



January 21, 2014

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Human Resources Report

A handwritten signature in blue ink, appearing to read "JM", is written over the name "Jim Murdaugh, President" in the "FROM:" field.

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/Financial Implications

This item is funded by the 2013-2014 Operating Budget.

Staff Resource

Teresa Smith

Recommended Action

Approve the report as presented.

Original Appointments - TCC

David Askew
Campus Police Dispatcher
Campus Police
November 5, 2013

Emily Fox
Student Activities Coordinator
Campus Life & Civic Engagement
December 2, 2013

Veronica Ashley
Staff Assistant II
Workforce Development
December 10, 2013

Lora Graham
Staff Assistant I
Workforce Development
November 12, 2013

Elena Brazell
HR Specialist I
Human Resources
December 2, 2013

Debbie Hanson
Program Coordinator
Institutional Effectiveness
November 18, 2013

Lee Felicia Dilbert
Counseling Specialist
Enrollment Services
November 5, 2013

Derrick Young
Staff Assistant I
Workforce Development
December 10, 2013

Separations - TCC

Kathy Farris
Senior Accounting Specialist
Business Office
November 7, 2013
Resigned

Laura O'Rierden
Associate Professor
Natural Sciences
December 16, 2013
Resigned

Debbie Hanson
Program Coordinator
Institutional Effectiveness
November 18, 2013
Resigned

Charles Wood
Director, Grants and Special Projects
Workforce Development
December 13, 2013
Retired

McKesson McCorvey
Professor
Mathematics
December 31, 2013
Ended DROP

Phyllis Zimmerman
Senior Accountant
Business Office
November 14, 2013
Resigned

Original Appointments - Contracts & Grants Funding

Josephine Jones
21st Century Program Assistant
21st Century Wakulla/Student Affairs
November 19, 2013

Tim Roberts
Law Enforcement Liaison, Grade III
FPSI
December 23, 2013

Beverly Lower
Teacher Aide
DOC-Special Education
December 16, 2013

Donald Stringer
21st Century Site Coordinator
21st Century Wakulla/Student Affairs
December 4, 2013

Janice Martinez
Law Enforcement Liaison, Grade I
FPSI
November 18, 2013

Separations - Contracts & Grants Funding

Michael Burke
Operations Analyst
DOC-Special Education
December 20, 2013
Resigned

Tiffany Monix
Program Specialist I
FPSI
November 12, 2013
Resigned

Shannon Houston
Data and Policy Analyst
DOE-RTTT
November 7, 2013
Resigned

Kimberly Pippin
Program Specialist IV
DOE-RTTT
December 2, 2013
Resigned

Andrew Johnson
Law Enforcement Liaison II
FPSI
November 18, 2013
Resigned

Reappointments (All Employees)

Lekita Crapp
Financial Aid Technician
Staff Assistant II
Admissions and Enrollment Svcs
November 25, 2013

David Swanson
Senior Development Coordinator
Postsecondary Assessment Supervisor
DOE-Educational Assessment
November 25, 2013

Drop Retirees (All Employees)

Bruce Williams
Store Clerk
Mail Room-General Services
DROP
December 1, 2013 – November 30, 2018

Arlene Strawn
Professor
Technology Professional Programs
DROP
January 1, 2014 – December 31, 2018

Outside Employment

Brittnee Barfield
Senior Cashier
Cashier's Office
Kohls Department Store
Seasonal Sales Associate

Hodges Collins
Custodial Shift Supervisor
Plant Operations
City of Tallahassee
Cemetery

Deborah Poitier
Maintenance Worker II
Plant Operations
Gadsden County
Road and Bridge repair

Alesia Wright
Custodian
Plant Operations
Sandra's Events & More
Event Personnel