




October 16, 2017

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Renewal of Professional Services Contract - Legal Services

Item Description

This item is a request for approval to renew the professional services contract for Andrews, Crabtree, Knox and Longfellow, LLP, effective November 1, 2017 thru October 31, 2018.

Overview and Background

The Board of Trustees maintains the decision to employ professional services of College attorneys. At the October 19, 2015 Board of Trustees meeting, the Board approved the College to contract for legal services with Andrews, Crabtree, Knox and Longfellow, LLP.

The contract terms included options for renewals on an annual basis for four (4) consecutive one (1) year periods, for a total contract period of five (5) years. The Contract is up for renewal on October 31, 2017. This request will be the second annual renewal of this contract.

Past Actions by the Board

The Board has addressed this issue previously by employing the services of College attorneys, under the authority of Florida statutes 1001.64 (25).

Funding/Financial Implications

Funds for this professional services contract are available from the College's operating budget.

Staff Resource

Barbara Wills

Recommended Action

Approve the renewal of the legal services contract with Andrews, Crabtree, Knox and Longfellow, LLP for one (1) year.