




October 16, 2017

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Attorney Invoice - Bryant Miller Olive, P.A. (August 2017)

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### Item Description

This invoice from Bryant Miller Olive, P.A. is for legal services provided related to the collective bargaining process.

### Overview and Background

The College engaged Bryant Miller Olive, P.A. for legal representation during the collective bargaining process. The Board of Trustees approved the agreement for these services at the September 19, 2016 meeting.

### Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 meeting.

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$19,169.84.

### Staff Resource

Barbara Wills

### Recommended Action

Authorize payment of invoice as presented.



Barbara K. Wills  
Chief Business Officer, Vice President for Administrative Services  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: September 13, 2017  
Invoice No. 65315  
Client No. 25480.006

For professional services rendered in connection with Tallahassee  
Community College - Labor and Employment - 2016 UFF  
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours	Amount	
08/01/2017	JCC	Telephone conference with Moran regarding UFF	0.40	100.00	
08/01/2017	JCC	Review documents	0.30	75.00	
08/01/2017	DMH	Telephone conference with client (S. Balog) / articles	0.10	25.00	
08/01/2017	DMH	Review and revise articles	2.10	525.00	
08/01/2017	MTR	Create three (3) binders and update in-house attorney binders	2.00	350.00	
08/03/2017	JCC	Travel to Tallahassee	4.00	0.00	No Charge
08/03/2017	JCC	Conference with client and preparation for negotiations	5.50	1,375.00	
08/03/2017	DMH	Travel to Tallahassee	4.00	0.00	No Charge
08/03/2017	DMH	Conference with client, prepare for negotiations	5.00	1,250.00	
08/04/2017	JCC	Conference client and attend UFF negotiations	8.00	2,000.00	
08/04/2017	JCC	Travel to Miami	4.00	0.00	No Charge
08/04/2017	DMH	Conference with client and prepare for negotiations	7.10	1,775.00	
08/04/2017	DMH	Travel	4.00	0.00	No Charge

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08/08/2017	JCC	Telephone conference with Wazlavek regarding Baroodi; negotiations	0.30	75.00
08/09/2017	DMH	Review and reply to message from client	0.10	25.00
08/10/2017	JCC	Analyze impasse issues	0.60	150.00
08/11/2017	JCC	Review documents regarding negotiations	0.60	150.00
08/11/2017	DMH	Review and reply to email; analyze issue	0.30	75.00
08/11/2017	DMH	Telephone conference with client / bargaining issues	0.20	50.00
08/13/2017	JCC	Review union articles / preparation of companion sheets	2.50	625.00
08/14/2017	JCC	Telephone conference with client (S. Balog) regarding bargaining analysis	0.30	75.00
08/14/2017	JCC	Draft documents regarding bargaining	0.90	225.00
08/14/2017	JCC	Review UFF negotiations analysis	1.40	350.00
08/14/2017	DMH	Review items for bargaining	0.80	200.00
08/14/2017	DMH	Review Union spreadsheet and respond to emails	1.20	300.00
08/15/2017	JCC	Review correspondence regarding negotiations	0.20	50.00
08/15/2017	JCC	Review correspondence (revised) regarding negotiations	0.20	50.00
08/15/2017	JCC	Review impasse outline	0.50	125.00
08/15/2017	JCC	Telephone conference with S. Balog regarding UFF negotiations	0.30	75.00
08/15/2017	DMH	Review memorandum to Deans (x2)	0.30	75.00
08/15/2017	DMH	Analyze issues for Board of Trustees meeting	0.40	100.00
08/16/2017	JCC	Review correspondence regarding UFF	0.40	100.00
08/16/2017	DMH	Review memorandum and reply to email	0.20	50.00
08/17/2017	JCC	Analyze UFF comparison chart	0.80	200.00
08/17/2017	JCC	Prepare comparison chart	1.80	450.00
08/17/2017	DMH	Analyze issues	0.30	75.00

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08/18/2017	JCC	Review documents and work on comparison chart	3.80	950.00	
08/18/2017	JCC	Telephone conference with Moran regarding media issues	0.30	75.00	
08/18/2017	DMH	Review email and attachments regarding dues and reply	0.20	50.00	
08/18/2017	DMH	Analyze bargaining issues, draft comparison chart	3.80	950.00	
08/18/2017	DMH	Review and reply to email / package to Deans	0.10	25.00	
08/19/2017	JCC	Review proposals / prepare for presentation	1.00	250.00	
08/21/2017	JCC	Travel to Tallahassee	4.00	0.00	No Charge
08/21/2017	JCC	Conference client and attend Executive Session	5.30	1,325.00	
08/21/2017	DMH	Travel to Tallahassee	4.00	0.00	No Charge
08/21/2017	DMH	Prepare for and attend executive session	5.30	1,325.00	
08/22/2017	JCC	Travel to Miami	4.00	0.00	No Charge
08/22/2017	DMH	Analyze impasse issues	1.10	275.00	
08/22/2017	DMH	Travel to Miami	4.00	0.00	No Charge
08/28/2017	JCC	Review potential impasse issues	2.00	500.00	
08/28/2017	DMH	Analyze impasse issues	1.90	475.00	
08/28/2017	DMH	Prepare union contract for bargaining	0.40	100.00	
08/28/2017	DMH	Review and comment on memorandum	0.30	75.00	
08/29/2017	JCC	Review Union documents	0.40	100.00	
08/30/2017	JCC	Review correspondence PIP	0.30	75.00	
08/30/2017	JCC	Telephone conference with Jones regarding union representative	0.20	50.00	
08/30/2017	JCC	Review proposed messages	0.60	150.00	
08/30/2017	DMH	Analyze issues / union representative	0.30	75.00	
08/31/2017	JCC	Travel to Tallahassee	4.00	0.00	No Charge
08/31/2017	JCC	Conference with client regarding employment issues and prepare for UFF negotiations	2.50	625.00	

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08/31/2017	DMH	Travel to Tallahassee	4.00	0.00	No Charge
08/31/2017	DMH	Meet with client on issues and negotiations	1.50	375.00	
08/31/2017	DMH	Respond to email	0.10	25.00	

Current Services	76.50	\$18,975.00
Total No Charge Hours	40.00	
Net Fees after Billing Adjustment		\$18,975.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	41.40	\$250.00	\$10,350.00
Denise M. Heekin	33.10	\$250.00	\$8,275.00
Melissa Tripodi	2.00	\$175.00	\$350.00

Expenses Incurred

Courier	194.84
Thru 08/31/2017	\$194.84

Payments

08/29/2017	Payment	ACH rec'd 8/29/17 Invoice 64939	9,399.50
			9,399.50

Total Current Work	19,169.84
Previous Balance Due	14,241.50
Balance Due	\$33,411.34

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Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
101 North Monroe Street, Suite 900  
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business

# Bryant Miller Olive P.A.

## Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
<b>Component: CR</b>								
08/02/2017		25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining UPS delivered to Scott Balog, Tallahassee Community College, Tallahassee FL		CR	1.00	187.69	187.69	187.69
08/02/2017		25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining UPS on-call pickup request		CR	1.00	7.15	7.15	7.15
				<b>Component: CR</b>	<u>2.00</u>		<u>194.84</u>	<u>194.84</u>
				<b>Grand Total:</b>	2.00		\$194.84	\$194.84



**Delivery Service Invoice**

Invoice Date **August 5, 2017**  
Invoice Number 0000W67R93317  
Shipper Number W67R93

MIA

**Outbound  
UPS Internet Shipping**

Pickup Date	Tracking Number	Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge
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08/02	1ZW67R931594677394	Next Day Air Early Commercial	32304	104	22	158.06		158.06
		Early Surcharge				30.00	-4.50	25.50
		Fuel Surcharge				8.93	-4.80	4.13
		<b>Total</b>				196.99	-9.30	187.69

C

**1st ref:** 25480.006/mt  
**Sender :** Betty Ramirez  
Bryant Miller Olive P.A.  
1 S.E. 3rd Avenue  
MIAMI FL 33131

**UserID:** miamiofc  
**Receiver:** c/o Scott Balog / De  
Tallahassee Community College  
444 Appleyard Drive  
TALLAHASSEE FL 32304





**Delivery Service Invoice**

Invoice Date **August 5, 2017**  
Invoice Number 0000W67R93317  
Shipper Number W67R93

MIA

**Adjustments & Other Charges**

**Shipping Charge Corrections** Learn how to avoid future shipping charge corrections. Visit [www.ups.com/avoidcharges](http://www.ups.com/avoidcharges).

Pickup Date	Tracking Number	Original Service/ Corrected Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
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**On-Call Pickup Requests**

Date	Date of Request	Pickup Request No.	Service	Published Charge	Incentive Credit	Billed Charge
08/02	08/02	2927B41S6L7	Same Day Pickup - Web Request	6.90		6.90
			Pickup Area Surcharge			0.00
			Fuel Surcharge	0.36	-0.11	0.25
			<b>Total</b>	<b>7.26</b>	<b>-0.11</b>	<b>7.15</b>

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1st ref: 25480.006/mt  
Tracking No.: 1ZW67R931594677394

2nd ref: 1ZW67R931594677394

**Pickup Address:** Betty Ramirez  
Bryant Miller Olive P.A.  
1 S.E. 3rd Avenue  
Suite: Suite 22  
MIAMI FL 33131

<b>Total On-Call Pickup Requests</b>			<b>1 Request(s)</b>	<b>7.26</b>	<b>-0.11</b>	<b>7.15</b>
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