

MINUTES
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32303
Monday, September 18, 2017
2:30 pm - Business Meeting

The June 2017 District Board of Trustees meeting was called to order by Chair Kilpatrick at approximately 2:30 p.m.

Members Present: Chair Kilpatrick, Trustees Callaway, Lamb, Messersmith, Moore and Vaughn

Absent: Trustee Pople

Via phone: None

Others Present: President Murdaugh, Lenda Kling, Martin Balinsky, Jen Robinson, Elise Ray, Bob Lutz, Suzanne Ferrell-Locke, Brandi Elliott, Thurla Moore, Denise Spivey, Rachel Austin-Hickey, Summer Washington, Cicely Brantley, Jennifer Zimmerman, Byron Dobson, Edward Duggan, Josh Willoughby, Heather Mitchell, Bret Ingerman, Kim Moore, Bob Ballard, Craig Knox, Don Herr, Michael Younger, G.W. Lupton, Sharisse Turner, Bobby Jones, Barbara Wills, Bill Spiers, Melinda Rodgers, Sheri Rowland, Lisa L. Kellison, Kim Allen, E.E. Eunice, Gloria Mitchell, Mike Coleman, Diane Garrard, Calandra Stringer, Anthony Jones, Lexi Phillips, Bart Gunter, Sam Rogers, Feleccia Moore-Davis, Nyla Davis, Rob Hall, Kristina Bowers, S. Balog, Justin Adams, Al Moran, Carmy Greenwood, Candice Grause, Ranie Thompson, Alice Maxwell, Dustin Frost, Patricia Manning, Brenda Reid, Lauren Fletcher, Jeff Liang, Santiago Molina, Amy Bradbury, Debra Burtoft, Jarrett Phipps, Lu Vickers, Beth Pulliam, Julia Steiner, Mabry Gaboardi Calhoun, and Sue Bickford.

COMMENTS

Board Chair – Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance. He shared information on Constitution Day, which was on September 17th.

Board Members – Trustee Moore thanked everyone for the communication and work done during the hurricane. Trustee Lamb stated he was glad to see everyone made it through the storm. Trustee Vaughn said it was good to see us back to normal activity.

President – Dr. Murdaugh said we will talk about it a lot more during the workshop, when lots of people will give different perspectives about it.

APPROVAL OF MINUTES

Chair Kilpatrick asked if there were any comments and requested a motion to approve the August 21, 2017 Board Meeting Minutes.

MOTION: Trustee Lamb

SECOND: Trustee Moore

Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Maxwell shared two (2) of our students from St. Maarten talked to the *Democrat* about their experiences during the hurricane. She displayed the TCC ad in the *Florida Trend Next* magazine, which goes out to Florida high school seniors. She introduced video clips about the Leon County College Fair, start of fall semester, and the first New Student Convocation.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell announced a classroom renovation sponsored by Rogers, Gunter, Vaughn Inc. VP Bart Gunter, who was VP of the student association when he was at TCC, stated it is a privilege to partner with TCC. He said of their fifty (50) employees, twenty (20) have been students at TCC. He shared education is an important part of what they want to support in our community, thanking everyone for what we do.

NEW BUSINESS

Approval of Consent Agenda

Chair Kilpatrick asked if there were any questions, with none received.

MOTION: Trustee Vaughn
SECOND: Trustee Moore
Motion passed unanimously.

TCC Foundation

TCC Foundation Update (Information)

VP Mitchell referenced the dates in the board book, inviting the Board to attend the press conference on Thursday and other upcoming events.

Administrative Services

Fund Analysis - August (Information)

Chair Kilpatrick asked if there were any questions, with none received.

Construction Status Report (Information)

Chair Kilpatrick asked if there were any questions, with none received.

Academic Affairs

2017 Textbook Affordability Compliance Report (Action)

Chair Kilpatrick asked if there were any questions, with Trustee Messersmith stating he applauded the focus on affordability of textbooks. Trustee Messersmith inquired about open educational resources, with Provost Moore-Davis responding faculty can load their own and we belong to a consortium with various resources (including entire textbooks) they can use. Trustee Messersmith asked if students can use many different resources, with Provost Moore-Davis saying the State requires students to opt in for digital resources.

MOTION: Trustee Lamb
SECOND: Trustee Vaughn
Motion passed unanimously.

PUBLIC COMMENT

Chair Kilpatrick recognized the following for comment, limited to three (3) minutes each:

Martin Balinsky shared information on his position and time with the college. He stated the faculty bargaining team has drafted proposals that mirror the college they know and love, but administration has drafted proposals that would radically alter the college and would do great harm to faculty and students. He said administration has made no effort to compromise, urging the Board to instruct the administration to drop the impasse and return to the bargaining table.

Jen Robinson shared information on her position, indicating they feel the impasse is premature. She acknowledged they should move more toward a middle ground and hope they can return to the table in good faith – stating a letter to that effect was sent to President Murdaugh and Chief Negotiator Crosland. She said eighty-six percent (86%) of faculty voted to unionize and seventy-three percent (73%) are members, a clear majority. She indicated they feel their voices are being ignored, but hope to see the college team back to the bargaining table soon.

Bob Lutz said he was a professor of oceanography, indicating the proposed contract by administration would be detrimental to students. He stated the radical terms and conditions would negatively impact how faculty currently achieve student success, since it increases teaching load and administrative duties which decreases the time for students. He said it is a one size fits all box checking plan, stating successful institutions put people first. He asked the Board to ask the administration bargaining team to drop impasse and return to the table.

Catheryn Meyer shared she teaches English, indicating she is a union member because she wanted the ability to protect her workload so she can do her job with excellence and integrity. She stated she teaches four (4) classes, which are heavy writing based, with one hundred ten (110) students. She indicated it takes time to read each paper, provide feedback and coach students.

Jeff Liang shared information on his position, thanking Chief Gibson for keeping everyone up to date on the storm and resources in the area. He said he buys his own supplies, uses his personal smart phone and grades student papers on his home internet. He stated they are not the enemy and his loyalty is to TCC. He indicated he wants his college to be the best and change itself does not concern him, but how the change occurs. He said historically we dealt with issues through shared governance, but now we appear to be in gridlock. He said we can come together to heal ourselves, so please consider the faculty as part of the solution.

WORKSHOP

President Murdaugh said instead of a formal workshop, he would like some of the key players involved to discuss things we did leading up to, during and after the storm. Chief Gibson shared the first real notice we received about Hurricane Irma was on Monday, September 4th (Labor Day) and on Tuesday they sat in on the Governor's Conference call to discuss the many projection models of the strength and path.

Chief Gibson stated they realized with Hurricane Hermine last year they missed a lot of the communication, so they worked to improve the messaging this time. He said on Wednesday they began discussing how to implement the continuity of operations and continued the communication to faculty, staff, students and university partners. He indicated they also began noticing many of the vending machines were broken into during this time.

He shared the Governor's office determined the schools would close Friday and Monday, so they scheduled twelve (12) hour shifts for our officers. He stated the Governor's order indicated we should be prepared to act as a shelter, while keeping in mind we needed to protect our property. He indicated we were told that one hundred (100) Department of Health nurses would stay here, but there was a miscommunication and they never showed.

Chief Gibson said on Sunday, September 10th, we received the information on the Leon County curfew and brought in personnel for a twenty-four (24) hour shift, using primarily exempt personnel. He shared they actively patrolled and stayed highly visible until the winds became unsafe. He disclosed when they started reviewing on Monday, they discovered less than eight thousand dollars (\$8,000) in damage.

He said the planning and engagement was extremely important, indicating he was proud to be a part of the team. He stated we need to work to update the plan, secure the vending machines, prepare an after action report and have discussions about reentry to campus and how to include the university partners in the RAVE system for notification. Chair Kilpatrick applauded Chief Gibson and staff at TCC; confirming notifications were sent via emails, texts and phone calls.

VP Moran stated Campus Police was the best he has worked with in his forty (40) years; recognizing GW Lupton, Michael Younger and Chief Gibson for their work. He shared some of his team were affected, but they continued to work. He indicated when the sun shines, we feel everything is fine – but people have relatives in heavily impacted areas, so that is not always true.

He disclosed they used social media to answer about a hundred (100) questions and posted about thirty (30) messages on our alert page, with the alert banner on every webpage. He shared VP Rowland and Dean Coleman were sending messages to students, while Director Solomon was communicating with the nursing students about their clinical assignments. He indicated they will go back to look at what they may have missed to make future improvements.

Provost Moore-Davis said our focus was instructional continuity, recognizing we had lost a week of classes. She indicated, with the help of AVP Stringer, guidance was provided to faculty for flexibility and stated the final exam scheduled for today was moved to next week. She disclosed they are sharing this information with the State Association of Colleges for continuity.

President Murdaugh said there were a number of conference calls with the chancellor and the other college presidents. He said we would welcome any students that were displaced due to the storm and special courses have been set aside, indicating we have not yet had any requests. He shared we are fortunate – some of our colleague institutions were very hard hit, thanking the Provost and her team for setting up the ability to take students.

Director Spiers stated the Pell funds disbursement scheduled for last week was delayed due to the storm, indicating they are working now to get the funds released to the students. He said they will have to modify the return to Title IV date, possibly make some adjustments to the percentage required for the term due to the lost days and the clock-hours for programs must be made up as required by federal rule. Chair Kilpatrick confirmed the transient students would transfer credit back to their institution, with Director Spiers stating they would fall under their home institution financial aid.

VP Rowland recognized Dean Coleman for the work he did, stating this year they had time to plan and got messages out early. She said they used emails and were on phone calls with parents and students, stating they will be looking at how to better assist students with food and security. She indicated they will be working on a process to help students in the military who were called to service and those with family in harder hit areas that need to stay home.

VP Wills thanked Chief Gibson and his team for the work they did, indicating Director Herr and his teams removed and secured things on campus and then cleaned up before our return. She said accounting came in during the time we were closed to handle vendor payments and keep our coverage in place, thanking everyone for their work.

VP Moore said it was good to have the real time information provided to determine what impact it might have on the five (5) workforce locations, indicating there were some great planning efforts. VP Mitchell shared it was the first time she had been a part of the emergency management team and was really impressed. She stated most of her meetings are not on campus, so she was able to work.

Director Eunice indicated the Florida Public Safety Institute was the staging point for most of the state agencies, sharing they had no damage to their property. He disclosed that since there were no hotels available in Tallahassee, their dormitories were full. He said the State of New York Fire Department also had seventy (70) inspectors who spent the night in sleeping bags. He explained that due to a gasoline shortage and travel delays, there was some limited food service. He thanked the staff for the work they did to keep things running during this time.

VP Ingerman said they have spent the last couple of years trying to minimize future risk, so the cloud service for email, calendar, human resources and finance kept those systems available – even if we had lost power at the college. He indicated they had an employee download the Integrow system to a hard drive and take it their house in Gadsden County, so we could deploy at another school if needed. He said over the next two (2) weeks other key systems will be moved to the cloud.

He indicated the Chief used the RAVE system well, stating the university partner students are not ours and by law we cannot treat them the same. He said we are trying to identify a way for partner students, parents and members of the community to login and give us a cell phone number so we can reach them. He shared during the hurricane we used RAVE to implement a one button conference call (no code required) for management team members and to send a phone call to all campus police officers with a push button response for safe available to work, safe but unavailable to work, or not safe.

Trustee Callaway said TCC has done this kind of thing before, although this time it was different. She stated she is amazed at the depth we went to for the students, their families, each other and other colleges. She indicated the process was amazing and should be recorded. Chair Kilpatrick asked if we knew the percentage of students who received our messages, with VP Ingerman responding approximately eighty percent (80%).

Director Ballard stated the oysters are fine, indicating our students did not lose a single cage. He said he received a lot of requests from students asking if they could put their boats on our property, however due to liability we were unable to accommodate them – although he would like us to review this. He shared the Wakulla Environmental Institute Building was built to

withstand the weather and is comfortable even without power, therefore he would like us to consider using it as an emergency center or shelter.

President Murdaugh stated he wanted the Board to get a range of the different, complicated things that can happen to an institution like this during a storm and an appreciation for the team. He gave a special recognition to GW Lupton and Michael Younger.

PRESIDENT’S REPORT

President Murdaugh recognized the October 5th birthdate of Trustee Messersmith.

He asked the Board to consider a vote to move the November meeting to the Center for Innovation.

MOTION: Trustee Vaughn

SECOND: Trustee Moore

Motion passed unanimously.

President Murdaugh indicated he had a lot of travel coming up, but they could always reach him on his cell.

Chair Kilpatrick asked the Board to meet in Executive Session for a few minutes.

NEXT MEETING DATE

October 16, 2017

Location: Main Campus

ADJOURNMENT

Meeting adjourned at approximately 4:12 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on October 16, 2017.

Jonathan Kilpatrick
Chair

Jim Murdaugh, Ph.D.
President