



September 21, 2015

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President  
**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of August 2015.

### Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites initiated through January 2014, and was also retained for the Wakulla Environmental Institute Building One project.

The firm of Lewis + Whitlock provides architectural and engineering services for the Main Campus and other Leon County sites initiated after January 2014. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board last authorized the architect invoices at the August Board meeting.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Gadsden Center project are available from Fund Three - Auxiliary Services Reserves.

Funds for the Master Plans are available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

Architect invoices in the amount of \$6,149.19 are recommended for approval as indicated below:

a	DAG Architects	\$2,273.13
b	Barnett Fronczak Barlowe Architects	\$3,876.06
c	Architects: Lewis + Whitlock	\$0.00

**Staff Resource**

Barbara Wills

**Recommended Action**

Authorize payment of architectural invoices as presented.



DAG architects

AA-C000745

1223 airport road

destin, florida

32541

p 850.837.8152

f 850.654.4276

www.dagarchitects.com

# Invoice

Date	Invoice #
8/27/2015	14033_0915

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
14033 TCC Quincy Gadsden Center	PO-000703

Description	Qty	Rate	Amount
Professional Architectural and Engineering Construction Administration services including ASIs, RFIs, direction, observation, documentation and coordination.		2,273.13	2,273.13

We appreciate your business. If you have any questions, please call Gail.	<b>Due This Invoice</b>	<b>\$2,273.13</b>
<i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i>		



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

31 August 2015  
Invoice #6412.13  
BFBA #14220

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: **Tallahassee Community College - Wakulla Environmental Institute**  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 31 AUGUST 2015**

Barnett Fronczak Barlowe Architects has been contracted by TCC to design the Wakulla Environmental Institute, a net-zero facility in Wakulla County.

At this time, BFBA is requesting payment for 24.94% of the Construction Administration portion of our contract to correspond with Cook Brother's pay application's completion percent. The tasks performed in the CA portion include site visits, shop drawing review and answering questions regarding the project.

**TOTAL AMOUNT DUE** = \$ **3,876.06**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**DAVID FRONCZAK, AIA**

DF:ag