




November 21, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Bryant Miller Olive P.A.: September 30, 2016

Item Description

This invoice for Bryant Miller Olive P.A. is for legal services provided during and related to the collective bargaining process.

Overview and Background

Tallahassee Community College has engaged Bryant Miller Olive P.A. for representation during the collective bargaining process. The Board approved the legal agreement for these services at the September 19, 2016 Board meeting.

Past Actions by the Board

The Board of Trustees approved the legal agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is provided from Fund 1 Unrestricted Funds. The current amount due is \$13,577.63.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoice as presented.

Bryant Miller Olive

Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice Date: October 12, 2016
Invoice No. 63325
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Statement of Legal Services

			Hours	Amount
09/01/2016	JCC	Analyze issues regarding state law mandates and bargaining obligations	1.20	300.00
09/01/2016	DMH	Draft correspondence to UFF	0.20	50.00
09/01/2016	DMH	Review and reply to emails / UFF	0.30	75.00
09/02/2016	JCC	Review documents regarding employee screening	0.80	200.00
09/02/2016	JCC	Analyze issues regarding duty to bargain	1.30	325.00
09/06/2016	JCC	Preparation for meeting	0.60	150.00
09/06/2016	DMH	Review policy and statutes / background screening	1.90	475.00
09/06/2016	DMH	Draft email to client, review reply	0.20	50.00
09/06/2016	DMH	Review correspondence and draft email	0.30	75.00
09/06/2016	DMH	Analyze materials for meeting	0.70	175.00
09/07/2016	JCC	Conference call President, Murdaugh, Provost, Chief of Staff, Vice President for Finance regarding bargaining	1.00	250.00
09/07/2016	DMH	Review and reply to emails	0.20	50.00
09/07/2016	DMH	Prepare for and attend telephone conference with client	1.50	375.00

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09/08/2016	DMH	Review and reply to emails to/from client and UFF / bargaining	0.20	50.00	
09/09/2016	JCC	Review contractual documents	0.80	200.00	
09/09/2016	DMH	Prepare for meeting with client	1.60	400.00	
09/10/2016	JCC	Preparation for bargaining team meeting	1.20	300.00	
09/11/2016	JCC	Travel to Tallahassee	4.00	0.00	No Charge
09/11/2016	DMH	Travel to Tallahassee	4.00	0.00	No Charge
09/11/2016	DMH	Prepare for meeting with client	2.00	500.00	
09/12/2016	JCC	Travel to Miami	4.00	0.00	No Charge
09/12/2016	JCC	Conference with President, Chief of Staff, Bargaining Team regarding preparation for negotiations	6.80	1,700.00	
09/12/2016	JCC	Analyze issues for bargaining	1.20	300.00	
09/12/2016	DMH	Attend meeting with client / bargaining preparation	6.80	1,700.00	
09/12/2016	DMH	Analyze issues from meeting to prepare for bargaining	1.10	275.00	
09/12/2016	DMH	Travel to Miami	4.00	0.00	No Charge
09/13/2016	DMH	Draft email to UFF bargaining	0.10	25.00	
09/14/2016	MTR	Gather articles regarding Grievance Procedure, Evaluations, Tenure, and Academic Freedom from several Colleges/Universities	1.00	175.00	
09/15/2016	JCC	Telephone conference with Murdaugh regarding UFF issues	0.30	75.00	
09/15/2016	JCC	Analyze issues regarding academic freedom; grievance procedures	2.30	575.00	
09/15/2016	DMH	Review and reply to email	0.10	25.00	
09/16/2016	JCC	Review and analyze issues regarding evaluations	1.20	300.00	
09/19/2016	JCC	Telephone conference with Murdaugh, Board of Trustees regarding UFF bargaining	0.80	200.00	
09/19/2016	JCC	Analyze issues regarding appointment, tenure, academic	1.40	350.00	

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freedom

09/20/2016	JCC	Analyze issues regarding evaluations, criteria for obtaining continuing contract status	1.00	250.00	
09/21/2016	JCC	Analyze issues regarding access to College communications system	0.50	125.00	
09/22/2016	DMH	Telephone conference with client (A. Moran)	0.10	25.00	
09/26/2016	JCC	Draft correspondence regarding negotiations meeting	0.30	75.00	
09/26/2016	JCC	Telephone conference with Dr. Moore-Davis regarding negotiations	0.20	50.00	
09/26/2016	JCC	Telephone conference with Murdaugh regarding negotiations	0.20	50.00	
09/26/2016	DMH	Telephone conference with client (A. Matthews)	0.10	25.00	
09/26/2016	DMH	Review correspondence from client	0.10	25.00	
09/28/2016	JCC	Review correspondence regarding election issues	0.40	100.00	
09/28/2016	DMH	Review and reply to email	0.10	25.00	
09/29/2016	JCC	Travel to Tallahassee	4.00	0.00	No Charge
09/29/2016	JCC	Conference Balog, bargaining team and attend negotiations	4.50	1,125.00	
09/29/2016	DMH	Travel to Tallahassee	4.50	0.00	No Charge
09/29/2016	DMH	Attend meetings with client and bargaining with UFF	4.50	1,125.00	
09/30/2016	JCC	Telephone conference with Murdaugh regarding UFF issues	0.40	100.00	
09/30/2016	JCC	Travel to Miami	4.50	0.00	No Charge
09/30/2016	DMH	Travel to Miami	4.50	0.00	No Charge

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Current Services	51.50	\$12,800.00
Total No Charge Hours	33.50	
Net Fees after Billing Adjustment		<u>\$12,800.00</u>

	Recapitulation		
<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	28.40	\$250.00	\$7,100.00
Denise M. Heekin	22.10	\$250.00	\$5,525.00
Melissa Tripodi	1.00	\$175.00	\$175.00

Expenses Incurred	
Duplication	1.25
Postage	1.38
Thru 09/30/2016	<u>\$2.63</u>
Total Current Work	<u>12,802.63</u>
Previous Balance Due	775.00
Balance Due	<u>\$13,577.63</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688

10/12/16

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for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

Bryant Miller Olive P.A.

Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
Component: Dup								
09/01/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.25	0.25	0.25
09/02/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.25	0.25	0.25
09/02/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	3.00	0.25	0.75	0.75
				Component: Dup	5.00		1.25	1.25
Component: Post								
09/15/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Postage		Post	1.00	0.46	0.46	0.46

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09/15/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Postage		Post	1.00	0.46	0.46	0.46
09/15/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Postage		Post	1.00	0.46	0.46	0.46
Component: Post					3.00		1.38	1.38
Grand Total:					8.00		\$2.63	\$2.63