




May 21, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Bryant Miller Olive, P.A. (March 2018)

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for legal representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$11,510

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoice as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: April 18, 2018
 Invoice No. 66759
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - 2016 UFF
 Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours	Amount	
03/01/2018	DMH	Prepare for and attend hearing	11.30	2,825.00	
03/01/2018	JCC	Prepare and attend Special Magistrate hearing	11.30	2,825.00	
03/02/2018	DMH	Travel to Miami	5.00	0.00	NO CHARGE
03/02/2018	JCC	Travel to Miami	4.00	0.00	NO CHARGE
03/05/2018	JCC	Review documents / impasse	0.30	75.00	
03/06/2018	JCC	Review documents regarding post-hearing brief	0.60	150.00	
03/07/2018	DMH	Review and reply to emails / leave, transcripts	0.20	50.00	
03/07/2018	DMH	Prepare and review exhibits from hearing	1.80	450.00	
03/07/2018	JCC	Review correspondence regarding administrative withdrawal issues	0.20	50.00	
03/07/2018	JCC	Analyze issues regarding administrative withdrawal	0.40	100.00	
03/07/2018	MTR	Analyze joint exhibits and create exhibit list	0.70	122.50	
03/08/2018	JCC	Review correspondence regarding contract/credit hours	0.20	50.00	
03/08/2018	MTR	Analyze College exhibits and update exhibit list	3.50	612.50	
03/09/2018	JCC	Review correspondence regarding UFF	0.20	50.00	
03/10/2018	JCC	Analyze issues regarding administrative withdrawals; requested meeting with Balinski	0.50	125.00	

03/12/2018	MTR	Analyze UFF exhibits and update exhibit list	3.00	525.00	
03/13/2018	DMH	Analyze issues at impasse	0.30	75.00	
03/13/2018	JCC	Telephone conference with client (S. Balog) regarding administrative withdrawal	0.20	50.00	
03/14/2018	DMH	Review exhibits from hearing	0.40	100.00	
03/14/2018	MTR	Print and organize impasse hearing exhibits	1.50	262.50	
03/16/2018	DMH	Review correspondence from UFF	0.10	25.00	
03/16/2018	JCC	Review impasse documents	0.40	100.00	
03/16/2018	JCC	Telephone conference with client (S. Balog) regarding union email	0.20	50.00	
03/16/2018	JCC	Draft correspondence regarding proposed policies	0.40	100.00	
03/19/2018	DMH	Review exhibits; revise Article 24 and draft email	0.70	175.00	
03/19/2018	JCC	Travel to Tallahassee	4.00	0.00	NO CHARGE
03/19/2018	JCC	Conference with client (S. Balog); attend Board of Trustees meeting; attend Executive Session	5.00	1,250.00	
03/20/2018	JCC	Review correspondence regarding anonymous complaint	0.20	50.00	
03/20/2018	JCC	Travel back to Miami	4.00	0.00	NO CHARGE
03/22/2018	DMH	Review exhibit list	0.30	75.00	
03/22/2018	JCC	Review leave policies	0.20	50.00	
03/22/2018	MTR	Revise exhibit list	1.50	262.50	
03/26/2018	JCC	Review and analyze complaint issues	0.30	75.00	
03/26/2018	JCC	Telephone conference with client (B. Wills) regarding complaint	0.20	50.00	
03/27/2018	JCC	Review correspondence regarding Program Chairs	0.30	75.00	
03/28/2018	DMH	Review emails / Program Chairs	0.20	50.00	
03/28/2018	JCC	Telephone conference with client (F. Moore-Davis) regarding Program Chairs	0.30	75.00	
03/29/2018	DMH	Review emails and analyze issue / Public Records Request	0.30	75.00	
03/29/2018	JCC	Review correspondence regarding public records requests	0.30	75.00	
03/29/2018	JCC	Analyze issues regarding public records requests	0.60	150.00	
03/29/2018	JCC	Telephone conference with client (A. Moran) regarding public records requests	0.40	100.00	
03/30/2018	JCC	Telephone conference with client (A. Moran) regarding public records issues	0.40	100.00	
03/30/2018	JCC	Telephone conference with client (A. Moran) regarding public records issues	0.20	50.00	

Tallahassee Community College

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Invoice No. 66759

Client No. 25480.006

Current Services

Total No Charge Hours

49.10 \$11,510.00

17.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	23.30	\$250.00	\$5,825.00
Denise M. Heekin	15.60	\$250.00	\$3,900.00
Melissa Tripodi	10.20	\$175.00	\$1,785.00

Payments

04/05/2018	Payment	ACH rec'd 4/5/18 Invoice 66359	<u>16,100.00</u>
			16,100.00

Total Current Work	<u>\$11,510.00</u>
Previous Balance Due	68,777.10
Balance Due	<u>\$80,287.10</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business