



May 19, 2014

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President

**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of April 2014.

### Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites initiated through January 2014 and was also retained for the Wakulla Environmental Institute Building One project.

The firm of Lewis + Whitlock provides architectural and engineering services for Main Campus and other Leon County sites initiated after January 2014. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the design and construction of the Dental Hygiene Remodeling and the Science Lab Remodeling are being provided by the TCC Foundation. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

The individual projects are listed by architectural firm:

<b>DAG Architects</b>		
1	Wakulla Environmental Institute Entry Road and Infrastructure Project	\$97,200.00
	Professional expenses to date	\$54,720.00
2	FPSI Proposed Legacy Walk Design Study fee	\$5,000.00
	Professional expenses to date(study phase complete)	\$5,000.00
3	FPSI Firing Range Sanitary System – base fee	\$9,341.00
	Professional expenses to date (project complete)	\$9,341.00
4	TCC Quincy Site Due Diligence and Planning	\$5,537.00
	Professional expenses to date	\$4,152.75
<b>Barnett Fronczak Barlowe Architects</b>		
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Professional expenses to date (no change this month)	\$10,016.00
2	Science Lab Renovations - Organic Chemistry (Ph. 2)	\$72,353.00
	Professional expenses to date (project complete)	\$72,353.00
3	Dental Hygiene Lab Renovations – previous fee	\$95,932.00
	Approved additional services (correction of exhaust fans which were concealed by hard ceiling)	\$2,580.05
	Revised project total	\$98,512.05
	Professional expenses to date	\$77,848.61
4	Wakulla Environmental Institute, Building One	\$278,793.00
	Professional expenses to date (no change this month)	\$135,722.80

Architect invoices in the amount of \$22,911.39 are recommended for approval as indicated below:

a	DAG Architects	\$14,894.39
b	Barnett Fronczak Barlowe Architects	\$8,017.00

### Staff Resource

Teresa Smith

### Recommended Action

Authorize payment of architectural invoices as presented.



DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
4/28/2014	13043_0514

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
13043 TCC WEI Entrance Road	201400001544

Description	Qty	Rate	Amount
Further development of plans for entrance road and utility infrastructure. Attend meetings and coordinate with governmental agencies. Architectural coordination and administration.		9,720.00	9,720.00

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$9,720.00**



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 destin, florida  
 32541  
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 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
4/28/2014	13048_0514

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
13048 FPSI Firing Range Septic Tank Abandonment	2014 00001371

Description	Qty	Rate	Amount
<b>Professional Architectural and Engineering Services</b>  Services included construction administration activities which included shop drawing review, site inspections and final inspections. Lift station is set and operating and contractor is competing final cleanup of job site		1,021.64	1,021.64

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

<b>Due This Invoice</b>	<b>\$1,021.64</b>
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DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
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 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
4/29/2014	14009_0514

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
14009 TCC Quincy Site Due Diligence	2014 00002165

Description	Qty	Rate	Amount
Professional Architectural and Engineering Services to provide Due Diligence Investigation and Conceptual Plan for a proposed site in Quincy, Florida  Zoning confirmation, determine availability of electrical service, identification of site elements needing improvement, verify water pressure for fire demands, preliminary assessment of stormwater management requirements and site visits.	1	4,152.75	4,152.75

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$4,152.75**



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

31 March 2014  
Invoice #6193.07  
BFBA #14070

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: **Tallahassee Community College - TPP Renovations for Science  
Organic Chemistry Labs  
Purchase Order No.:  
Architectural Services**

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 31 MARCH 2014**

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase is the renovation of the existing lab spaces in the TPP building for the new Physics Labs and the new Anatomy and Physiology Labs. The second phase is the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current proposal is for Phase 2 Architectural and Engineering design services for the renovation of the existing lab space for a new Organic Chemistry Lab. At this time, Barnett Fronczak Barlowe Architects is requesting payment for Electrical As-Builts and Value Engineering. The work primarily consisted of the combined team effort to coordinate and determine a location for new HVAC ductwork and the production of additional VE items.

**TOTAL AMOUNT DUE = \$ 3,892.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

30 April 2014  
Invoice #6201.07  
BFBA #11058

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Dental Hygiene  
Purchase Order No.: 2014 00000742  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 APRIL 2014**

Based on a design charrette, multiple value engineering with the contractor, dental equipment vendor and the client, TCC and BFBA have established a phased series of projects that will allow TCC to get the most work out of the funds available.

At this time, BFBA is requesting payment for 95% Construction Administration for Phase I for the revisions and renovations to the Dental Hygiene contract. Tasks included in this request are site visits to review the progress, approval of shop drawings, receiving and reviewing bids prepared by trade contractors, the tabulation of the bids and answering questions regarding the project.

**TOTAL AMOUNT DUE = \$ 4,125.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**DAVID FRONCZAK, AIA**

DF:ag