



November 16, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Human Resources Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/Financial Implications

This item is funded by the 2015-2016 Operating Budget.

Staff Resource

Barbara Wills

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Josephine Pena	Staff Assistant II	Admissions and Enrollment Services	October 5, 2015
Sherry Nelson	Staff Assistant II	Admissions and Enrollment Services	October 8, 2015
Alissa Hudson	Staff Assistant I	Campus Police	October 8, 2015
Jennifer Peavy	Assistant Controller	Business Office	October 8, 2015
Tuan Ly	HVAC/Building Automation Specialist	Plant Operations	October 13, 2015
Demetrius Rice	STEM Center Coordinator	Academic Affairs	October 15, 2015
Jennifer Iacino	Counseling Specialist	Student Success and Retention	October 19, 2015
Erica Simonian	Staff Assistant I	Communications and Humanities	October 27, 2015

Original Appointments - Faculty

Name	Position	Department	Effective Date

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Jynelle Sneed	ATD Retail Career Pathways Coordinator	Workforce Development	October 5, 2015
Emily Rattini-Reich	Fostering Achievement Fellowship Coordinator	Student Affairs	October 6, 2015
Joshua Kendrick	Postsecondary Assessment Specialist	Contracts and Grants - DOE	October 12, 2015
Christopher Hartmann	Program Coordinator	Florida Sterling Council	October 28, 2015

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
Lauren White	Postsecondary Assessment Coordinator	Contracts and Grants - DOE	October 14, 2015	Senior Postsecondary Assessment Coordinator

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
Mona Hamilton	Computer Literacy Professor	Technology and Professional Programs	September 1, 2015	August 31, 2020
Gwen Williams	Senior Custodian	Physical Plant, Facilities, Planning	October 1, 2015	September 30, 2020

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Robert Meeks	Campus Recreation and Sports Facility Mgr.	Campus and Civic Engagement	October 1, 2015	Resigned
Mae Campbell	Teacher Aide	Contracts and Grants - DOC	October 1, 2015	Resigned
Helen Dorman	Respiratory Care Professor	Health Care Programs	October 8, 2015	Retired
Chris Burney	Capital Center Coordinator	Workforce Development	October 8, 2015	Resigned
Latrice Covington	Budget and Contracts Manager	Contracts and Grants - DJJ	October 22, 2015	Resigned
Don Chambers	Shipping, Receiving & Mail Supervisor	General Services	October 31, 2015	Retired
Cherryl Faulk	Training and Academy Liaison	Contracts and Grants - DJJ	October 31, 2015	Retired

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Christopher Summers	Chief of Police	Campus Police	FPSI	Law Enforcement Advanced Instructor
Laura B. Girtman	Developmental Reading Professor	Developmental Communications	City of Tallahassee	Water Aerobics Instructor
Mark White	Head Men's Basketball Coach	Athletics	Live to Give	Coach
Franqua Bedell	Head Women's Basketball Coach	Athletics	Live to Give	Coach