



April 18, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2016.

Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects was retained for the Wakulla Environmental Institute Building One project. The firm of Lewis + Whitlock provides architectural and engineering services for the Main Campus and other Leon County sites. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

Past Actions by the Board

The Board last authorized architect invoices at the March 2016 Board meeting.

Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Gadsden Center are available from Fund Three - Auxiliary Services reserves.

Funds for the Master Plans were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session. Architect invoices in the amount of \$3,084.00 are recommended for approval as indicated below:

DAG Architects: \$600.00

Lewis + Whitlock: \$2,484.00

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

Date	Invoice #
3/30/2016	13043_0416

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
13043 TCC WEI Entrance Road	PO-001259

Description	Qty	Rate	Amount
Professional Architectural Services for the WEI Entrance Sign including final coordination and construction administration services.		600.00	600.00

We appreciate your business. If you have any questions, please call Gail.	Due This Invoice	\$600.00
<i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i>		

Architects: Lewis + Whitlock, P.A.

206 West Virginia Street
Tallahassee FL 32301

Invoice

EIN # 59-3616761

Client:

Tallahassee Community College
Attn: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 2/25/2016

Invoice No.: 14250.10.2

Terms: Net 30

Due Date: 3/26/2016

P.O. No.: PO-002553-1

Project Title: Capitol Cntr. Ext. Envelope

Description	Amount
Change Order #1 - Additional services for Site Testing; Indoor Air Quality Assessment & Analysis. Includes Water Management consultant fee and ALW admin. fee.	2,484.00

Total

\$2,484.00