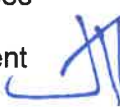




June 17, 2019

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Approval for Bookstore Services

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### Item Description

This item requests approval by the Board of Trustees (Board) for the renewal of the current Follett Higher Education Group, Inc. (Follett) contract for bookstore services.

### Overview and Background

In July 2011 the Board approved a five (5) year contract with Follett to provide the College's bookstore services, with options for successive one-year renewals. This will be the fourth one-year renewal of the original contract.

### Past Actions by the Board

The Board approved the current renewal of the original contract at the August 20, 2018 meeting.

### Funding/Financial Implications

There are no funding implications for these services. The College is projecting an annual commission of over \$400,000 from these services.

### Staff Resource

Barbara Wills

### Recommended Action

Approve a one-year renewal of the Follett contract for bookstore services.

TALLAHASSEE COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
And  
FOLLETT HIGHER EDUCATION GROUP, INC.

This Agreement to exercise the renewal option is made and entered into by and between The District Board of Trustees of Tallahassee Community College ("TCC") and Follett Higher Education Group, Inc. ("Follett").

WHEREAS, TCC and Follett entered into a services agreement on July 2011, with amendments on May 27, 2017, July 1, 2017, and August 20, 2018, to provide bookstore services for the College, with renewal options for one-year renewals; and

WHEREAS, Follett desires and TCC agrees to allow Follett to continue providing bookstore services to the College; and

WHEREAS, terms and conditions of the original Agreement shall remain in effect, except as modified below:

As per Article 2 of the original Agreement, the Agreement shall be renewed for one (1) additional year, until June 30, 2020.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective authorized representatives as of the date signed.

FOLLETT HIGHER EDUCATION  
GROUP, INC.

THE DISTRICT BOARD OF TRUSTEES OF  
TALLAHASSEE COMMUNITY COLLEGE

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_