




April 20, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Career Pathway Agreement with Florida State University High School

Item Description

This item presents a Career Pathway Agreement between the College and Florida State University High School.

Overview and Background

In an effort to provide career opportunities for secondary school students in Career Pathway programs, Tallahassee Community College is proposing to offer career pathways to Florida State University High School. TCC will provide career pathways in the areas of Certified Nursing Assistant and Digital Design. This is TCC's first year providing career pathways for students at the charter school.

Past Actions by the Board

The Board has approved career pathway agreements with schools in TCC's service district in the past.

Funding/Financial Implications

None

Staff Resource

Barbara Sloan, Calandra Stringer

Recommended Action

That the Board approve the Career Pathway Agreement.

Career and Technical Education

Tallahassee Community College & Florida State University Schools Career Pathways Articulation Agreement 2014-2015

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Completion of Tallahassee Community College placement testing requirements.
3. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
4. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript

Procedure

1. The secondary school instructor provides evidence of completion to the Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

Conditions of Agreement

1. Florida State University Schools faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Florida State University Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Florida State University Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Florida State University Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean for Technology and Professional Programs of Tallahassee Community College, Representative for Florida State University Schools and the TCC Career Pathways Specialist.

IN WITNESS WHEREOF, the Florida State University Schools, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

Date

Chair, The District Board of Trustees,
Tallahassee Community College, Florida

Date

President, Tallahassee Community College

Date

Dean, Technology and Professional Programs,
Tallahassee Community College

Date

Chair, Florida State University Schools

Date

Director, Florida State University Schools

High School Career Pathway	TCC A.S. Degree or Certificate	Assessment	Articulated Credit
Certified Nursing Assistant	Emergency Medical Services (EMS) A.S.	Complete high school program and the following:	
		TCC exemption exam	HSC2531 Medical Terminology 3 credit hours
	First Responder credential	EMS1059C First Responder 3 credit hours	
	Emergency Medical Technician Certificate	Complete high school program and the following:	
First Responder credential		EMS1059C First Responder 3 credit hours	

High School Career Pathway	TCC A.S. Degree or Certificate	Assessment	Articulated Credit
Digital Design	Graphic Design Technology A.S.	Complete high school program and the following:	
		ADOBE Certified Associate certification	PGY2801C Photoshop 3 credit hours
		IC3 certification or TCC CGS1060 exemption exam	CGS1060 Computer and Internet Literacy 3 credit hours
		Certified Internet Web Master Designer certification	Program Course To Be Determined 3 credit hours