



August 17, 2017

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the months of June and July.

Overview and Background

The College is now under contract with three architectural firms; DAG Architects Inc., Architects: Lewis+Whitlock PA, and Clemons, Rutherford & Associates Inc., to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the three firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects| Lewis + Whitlock, PA - \$3,250.00

Architects| Lewis + Whitlock, PA - \$3,342.00

Past Actions by the Board

The Board last authorized architect invoices at the May 2017 meeting.

Funding/Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 16/17. Funds for the Master Plans were available in the Capital Improvement fees.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.



INVOICE NO. 17320.1.1

TO: Tallahassee Community College
Attn: Accounts Payable
444 Appleyard Drive
Tallahassee, Florida 32304

FROM: Architects: Lewis + Whitlock, P.A.
206 W. Virginia St.
Tallahassee, Florida 32301

Page 1 of 1 Pages
 Federal I.D. No. 59-3616761

Purchase Order | PO-006078
 Project Name: **FPAC 2nd Floor Testing Center**

DATE 07/17/17

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

| DESCRIPTION | TOTAL FEE | PERCENT COMPLETE | LESS PREVIOUSLY BILLED | TOTAL BILLED | AMOUNT DUE THIS INVOICE |
|-----------------------------------|-------------------|------------------|------------------------|-------------------|-------------------------|
| Basic Services | | | | | |
| Base Study Fee | \$3,150.00 | 100% | \$0.00 | \$3,150.00 | \$3,150.00 |
| Printing | \$100.00 | 100% | \$0.00 | \$100.00 | \$100.00 |
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| | | | | | |
| GRAND TOTALS | \$3,250.00 | | \$0.00 | \$3,250.00 | \$3,250.00 |
| Invoice Total | | | | | \$3,250.00 |
| * Amount payable directly to: () | | | | | |
| * Amount payable directly to: () | | | | | * |

CERTIFIED TRUE AND CORRECT BY:

Rodney L. Lewis, Principal
 (Typed Name and Title)

(Signature of Principal)



INVOICE NO. 14250.15.4

| | |
|--|--|
| TO: Tallahassee Community College Attn: Accounts Payable 444 Appleyard Drive Tallahassee, Florida 32304 | Page 1 of 1 Pages Federal I.D. No. 59-3616761 Purchase Order No Project Name: Commercial Trucking Training Facility DATE 07/25/17 |
| FROM: Architects: Lewis + Whitlock, P.A. 206 W. Virginia St. Tallahassee, Florida 32301 | |

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

| DESCRIPTION | TOTAL FEE | PERCENT COMPLETE | LESS PREVIOUSLY BILLED | TOTAL BILLED | AMOUNT DUE THIS INVOICE |
|-----------------------------------|------------|------------------|------------------------|--------------|-------------------------|
| Basic Services | | | | | |
| Temporary Driveway | \$3,342.00 | 100% | \$0.00 | \$3,342.00 | \$3,342.00 |
| GRAND TOTALS | | | | | \$3,342.00 |
| Invoice Total | | | | | \$3,342.00 |
| * Amount payable directly to: () | | | | | * |
| * Amount payable directly to: () | | | | | * |

CERTIFIED TRUE AND CORRECT BY:

Rodney L. Lewis, Principal

 (Typed Name and Title)

(Signature of Principal)