




April 18, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Certificate of Final Inspection for the Gadsden Center project

Item Description

This item requests Board approval of the Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, for the Gadsden Center project.

Overview and Background

In support of Board Policy 11-12, Reduction of Retainage for Construction, Renovation and Remodeling Projects, TCC staff developed Administrative Procedure 11-12AP. By this procedure, the College will complete OEF Form 209 for projects with a construction value of more than \$250,000 and provide the form to the Board for approval.

The Construction Manager for the Gadsden Center project has completed all close out documents and the building is in full operation. The Construction Manager achieved \$25,220.66 in savings for the project which is attached as Change Order No. One.

Past Actions by the Board

The Board previously approved a Certificate of Final Inspection for the FPSI Berm Remediation project on November 16, 2015.

Funding/Financial Implications

The construction project is complete. Final payment to the contractor is contingent upon Board approval.

Staff Resource

Barbara Wills

Recommended Action

Approve the Certificate of Final Inspection, OEF Form 209, for the Gadsden Center project.

FLORIDA DEPARTMENT OF EDUCATION
Office of Educational Facilities

CERTIFICATE OF FINAL INSPECTION

TO: Office of Educational Facilities (OEF) 325 West Gaines Street, Room 1054 Tallahassee, Florida 32399-0400 (850) 245-0494 Fax (850) 245-9236 or (850) 245-9304	OEF USE ONLY
INSTRUCTIONS: Submit for OEF files one copy of the completed form for all projects with construction costs exceeding \$300,000. Mark the appropriate term within the parentheses. Reproduce this form in sufficient quantity for your use. Section 1013.37(2)(c), F.S.	

RE: _____ OEF Assigned Project Number
Tallahassee Community College (School District Florida College)
Gadsden Center (School Name Campus)
27 (School College) Code Number
New educational facility with classrooms, open computer lab and workforce education spaces Description of Project

SECTION A: BOARD'S ACCEPTANCE

Upon the recommendation of our Project (Architect Engineer) as certified in Section B below, in accordance with Chapter 1013, F.S., THE BOARD ACCEPTED the above-referenced project on _____.

Name (Type or Print) _____

Signature: _____ Date: _____
 (Superintendent President)

SECTION B: (ARCHITECT ENGINEER) CERTIFICATION

As PROJECT (ARCHITECT ENGINEER), I have inspected this project and, in my considered professional opinion, the work required by the contract for this project has been completed in accordance with approved contract documents; Chapter 1013, Florida Statutes; Rule 6A-2.0010, FAC; Chapter 553, F.S., and the Florida Building Code.

Signature: [Signature] Date: 3/30/2016

Firm Name: DAG Architects, Inc.

Address: 1213 Miccosukee Road Tallahassee FL 32308
 Street/P.O. Box City State Zip

SECTION C: Building Official Other (Specify) Certification

I have inspected the project, and in my considered opinion, it is complete and in accordance with applicable statutes, rules, and codes.

Name (Type or Print) William B. Hunter

Signature: [Signature] Date: 3/30/2016
 Building Official Certified Inspector

SECTION D: FACILITY INFORMATION.

1. TYPE OF PROJECT: <input checked="" type="checkbox"/> New Plant <input type="checkbox"/> Addition <input type="checkbox"/> Remodeling <input type="checkbox"/> Renovation <input type="checkbox"/> _____	2. CORRECTED "SPACE INVENTORY REPORT" (land, building, room) HAS BEEN FILED WITH THE OEF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If "No," explain: _____
3. SOURCE OF FUNDS: <input checked="" type="checkbox"/> Local <input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> _____	4. ADJUSTED FINAL CONTRACT AMOUNT: \$ 818,472.41 5. PROJECT GROSS SQUARE FOOTAGE: 6,663 SQ. FT.
	6. COST PER GROSS SQUARE FOOT: \$ 122.84 7. COST PER STUDENT STATION: \$ 12,216.00 (67)

CERTIFICATE OF FINAL INSPECTION (CFI)

8. BUILDING CONTRACT DATE: April 20, 2015 COMPLETION DATE: March 15, 2016

9. CHANGE ORDERS - List of each Change Order and amount (excluding Direct Purchase amounts).

C.O. No. <u>One</u> \$ <u>(25,220.66)</u>	C.O. No. _____ \$ _____
C.O. No. _____ \$ _____	C.O. No. _____ \$ _____
C.O. No. _____ \$ _____	C.O. No. _____ \$ _____
C.O. No. _____ \$ _____	C.O. No. _____ \$ _____

10. Date of Occupancy: March 22, 2016

11. Additional Information:

CHANGE ORDER REQUEST FORM

This form is to be used for requesting a change to the scope of work of an existing project or the duration of time to an existing contract. Upon acceptance of the request a modification may be made to the purchase order, contract or both. This request does not constitute a change order until accepted and signed by the College.

COR #: One
Date: 3/15/16

Project Name: TCC Gadsden County Center
Contractor's Name: Cook Brothers, Inc.
PO # 000759
Date Needed: _____

Reference Documents: (attach copies of all backup documentation)

Architectural Supplemental Instruction # _____ Date: _____
Request for Information # _____ Date: _____
Construction Change Directive # _____ Date: _____

Scope of Work Summary: (attach additional sheets as needed)

Return contingency and general conditions. See attached.

Impact to Project:

Additional Calendar Days Required: 19
Original ^{Final} ~~Substantial~~ Completion Date: 2/26/16
New ^{Final} ~~Substantial~~ Completion Date: 3/15/16

Summary of Impact: (attach additional sheets as needed)

Cost Summary:

Original Contract Sum: \$ 843,693.07
Net of Previous Change Orders: \$ 0
Contract Sum to Date: \$ 843,693.07
Amount of Change Order: \$ (25,220.66)
New Contract Amount: \$ 818,472.41

Authorizations:

Contractor: [Signature] Date: 3/15/16
Material Provider: _____ Date: _____
Architect: [Signature] Date: 3/15/16
Construction Coordinator: _____ Date: _____
Account Manager: [Signature] Date: 3/30/16

APPLICATION AND CERTIFICATION FOR PAYMENT CONTRACTORS SIGNED CERTIFICATE ATTACHED IN TABULATIONS BELOW AMOUNTS ARE ROUNDED TO THE NEAREST DOLLAR							PROJECT NUMBER	15040	9		
							DATE	3/15/2016			
ITEM	DESCRIPTION	SCHEDULE VALUE	SCOPE MODIF.	O.P.I.	GMP SCHEDULE OF VALUE	PREVIOUS APPLICATION	THIS APPLY	TOTAL COMPLETE	% COMP	BALANCE TO FINISH	
1.00	PROJECT PAYROLL	164,533.05			164,533.05	157,928.83	4,826.14	162,754.97	98.92%	1,778.08	
2.00	GENERAL CONDITIONS	41,462.93	5,001.00		46,463.93	33,509.33	4,195.88	37,705.21	81%	8,758.72	
3.00	CONSTRUCTION SUPPORT				0.00			0.00	#DIV/0!	0.00	
4.00	BOND/INSURANCE	16,407.90	672.74		17,080.64	16,407.90	672.74	17,080.64	100.00%	0.00	
5.00	2-A SITEWORK	179,928.00	(25,622.39)	(22,651.41)	131,654.20	131,654.20		131,654.20	100.00%	0.00	
6.00	2-B LANDSCAPING	NIC			0.00			0.00	#DIV/0!	0.00	
7.00	3-A CONCRETE	55,085.00	(1,500.00)	(25,855.34)	27,729.66	27,729.66		27,729.66	100.00%	0.00	
8.00	4-A MASONRY	142,123.00	(90,523.00)	(10,584.00)	41,016.00	41,016.00		41,016.00	100.00%	0.00	
9.00	5-A STRUCTURAL STEEL	48,700.00	(48,700.00)		0.00			0.00	#DIV/0!	0.00	
10.00	5-B METAL-TRUSS-DECK	105,314.00	(105,314.00)		0.00			0.00	#DIV/0!	0.00	
11.00	6-A ARCH WOODWORK	7,585.00		(3,862.00)	3,723.00	3,723.00		3,723.00	100.00%	0.00	
12.00	7-A ROOFING	82,704.00	(82,704.00)		0.00			0.00	#DIV/0!	0.00	
13.00	7-A PEMB		130,336.00	(67,879.53)	62,456.47	62,456.47		62,456.47	100.00%	0.00	
14.00	8-A DOORS/FRAMES/HWDR	28,060.00	(2,943.00)	(22,590.00)	2,527.00	2,527.00		2,527.00	100.00%	0.00	
15.00	8-B WINDOWS/STOREFRONT	22,945.00		(8,263.00)	14,682.00	14,682.00		14,682.00	100.00%	0.00	
16.00	9-A WALL/CEILING	64,750.00	(2,050.00)	(22,600.00)	40,100.00	40,100.00		40,100.00	100.00%	0.00	
17.00	9-B FLOORING	16,688.00		(9,649.00)	7,039.00	7,039.00		7,039.00	100.00%	0.00	
18.00	9-C PAINTING/SEALANTS	13,525.00	(250.00)	(2,500.00)	10,775.00	10,775.00		10,775.00	100.00%	0.00	
19.00	9-D EIFS	39,000.00	16,450.00	(15,122.00)	40,328.00	40,328.00		40,328.00	100.00%	0.00	
20.00	10-A SPECIALITIES	28,850.00	(15,180.00)	(12,375.00)	1,295.00	1,036.00	259.00	1,295.00	100.00%	0.00	
21.00	15-A PLUMBING	28,670.00	3,835.49	(14,000.00)	18,305.49	18,305.49		18,305.49	100.00%	0.00	
22.00	15-B H V A C	128,623.00	1,268.00	(64,680.00)	65,211.00	55,211.00		65,211.00	100.00%	0.00	
23.00	16-A ELECTRICAL	149,879.00	(2,844.46)	(79,299.48)	67,735.06	71,790.00	(4,054.94)	67,735.06	100.00%	0.00	
24.00	FENCING	5,287.00	(358.00)		4,929.00	4,929.00		4,929.00	100.00%	0.00	
25.00	WATER HEATER		256.44		256.44	256.44		256.44	100.00%	0.00	
26.00	BEAM DRILLING		1,135.00		1,135.00		1,135.00	1,135.00	100.00%	0.00	
27.00	SOD		3,027.00		3,027.00		3,027.00	3,027.00	100.00%	0.00	
27.00	OWNER DIRECT PURCHASE		(25,000.00)	31,910.76	6,910.76			0.00	0.00%	6,910.76	
28.00											
29.00	PROJECT CONTINGENCY	4,756.32	3,016.78		7,773.10			0.00	0.00%	7,773.10	
30.00											
31.00	CM-FEE/OVERHEAD	55,194.87	1,812.40		57,007.27	53,884.45	3,122.82	57,007.27	97.01%	0.00	
TOTAL ADJUSTED CONTRA		1,430,071.07	(236,378.00)	(350,000.00)	843,693.07	805,288.77	13,183.64	818,472.41	97.0%	26,226.66	