




November 19, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Bryant Miller Olive, P.A. (September 2018)

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for legal representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,750.00

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoice as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: October 12, 2018
Invoice No. 68004
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours
09/04/2018	DMH	Review document for transmittal to UFF	0.30
09/05/2018	JCC	Telephone conference with client (A. Moran) / UFF issues	0.40
09/05/2018	JCC	Telephone conference with client (A. Moran) / ratification	0.30
09/05/2018	JCC	Legal research / ability to change proposals	2.30
09/06/2018	JCC	Telephone conference with client (A. Moran) / UFF ratification	0.30
09/10/2018	JCC	Telephone conference with client (A. Moran) / impasse issues	0.40
09/11/2018	DMH	Review emails / TCC	0.10
09/14/2018	DMH	Review and reply to emails	0.20
09/14/2018	DMH	Telephone conference with (J. Murdaugh) / letter for Tallahassee Community College	0.10
09/14/2018	DMH	Draft email to UFF	0.10
09/17/2018	DMH	Review and reply to emails; review correspondence from UFF	0.30
09/17/2018	DMH	Review and reply to emails to/from client	0.10
09/18/2018	DMH	Review and reply to emails	0.20
09/19/2018	DMH	Draft email to client	0.10
09/19/2018	DMH	Review final Collective Bargaining Agreement	0.40

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Tallahassee Community College

09/19/2018	DMH	Review email and reply	0.20	
09/19/2018	DMH	Telephone conference with client (Dr. Wills)	0.20	
09/19/2018	DMH	Telephone conference with client (A. Moran)	0.30	
09/24/2018	DMH	Review status of collective bargaining agreement	0.10	
09/25/2018	DMH	Draft emails to client and review replies	0.10	
09/29/2018	JCC	Telephone conference with T. Wazlavek regarding union dues	0.30	
09/29/2018	JCC	Review correspondence regarding union dues	0.20	
		Current Services	7.00	\$1,750.00
		Total No Charge Hours	0.00	
		Net Fees after Billing Adjustment		\$1,750.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	4.20	\$250.00	\$1,050.00
Denise M. Heekin	2.80	\$250.00	\$700.00

Payments

09/25/2018	Payment	ACH rec'd 9/25/18 Invoice 67569	14,578.63	
			<u>14,578.63</u>	
		Total Current Work		<u>1,750.00</u>
		Previous Balance Due		20,375.55
		Balance Due		<u>\$22,125.55</u>

Please Reference Client Number On Checks And Wire Transfers

Tallahassee Community College

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Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business