of email from S. Search re J.F. DOE/OCR resolution (.1); Receipt and review of email from D. Wildes re continuing architect services (.1); Receipt and review of emails (2) from B. Hinson re continuing architect services (.2); Receipt and review of continuing architect services selection process (.2); email to T. Smith re continuing architect services (.1); Telephone conference with T. Smith re oyster culture program, continuing architect selection process (.3); email to D. Hendry re campus safety (.1); email to B. Ballard re oyster program - liability (.1); Review Board Agenda for 8-19-13 (.7); email to R. Johnston re new policy (.1); email to B. Leinback re

4.00 hrs.

employee recommendation (.1); email to B. Sloan re dual enrollment (.1); Analysis: dual enrollment - out of district/ home schooled (1.4);

08/15/2013	WRM	Receipt and review of email from R. Frazier re public record request (.1); Dictation and preparation of correspondence to J. Young re fifth public record request (.2); email to R. Frazier re public record request (.1); Dictation and preparation of draft of oyster aquaculture agreement (1.4); Review background information re T.A. EEOC charge (.5);	2.30 hrs.
08/16/2013	WRM	Telephone conference with T. Smith re former employee, Board agenda items (.2); Receipt and review of emails (2) from D. Wildes re RFP architect services (.2); Receipt and review of email from B. Ingerman re FPL Internet order (.1); Receipt and review of email from G. Wells re Orion Group agreement (.1); Receipt and review of email from B. Sloan re DOE FAQ dual enrollment (.1); Receipt and review of email from B. Hunter re RFP architect services (.1); Receipt and review of email from B. Ingerman re RFP architect services (.1); Review and analysis of Orion Group Agreement (.2); email to G. Wells re Orion Group Agreement (.1); emails (2) to D. Wildes re RFP architect services (.2); Review and analysis of FPL Internet Agreement, AUP (.7); email to B. Ingerman re FPL Internet Agreement, AUP (.1);	2.20 hrs.
08/18/2013	WRM	Receipt and review of email from Ki. Moore re Bond nondisclosure agreement (.1); Receipt and review of email from D. Ware re immigration and higher education (.1); Receipt and review of email from B. Washington re J.F. DOE/OCR resolution (.1); Receipt and review of email from B. Mallowney re DSO entitlement to sovereign immunity (.1); Receipt and review of email from E. Eunice re architect selection (.1);	0.50 hrs.

08/19/2013	WRM	Receipt and review of email from B. Ingerman re Workday agreements (.1); Review and analysis of TCC/Bond nondisclosure agreement (.3); email to Ki. Moore re Bond nondisclosure agreement (.1); Conference with S. Search/J. Chaires-Lacey re T.A. EEOC charge (.6); Receipt and review of email from T. Smith re Food and vending service contracts (.1); Receipt and review of emails (2) from T. Smith re Food Truck proposal (.3); email to T. Smith re Food Truck proposal (.1); Revise oyster aquaculture commitment agreement (.2); email to B. Ballard re oyster aquaculture commitment agreement (.1); Receipt and review of email from D. Wildes re Food Vendor contracts (.1); Review provision in Food service vendor agreement (.1); email to D. Wildes, others re: food vendor contracts (.1); Analysis: Bachelor's program requirements, dual enrollment, dual enrollment career education (1.8); Attend Board Business Meeting and Workshop (3.0);	7.00 hrs.
08/20/2013	WRM	Receipt and review of email from Ki. Moore re Bond nondisclosure agreement (.1); Receipt and review of emails (2) from D. Wildes re architect RFP (.2); Receipt and review of email from J. Byrnes re campus threat assessment (.1); email to D. Hendry re campus threat assessment (.1); Receipt and review of email from B. Hinson re architect RFP (.1); Receipt and review of email from T. Smith re Brogan (.1); Receipt and review of email from K. Green re past due accounts (.1); email to T. Smith re past due accounts (.1); email to T. Smith re Brogan (.1); email to D. Wildes re architect RFP (.1); Receipt and review of email from V. Lawrence re FDOC grant information (.1); email to V. Lawrence re FDOC grant information (.1); Receipt and review of email from P. Manning re FDOC grant information (.1); emails (2) to T. Smith re proposed policy public meeting access (.2); Receipt and review	4.40 hrs.

of email from V. Jones re executed Workday agreements (.1); Receipt and review of email from T. Smith re proposed meeting access policy (.1); Telephone conference with T. Smith re Brogan, proposed public meeting access policy (.2); Receipt and review of email from T. Smith re FDOC grant information (.1); email to Board members re: Sunshine Law (.1); Receipt and review of email from F. Messersmith re: Sunshine Law (.1); Receipt and review of email from H. Parra re: S.Y. EEOC charge (.1); email to H. Parra re: S.Y. EEOC charge (.1); email to B. Sloan, others re: S.Y. EEOC charge (.1); Receipt and review of emails (2) from B. Washington re: J.F. DOE/OCR resolution (.2); email to B. Washington re: J.F. DOE/OCR resolution (.1); email to S. Search re: J.F. DOE/OCR resolution (.1); Receipt and review of email from D. Callaway re: Sunshine Law (.1); Receipt and review of emails (2) from S. Search re: disability training (.2); email to S. Search re disability training (.1); Conference with B. Sloan/ C. Stringer re dual enrollment questions (.7); Receipt and review of email from D. Callen re: Sunshine Law (.1); Receipt and review of emails (2) from S. Crosby re disability training (.1); Telephone conference with B. Ballard re: WEI oyster aquaculture (.1);

08/21/2013	WRM	Receipt and review of email from B. Ballard re: WEI certificate program (.1); email to T. Smith re: WEI certificate program student insurance (.1); email to B. Mallowney re: Sunshine Law (.1); email to T. Smith re: EEOC/FCHR defense costs (.1); Telephone conference with T. Smith re: EEOC/FCHR defense costs, WEI program insurance, public access policy (.3); email to B. Ballard re: WEI certificate program (.1); Receipt and review of email from T. Smith re: WEI certificate program (.1); Receipt and review of email	1.30 hrs.
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from K. Fernandez re: childhood arrivals (.1);  
 Receipt and review of email from S. Schroeder  
 re: childhood arrivals - in-state tuition (.1);  
 Receipt and review of email from S. Heath re:  
 Avalanche litigation agreement (.1); Receipt  
 and review of email from B. Mallowney re:  
 childhood arrivals in-state tuition (.1);

08/22/2013	WRM	<p>Telephone conference with T. Smith re:          EEOC/FCHR insurance coverage (.2);          Telephone conference with R. Tolson re:          accommodation request (.1); Receipt and          review of email from B. Katsafanas re:          childhood arrivals (.1); Receipt and review of          emails (2) from R. Tolson re: accommodation          request (.2); Receipt and review of email from          C. Stringer re: career dual enrollment (.1);          Receipt and review of email from K. Barrett          re: S.Y. EEOC charge (.1); emails (2) to S.          Heath re: Avalanche litigation agreement (.2);          email to C. Stringer re career dual enrollment          (.1); Receipt and review of emails (2) from S.          Heath re: Avalanche litigation agreement (.2);          email to B. Washington re: disability training          (.1); Receipt and review of email from B.          Washington re: disability training (.1); email to          S. Search re: disability training (.1); Receipt          and review of email from R. Hatfield re: draft          FCSRMC agreement with attachments (.3);          email to R. Tolson re: accommodation request          (.1); Receipt and review of email from S.          Search re: disability training (.1); Review and          analysis of A.D.A.-qualified person with          disability (.9); Receipt and review of email          from D. Wildes re: architect selection (.1);          email to D. Wildes re: architect selection (.1);          Review and analysis of Avalanche litigation          settlement documents (.2); email to T. Smith          re: Avalanche settlement documents (.1);          Receipt and review of email from D. Hendry          re: employee issue (.1); Conference with R.          Tolson, A. Nied re: accommodation question          (.7); Conference with T. Smith re: employee</p>	5.00 hrs.
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issues, Brogan sublease (.7);

08/23/2013	WRM	Receipt and review of email from T. Smith re: Brogan Warehouse lease (.1); Receipt and review of emails (2) from T. Smith re: Brogan (.2); Receipt and review of email from T. Smith re: Brogan documents (.1); Receipt and review of emails (2) from D. Wildes re: architect selection (.2); Telephone conference with D. Wildes re: architect contract (.2); Review and analysis of Brogan leases, amendments and assignments (2.0); Conference with T. Smith/ D. Hendry/ R. Tolson re: employee incident (1.0); Review and analysis of accident report, witness statements, medical records re: employee accident (.3); email to T. Smith re: Brogan sublease (.1);	4.20 hrs.
08/26/2013	WRM	Receipt and review of email from G. Wells re: J.F. DOE/OCR matter resolution (.1); Receipt and review of emails (2) from B. Sloan re: adjunct faculty complaint (.3); Receipt and review of email from R. Tolson re: adjunct faculty complaint (.1); Receipt and review of email from T. Smith re: Brogan sublease (.1); email to B. Sloan/R. Tolson re: adjunct faculty complaint (.1); review draft Brogan sublease termination (.2); Revise draft Brogan sublease termination (.2); Receipt and review of emails (2) from B. Lesko re: adjunct faculty complaint (.2); email to B. Lesko re: adjunct faculty complaint (.1); review Avalanche final resolution documents (.2); email to T. Smith re: Avalanche (.1); email to T. Smith re: Brogan sublease termination (.1); Telephone conference with T. Smith re: Avalanche documents (.1); Receipt and review of email from G. Wells re: Avalanche documents (.1); Receipt and review of email from T. Smith re: Avalanche documents (.1); Telephone conference with T. Smith re: WEI architect contract (.1); Telephone conference with T. Smith re: Brogan sublease termination (.1);	4.30 hrs.



Analysis: handling employee medical absences (1.2); email to T. Smith/R. Tolson/D. Hendry re: employee medical absences (.2); Analysis: adjunct faculty complaint (.5); Telephone conference with R. Tolson re: employee issues (.1);

08/27/2013	WRM	Conference with R. Tolson/W. Rabon re employee issues (.8); Conference with R. Tolson/B. Sloan re adjunct faculty complaint (.3); Review adjunct faculty file (.4); Receipt and review of email from B. Sloan re: FAMU equipment agreement (.1); Receipt and review of email from D. Wildes re architect selection (.1); Receipt and review of email from B. Sloan re McGraw-Hill meeting (.1); Analysis: employee sponsored travel (.7); email to B. Sloan re employee sponsored travel (.1); Review and analysis of FAMU equipment agreement (.3); email to B. Sloan re FAMU equipment agreement (.1); Analysis: adjunct faculty complaint (.3); Dictation and preparation of correspondence to N.M. re adjunct faculty complaint (.2); Review and sign mediated settlement agreement in Avalanche litigation (.1); email to S. Heath re: Avalanche settlement agreement and release (.1);	3.70 hrs.
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08/27/2013	WRM	Monthly Fee	\$13,333.33
		Fees for this matter	\$13,333.33

BILLING SUMMARY

Mabile, William R	Attorney	101.60 hrs	\$13,333.33
Fees		101.60 hrs	\$13,333.33
Disbursements			\$0.00
<b>TOTAL CHARGES FOR THIS BILL</b>			<b>\$13,333.33</b>