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June 15, 2015

FROM:

# MEMORANDUM

TO: District Board of Trustees

SUBJECT: Human Resources Report

# Item Description

This item requests Board approval for personnel actions.

Jim Murdaugh, President

# **Overview and Background**

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations, outside employment, and recommendations for contract renewal of executive, administrative, and managerial personnel.

### Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

### Funding/Financial Implications

This item is funded by the 2014-2015 operating budget, except for the contract renewals which will be funded by the 2015-2016 operating budget.

### Staff Resource

Bobby Jones

### **Recommended Action**

Approve the report as presented.

Theodore Chaires Custodial Worker Plant Operations May 18, 2015

Gregory Gibson Campus Police Sergeant Campus Police May 27, 2015

Stephanie Reynolds Campus Police Dispatcher Campus Police May 27, 2015

Steven Solomon Director of Grants and Special Projects TCC Foundation May 18, 2015

#### **Reappointments (All Employees)**

Linda Greene From: Human Resources Specialist I To: Human Resources Specialist III Human Resources May 20, 2015

Jacque Parramore From: Systems Administrator To: Senior System Administrator Information Technology May 18. 2015

#### Separations – (All Employees)

Stephen Andrews Senior Custodian Physical Plant and Facilities Resigned May 2, 2015

Amy Combs Instructional Systems Designer Center for Teaching, Learning and Leadership Dismissed May 21, 2015 Sarah Stout Foundation Scholarship Officer TCC Foundation May 4, 2015

Monica Twork Librarian Library Services May 18, 2015

Mark White Head Coach, Men's Basketball Athletics May 4, 2015

Li Pon From: Counseling Specialist To: International Student Advisor Admissions and Enrollment Services May 4, 2015

Moana Karsteter Professor Mathematics Retired May 1, 2015

Patrick Montooth Program Specialist I Department of Education Resigned May 18, 2015 Alexa Fuentes Staff Assistant I Communities and Humanities Resigned May 7, 2015

Ben Heinzinger Student Support Technology Specialist Learning Commons Retired May 2, 2015

#### **Outside Employment**

Jon Berryman Associate Professor Healthcare Professions Leon County EMS Paramedic

Suzanne E. Dean Assistant Professor Healthcare Professions Capital Regional Medical Center Teaching

Colleen Dwyer Associate Director Wakulla Institute Wakulla Environmental Institute Florida State University Adjunct Professor

Neisa Farley Counseling Specialist Healthcare Professions Zero Chaos Online ad rating

Victor Keaton Library Technical Assistant Library Services Just 4 U Video Videography and photography service

Corsina McGriff Library Technical Assistant Library Services Kohl's Retail Nancy Vanwilder Staff Assistant I Workforce Development Resigned May 21, 2015

Diane Morris Associate Professor Healthcare Professions Leon County EMS Paramedic

Kelsie Newman Assistant to Director of Library Services Library Services LifePoint Church Music Pastor

Elizabeth M. Strickland Assistant Professor Healthcare Professions North Florida Pediatrics Nursing

Margo Thomas Executive Asst. to V.P. of Student Affairs Student Affairs Red Hills Management Consulting Business plan preparation

Lu Vickers Professor Communications and Humanities Florida Southwestern State College Lecturer

Gregory Williams Staff Assistant I Communications and Humanities Williams Graphics & Design Owner, create graphics and designs Derek Mitchka Assistant Professor Healthcare Professions Leon County EMS Paramedic

### Recommendations - Annual Contracts, July 1, 2015 – June 30, 2016

The following employees in executive, administrative, managerial/professional, or classified staff positions are recommended for renewal of their annual contracts, pending completion of the evaluation process prior to June 30, 2015.

Administrative staff members identified with an asterisk are on continuing contracts as faculty members. It is recommended they be given administrative leave from faculty status to serve on the administrative staff on annual year contracts in the positions indicated.

Robert Ballard, Executive Director for Wakulla Environmental Institute E. E. Eunice, Executive Director for Florida Public Safety Institute Bret Ingerman, Vice President for Information Technology Bobby Jones, Assistant Vice President for Administrative Services Heather Mitchell, Vice President for Resource Development Kimberly Moore, Vice President for Workforce Development Alan Moran, Vice President for Communications and Marketing

- Sally Search, Vice President for Student Affairs Barbara Sloan, Provost and Vice President for Academic Affairs Lei Wang, Associate Vice President for Institutional Effectiveness
- \* Margaret Banocy-Payne, Dean, Communications and Humanities
- \* David DelRossi, Associate Dean, Developmental Mathematics
- \* Monte Finkelstein, Dean, History and Social Sciences
- \* Anthony Jones, Associate Dean, Natural Sciences
- Kalynda Holton, Associate Dean, Mathematics Alice Nied, Executive Director, Ghazvini Center for Healthcare Education & Dean, Health Care Professions
- \* Kathryn Stewart, Dean, Technology and Professional Programs
- \* Calandra Stringer, Dean, Curriculum and Instruction
- Sharisse Turner, Associate Dean, Developmental Communications and College Success

Kim Allen, Director, Public Safety Continuing Education Shanna Autry, Director, Student Success and Retention Scott Balog, Chief of Staff Karinda Barrett, Director, Center for Teaching, Learning and Leadership William Bierbaum, Director, Certificate Programs for Florida Public Safety Institute Harriet Bush, Director, FPSI Business Office Director Robert Chaney, Director, Athletics Michael Coleman, Director, Campus and Civic Engagement Marilyn Dickey, Director, Center for Distance Learning Colleen Dwyer, Associate Director Wakulla Institute Jason Fowler, Director, Information Technology Infrastructure Richard Frazier, Director, Business and Industry Services Barbara Gill, Director, Educational Research Catherine Goodman, Director, Career Center Lana Green, College Registrar Don Herr, Assistant Director, Physical Plant, Facilities, Construction and Planning Bobby Hinson, Director, General Services

Patricia Manning, Controller Alice Maxwell, Director, Communications and Public Information Ryland Moore, Director, Food Services Joel Neeley, Director, Budget and Cost Analysis Michael Robeck, Director, Enterprise Systems Deborah Robinson, Director, Library Services Sandra Sampson, Director, Learning Commons William Singletary, Director, User Services William Spiers, Director, Financial Aid Steven Solomon, Director, Grants and Special Projects Christopher Summers, Chief, Campus Police Janie R. Tolson, Director, Business Process Improvement David Wildes, Director, Physical Plant, Facilities, Construction and Planning Margaret Wingate, Director, Institutional Research and Planning Vanessa Wright, Director, Contracts and Grants Administration

Franqua Bedell, Head Coach, Women's Basketball Michael McLeod, Head Coach, Men's Baseball Patty Townsend, Head Coach, Women's Softball Mark White, Head Coach, Men's Basketball

Catherine Patricia Elton, Librarian Helene Gold, Chair, Library Information Literacy & Research Services Kelli Herm, Librarian Fyiane Nsilo Swai, Librarian Matthew Remer, Librarian Shelly Schmucker, Chair, Library Access and Technical Services Monica Twork, Librarian