



March 11, 2019

MEMORANDUM

- TO: District Board of Trustees
- FROM: Jim Murdaugh, President
- SUBJECT: Career Pathway Agreements with Public and Charter Schools in the TCC Service District

Item Description

This item presents Career Pathway Agreements between the College and public and charter schools located in TCC's service district.

Overview and Background

In an effort to provide career opportunities for secondary school students in Career Pathway programs, Tallahassee Community College is proposing to continue the partnership with public schools in Gadsden, Leon, and Wakulla. Florida High School is also included. TCC will provide career pathways in areas such as the following: Emergency Medical Services, Office Administration, Criminal Justice Technology, Graphic and Web Technology, Early Childhood Development, Drafting and Design Technology, Engineering Technology, Network Systems Technology, Help Desk Technical Support, Computer Programming and Web Development, and Building Construction.

Past Actions by the Board

The Board has approved career pathway agreements with public and charter schools in the past.

Funding/Financial Implications

None

Staff Resource

Feleccia Moore-Davis

Recommended Action

That the Board approve the Career Pathway Agreements.

Career and Technical Education Tallahassee Community College & Leon County School Board Career Pathways Articulation Agreement 2018-2019

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreement will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements and present evidence of the following:

- 1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
- 2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
 - a. Students may be subject to taking the College's placement test.
- 3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

Procedure

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- 1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
- 2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

- 1. Leon County High School faculty members and TCC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
- 2. Leon County High Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
- 3. Leon County High Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
- 4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Leon County High Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Provost of Tallahassee Community College, Dean of Business, Industry and Technology for Tallahassee Community College, District Representative for Leon County, the TCC Career Pathways Specialist and others as so designated.

LEON COUNTY HIGH SCHOOLS CAREER PATHWAYS

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|-------------------------|--|--------------------------------|
| Criminal Justice Operations -CHS | -Completion of the high | Pathways credit hours awarded | -Criminal Justice Technology, |
| | school | as: | A.S. |
| -8918010 Criminal Justice Operations 1 | Criminal Justice | | |
| | Operations Program | -CCJ1020 The Criminal Justice | |
| -8918020 Criminal Justice Operations 2 | | System (3 credit hours) | |
| | And | | |
| -8918030 Criminal Justice Operations 3 | | And | |
| | -Computer and Internet | | |
| -8918040 Criminal Justice Operations 4 | Literacy Exemption Exam | -CGS1060 Computer and Internet Literacy Exemption Exam for Program Elective (3 credit hours) Up to 6 total college credit hours | |
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| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|--------------------------------|-------------------------------------|--------------------------------|
| Digital Design – GHS, LHS, RHS, SHS, | -Completion of the high school | Pathways credit hours awarded | -Graphic and Web Technology, |
| <u>LeHS</u> | Digital Design program | as: | A.S. |
| | | | |
| -8207310 Introduction to Digital and | And | -CIW Master Designer cert. | And/Or |
| Informational Technology | | Professional Elective (3 credit | |
| | -CIW Master Designer | hours) | -Graphic Design Support |
| -8209510 Digital Design 1 | PROSO004 | | Certificate |
| | | And | |
| -8209520 Digital Design 2 | Or | | |
| | | -CGS1060 Computer and Internet | |
| -8209530 Digital Design 3 | -Adobe Certified Associate | Literacy Exemption Exam towards | |
| | Certificate(s) | electives (3 credit hours) | |
| -8209540 Digital Design 4 | | | |
| | | -PGY2801C Photoshop | |
| | | (3 credit hours) | |
| | | | |
| | | And | |
| | | | |
| | | -Up to 3 credit hours applied to | |
| | | program courses depending on | |
| | | Adobe certification presented | |
| | | | |
| | | Up to 12 total college credit hours | |
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| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|--|---|--|
| Early Childhood Education -LHS -8405110 Early Childhood Education 1 | -Completion of the high school Early Childhood Education Program | Pathways credit hours awarded as: -Early Childhood Elective | -Early Childhood Development, Education and Management, A.S. |
| -8405120 Early Childhood Education 2 | And | (3 credit hours) | |
| -8405130 Early Childhood Education 3 | -Completion of Florida Child Care Professional Certificate | Up to 12 total college credit | |
| -8405140 Early Childhood Education 4 | (FCCPC) | hours | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|---|---|---|
| Engineering Technology/Computer Integrated Manufacturing-GHS, RHS | -Completion of the high school Engineering Tech/Computer Integrated | Pathways credit hours awarded as: | -Drafting and Design Technology A.S. |
| -8600550 Introduction to Engineering Design | Manufacturing program | -ETD1320 Introduction to CAD (3 credit hours) | Or -Engineering Technology A.S. |
| -8600520 Principles of Engineering | -Autodesk Certified User – AutoCAD ADESK011 | Up to 3 total college credit hours | |

Career and Technical Education 2017 - 2018 Career Pathways Articulation Agreement between Lively Technical Center and Tallahassee Community College

Articulation is a method of granting college-level course credit for learning and skills accomplished as part of vocational school instruction. Lively Technical Center (Lively) and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

Tallahassee Community College will work with Lively Technical Center to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements, select an A.S. or college- credit certificate and present evidence of the following:

- 1. Successful completion of the articulated technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
- 2. Successful completion of all applicable developmental classes. Students not requiring developmental classes will earn credit upon acceptance to TCC.
- 3. At least a 2.00 overall GPA completed if college credit courses have been completed.
- 4. Completion of the Lively Technical Center program no more than 18 months prior to enrollment at Tallahassee Community College.
- 5. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

Procedure

- 1. The Lively Technical Center designee will provide evidence of completion to the designated Tallahassee Community College Career Pathways Specialist.
- 2. Tallahassee Community College's designated Career Pathways Specialist will issue a letter to students who have successfully completed the Lively Technical Center program as reported by the Lively designee. This letter will identify the articulated college credit of the Career Pathway.
- 3. If the student desires to participate in the identified Career and Technical Education program, the student will request that an official transcript be forwarded to TCC. Students will receive block credit upon submission of the Lively transcript.

Conditions of Agreement

- 1. Lively Technical Center and TCC's faculty will review course textbooks, syllabi and other institutional materials as needed in order to develop articulated programs of study.
- 2. Lively Technical Center and TCC's will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
- 3. Lively Technical Center and TCC will cooperate in publicizing Career Pathways in order to ensure that students are aware of the opportunities.
- 4. Tallahassee Community College will not charge tuition for any courses for which a student receives articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee. The articulation committee will be composed of the Principal or designee, Lively Technical Center, the Provost and Vice President of Academic Affairs and the Dean of Business, Industry and Technology.

LIVELY TECHNICAL CENTER CAREER PATHWAYS

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---------------------------------|--------------------------|---|--------------------------------|
| Accounting Operations | -Completion of Technical | Pathways credit hours | -Office Administration A.S. |
| | Center Accounting | awarded as: | |
| -OTA0040 Information Technology | Operations program (900 | | Or |
| Assistant | hours) | -CGS1555 Internet (3 | |
| | | credit hours) | -Help Desk/Technical Support |
| - ACO0040 Accounting Clerk | And | | A.S. |
| | | -CGS1060 Computer | |
| - ACO0041 Accounting Associate | -Microsoft Office | and Internet Literacy (3 | |
| | certifications | credit hours) | |
| - ACO0042 Accounting Assistant | | | |
| | | -CGS1000 Introduction | |
| | | to Computer | |
| | | Technology (3 credit | |
| | | hours) | |
| | | CTS2155 Computer | |
| | | -CTS2155 Computer User Support (3 credit | |
| | | hours) | |
| | | nours | |
| | | -CTS2155 Computer | |
| | | User Support (4 credit | |
| | | hours) depending on | |
| | | credential submitted | |
| | | | |
| | | Up to 13 total college | |
| | | credit hours | |
| | | | |

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|---------------------------|--------------------------|--------------------------------|
| Administrative Office Specialist PSAV | -Completion of Technical | Pathways credit hours | -Office Administration A.S. |
| 1050 clock hours | Center Administrative | awarded as: | |
| | Office Specialist program | | |
| - OTA0040 Information Technology | (1050 hours) | -MNA2021 Human | |
| Assistant | | Relations (3 credit | |
| | | hours) | |
| - OTA0041 Front Desk Specialist | | | |
| | | -GEB1011 Introduction | |
| - OTA0030 Assistant Digital Production | | to Business (3 credit | |
| Designer | | hours) | |
| | | | |
| - OTA0043 Administrative Office | | -MNA2130 Business | |
| Specialist | | Writing (3 credit hours) | |
| | | | |
| | | -TBA (3 credit hours) | |
| | | | |
| | | Up to 12 total college | |
| | | credit hours | |
| | | | |

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|--|--|---|
| Digital Media/Multimedia Design -DIG0081 Theory and Foundations | -Completion of Technical Center Digital Media/ Multimedia Design (1050 | Pathways credit hours awarded as: - PGY1800C Digital Photography (3 | -Graphic and Web Design Technology, A.S. |
| of Design - DIG0082 Multimedia Digital/Print | hours) | credit hours) - CGS1060 Computer Literacy (3 credit | |
| Designer | | hours) | |
| - DIG0083 Multimedia Web Interactive Designer | | - CAP2703 Computer Animation (3 credit hours) | |
| - DIG0084 Multimedia Integrated Producer Designer | | Up to 9 total college credit hours | |

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or |
|----------------------------------|---------------------------|--------------------------------------|-----------------------------|
| | | | Certificate |
| Legal Administrative Specialist | -Completion of Technical | Pathways credit hours awarded as: | -Office Administration A.S. |
| | Center Legal | | |
| - OTA0040 Information Technology | Administrative Specialist | -MNA2021 Human Relations (3 credit | |
| Assistant | PSAV program (1050 | hours) | |
| | hours) | | |
| - OTA0041 Front Desk Specialist | | -GEB1011 Introduction to Business (3 | |
| | And | credit hours) | |
| - OTA0042 Administrative Support | | | |
| | -MOS Certified | -MNA2130 Business Writing (3 credit | |
| - OTA0050 Legal Administrative | Application Specialist | hours) | |
| Specialist | Certification(s) | | |
| | | -TBA (3 credit hours) | |
| | | | |
| | | Up to 12 total college credit hours | |
| | | | |

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or |
|-----------------------------------|-----------------------------|--------------------------------------|-----------------------------|
| | | | Certificate |
| Medical Administrative Specialist | -Completion of Technical | Pathways credit hours awarded as: | -Office Administration A.S. |
| PSAV 1050 Clock hours | Center Medical | | |
| | Administrative Specialist | -MNA2021 Human Relations (3 credit | |
| - OTA0040 Information Technology | PSAV program (1050 | hours) | |
| Assistant | hours) | | |
| | | -GEB1011 Introduction to Business (3 | |
| - OTA0041 Front Desk Specialist | And | credit hours) | |
| | | | |
| -OTA0631 Medical Office | -MOS Certified Application | -MNA2130 Business Writing (3 credit | |
| Technologist | Specialist Certification(s) | hours) | |
| | | | |
| - OTA0651 Medical Administrative | | -TBA (3 credit hours) | |
| Specialist | | | |
| | | Up to 12 total college credit hours | |
| | | | |

| Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|----------------------------------|--------------------------|---------------------------------------|-----------------------------------|
| Web Development | -Completion of Technical | Pathways credit hours awarded as: | |
| | Center Web | | -Graphic and Web Design |
| - OTA0040 Information Technology | Development program | -CGS1820 Web Page Authoring (3 credit | A.S. |
| Assistant | (1050 hours) | hours) | |
| | | | |
| - CTS0070 Web Design Foundations | And | -GRA2140 Web Page Design (3 credit | |
| CTC0071 Web Interface Design | -Adobe Certifications | hours) | |
| - CTS0071 Web Interface Design | -Adobe Certifications | -TBA (3 credit hours) | |
| - CTS0049 Web Scripting | | -IBA (S clear hours) | |
| - CTS0015 Web Media Integration | | And | |
| | | | |
| - CTS0016 Web E-commerce | | Up to 6 credit hours awarded | |
| | | depending on Adobe certification | |
| - CTS0017 Web Interactivity | | presented | |
| | | | |
| | | Up to 15 total college credit hours | |
| | | | |

IN WITNESS WHEREOF, the School Board of Leon County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

| Date | Chair, The District Board of Trustees, Tallahassee Community College, Florida | | | |
|------|--|--|--|--|
| Date | President, Tallahassee Community College | | | |
| Date | Chair, Leon County School Board | | | |
| Date | Superintendent, Leon County School District | | | |

Career and Technical Education Tallahassee Community College & Gadsden County School Board Career Pathways Articulation Agreement 2018-2019

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

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Student Qualifications

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- 2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
 - a. Students may be subject to taking the College's placement test.
- 3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

Procedure

- 1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
- 2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

- 1. Gadsden County High School faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
- 2. Gadsden County High School and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
- 3. Gadsden County High School and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
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This agreement may be terminated at any time by either Gadsden County High Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Business, Industry and Technology for Tallahassee Community College, District Representative for Gadsden County and the TCC Career Pathways Specialist.

| High School Career Pathways Course | Assessment | Total Possible Credits | TCC A.S. Degree or |
|---------------------------------------|-----------------------|-------------------------------|-------------------------|
| Options | | | Certificate |
| Administrative Office Specialist-GCH, | -Completion of the | Pathway credits awarded as: | -Office Administration, |
| Crossroad Academy | high school | | A.S. |
| | Administrative Office | -Microsoft Office Master | |
| -8207310 Digital Information | Specialist Program | MICRO017 | And/Or |
| Technology | | (Up to 9 credits depending on | |
| | And | the MOS cert.) | -Office Management |
| -8212110 Administrative Office | | | Certificate |
| Technology 1 | -Microsoft Office | And | |
| | certifications | | |
| -8212120 Business Software | | - CGS2100 Computer | |
| Applications 1 | | Competency (3 credit hours) | |
| | | | |
| -8209510 Digital Design 1 | | Up to 12 total college credit | |
| | | hours | |
| -8212410 Administrative Office | | liouis | |
| Technology 2 | | | |
| | | | |
| -8212420 Administrative Office | | | |
| | | | |
| Technology 3 | | | |
| 8212160 Ducinase Saftware | | | |
| -8212160 Business Software | | | |
| Applications 2 | | | |

| High School Career Pathways | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|-----------------------------|----------------------------|----------------------------|-----------------------------------|
| Course Options | | | |
| Digital Design-GCH, | -Completion of the high | Pathways credit hours | -Graphic and Web Technology, A.S. |
| Crossroad Academy | school Digital Design | awarded as: | |
| | program | | And/Or |
| -8207310 Introduction to | | -CIW Master Designer | |
| Information Technology | And | cert. Professional | -Graphic Design Support |
| | | Elective (3 credit hours) | Certificate |
| -8209510 Digital Design 1 | -CIW Master Designer | | |
| | PROSO004 | And | |
| -8209520 Digital Design 2 | | | |
| | Or | -CGS1060 Computer and | |
| -8209530 Digital Design 3 | | Internet Literacy | |
| | -Adobe Certified Associate | Exemption Exam towards | |
| -8209540 Digital Design 4 | Certificate(s) | electives (3 credit hours) | |
| -8209550 Digital Design 5 | | -PGY2801C Photoshop | |
| -8209550 Digital Design 5 | | (3 credit hours) | |
| -8209560 Digital Design 6 | | (5 create nours) | |
| 0200500 Digital Design 0 | | And | |
| -8209570 Digital Design 7 | | | |
| | | -Up to 3 credit hours | |
| | | applied to program | |
| | | courses depending on | |
| | | Adobe certification | |
| | | presented | |
| | | | |
| | | Up to 12 total college | |
| | | credit hours | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|-------------------------|-------------------------------|-----------------------------------|
| Applied Information Technology-GCH, | -Completion of the high | Pathways credit hours | Of Certificate |
| | | awarded as: | Computer |
| Crossroad Academy | school Applied | awarueu as. | -Computer |
| | Information | | Programming |
| -8207310 Digital Information Technology | Technology Program | -CGS1820 Web Page | and Web |
| | | Authoring (3 credit hours) | Development, |
| -9003410 Computer Fundamentals | And | | A.S. |
| | | -CGS1555 Internet (3 credit | |
| -9003420 Web Technologies | -CIW Associate Design | hours) | |
| | Specialist PROSO001 | | |
| -9003430 IT Systems & Applications | | -COP2822 Scripting for the | |
| ···· · · · · · · · · · · · · · | Or | Web (3 credit hours) | |
| -9003440 Database Essentials | | | |
| Julian Database Essentials | -CIW Master Designer | -Program Elective (3 credit | |
| 0002450 Drogramming Facentials | • | . . | |
| -9003450 Programming Essentials | PROSO004 | hours) | |
| | | | |
| -9003460 Web Development Technologies | Or | | |
| | | Up to 12 total college credit | |
| -9003470 Multimedia Technologies | -MOS Certified | hours | |
| | Application Specialist | | |
| -9003480 Computer Networking Fundamentals | Certification(s) | | |
| | | | |
| -9003490* Cybersecurity Fundamentals | | | |
| | | | |
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| High School Career Pathways Course | Assessment | Total Possible Credits | TCC A.S. Degree or |
|--|---------------------------|------------------------------|------------------------|
| Options | | | Certificate |
| Nursing Assistant, Acute and Long Term | -Completion of the high | Pathways credit hours | -Emergency Medical |
| Care-GCH, Crossroad | school | awarded as: | Services (EMS) A.S. |
| | Nursing Assistant program | | |
| -8417100 Health Science Anatomy & | | -HSC2531 Medical | And/Or |
| Physiology | And | Terminology Exemption | |
| | | Exam (3 credit hours) | -Emergency Medical |
| -8417110 Health Science Foundations | -CPR, Emergency Medical | | Technician Certificate |
| -8417211 Nursing Assistant 3 | Responder EMR | - EMS1059C First Responder | |
| | NREMT003 | Credential | |
| | | (3 credit hours) | |
| | | | |
| | | Up to 6 total college credit | |
| | | hours | |

IN WITNESS WHEREOF, the School Board of Gadsden County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

| Date | Chair, The District Board of Trustees, Tallahassee Community College, Florida | |
|------|--|--|
| | | |
| Date | President, Tallahassee Community College | |
| | | |
| | | |
| Date | Chair, Gadsden County School Board | |
| | | |
| Date | Superintendent, Gadsden County School District | |
| | | |
| Date | Director, Gadsden Technical Institute | |

Career and Technical Education

Tallahassee Community College & Wakulla County School Board Career Pathways Articulation Agreement 2018-2019

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

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Students must meet all TCC admission requirements and present evidence of the following:

- 1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
- 2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
 - a. Students may be subject to taking the College's placement test.
- 3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript

Procedure

- 1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
- 2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

- 1. Wakulla County High School faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
- 2. Wakulla County High School and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
- 3. Wakulla County High School and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
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| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|--------------------------------|-----------------------------|--------------------------------|
| Administrative Office Specialist | -Completion of the high school | Pathway credits awarded as: | -Office Administration, A.S. |
| -8207310 Digital Information | Administrative | | And/Or |
| Technology | Office Specialist | -Microsoft Office Master | |
| | Program | MICRO017 | -Office Management Certificate |
| -8212110 Administrative Office | | (Up to 9 credits | |
| Technology 1 | And | depending on the MOS | |
| | | cert.) | |
| -8212120 Business Software | -Microsoft Office | | |
| Applications 1 | certifications | And | |
| -8209510 Digital Design 1 | | - CGS2100 Computer | |
| | | Competency (3 credit | |
| -8212410 Administrative Office | | hours) | |
| Technology 2 | | | |
| | | Up to 12 total college | |
| -8212420 Administrative Office | | credit hours | |
| Technology 3 | | | |
| -8212160 Business Software | | | |
| Applications 2 | | | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|--------------------------------|-----------------------------------|---|
| Building Construction Technologies | -Complete the high school's | Pathways credit hours awarded as: | -Building Construction Specialist Certificate |
| -8720310 Building Construction | Building | | And/Or |
| Technologies 1 | Construction | -BCN2230 Construction | |
| | Technologies | Materials and Methods | -Building Construction Management, A.S. |
| -8720320 Building Construction | Program | (3 credit hours) | |
| Technologies 2 | | | |
| | | Up to 3 total college | |
| -8720330 Building Construction | | credit hours | |
| Technologies 3 | | | |
| 9720240 Duilding Construction | | | |
| -8720340 Building Construction | | | |
| Technologies 4 | | | |
| -8720350 Building Construction | | | |
| Technologies 5 | | | |
| | | | |
| -8720360 Building Construction | | | |
| Technologies 6 | | | |
| | | | |
| -8720370 Building Construction | | | |
| Technologies 7 | | | |

| High School Career Pathways Course | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|------------------------------------|---------------------|---------------------------|-------------------------------------|
| Options | | | |
| Digital Design | -Completion of the | Pathways credit hours | -Graphic and Web Technology, A.S. |
| | high school Digital | awarded as: | |
| -8207310 Introduction to | Design program | | And/Or |
| Information Technology | | -CIW Master Designer | |
| | And | cert. Professional | -Graphic Design Support Certificate |
| -8209510 Digital Design 1 | | Elective (3 credit hours) | |
| | -CIW Master | | |
| -8209520 Digital Design 2 | Designer | And | |
| | PROSO004 | | |
| -8209530 Digital Design 3 | | -CGS1060 Computer | |
| | Or | and Internet Literacy | |
| -8209540 Digital Design 4 | | Exemption Exam | |
| | -Adobe Certified | towards electives (3 | |
| -8209550 Digital Design 5 | Associate | credit hours) | |
| | Certificate(s) | | |
| -8209560 Digital Design 6 | | -PGY2801C Photoshop | |
| | | (3 credit hours) | |
| -8209570 Digital Design 7 | | And | |
| | | Anu | |
| | | -Up to 3 credit hours | |
| | | applied to program | |
| | | courses depending on | |
| | | Adobe certification | |
| | | presented | |
| | | | |
| | | Up to 12 total college | |
| | | credit hours | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|------------------|---------------------------------------|--------------------------------------|
| Engineering Technology/Computer | -Completion of | Pathways credit hours | -Drafting and Design Technology A.S. |
| Integrated Manufacturing | the high school | awarded as: | |
| | Engineering | | Or |
| -8600550 Introduction to Engineering | Tech/Computer | -ETD1320 Introduction | |
| Design | Integrated | to CAD (3 credit hours) | -Engineering Technology A.S. |
| | Manufacturing | | |
| -8600520 Principles of Engineering | program | Up to 3 total college credit hours | |
| -8600530 Digital Electronics | And | | |
| Or | -Autodesk | | |
| | Certified User – | | |
| -8600560 Computer Integrated | AutoCAD | | |
| Manufacturing | ADESK002 | | |
| Or | | | |
| -8600590 Civil Engineering and | | | |
| Architecture | | | |
| | | | |
| Or | | | |
| -8600620 Aerospace Engineering | | | |
| or | | | |
| Or | | | |
| -8600630 Biotechnical Engineering | | | |
| Or | | | |
| -8600650* Engineering Design and | | | |
| Development | | | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|---|-------------------|------------------------|---|
| Nursing Assistant, Acute and Long | -Completion of | Pathways credit hours | -Emergency Medical Services (EMS) A.S. |
| Term Care | the high school | awarded as: | |
| | Nursing Assistant | | And/Or |
| -8417100 Health Science Anatomy & | program | -HSC2531 Medical | |
| Physiology | | Terminology Exemption | -Emergency Medical Technician Certificate |
| | And | Exam (3 credit hours) | |
| -8417110 Health Science Foundations | | | |
| -8417211 Nursing Assistant 3 | -CPR, Emergency | - EMS1059C First | |
| | Medical | Responder Credential | |
| | Responder EMR | (3 credit hours) | |
| | NREMT003 | | |
| | | Up to 6 total college | |
| | | credit hours | |

| High School Career Pathways Course Options | Assessment | Total Possible Credits | TCC A.S. Degree or Certificate |
|--|-----------------------------------|-----------------------------------|---|
| Web Development | -Completion of the high school | Pathways credit hours awarded as: | -Computer Programming and Web Development, A.S |
| -8207310 Digital Information | Web | | |
| Technology | Development | -CGS1820 Web Page | |
| | Program | Authoring (3 credit | |
| -9001110 Foundations of Web Design | | hours) | |
| | | | |
| -9001120 User Interface Design | | Up to 3 total college | |
| -9001130 Web Scripting Fundamentals | | credit hours | |
| -9001140 Media Integration Essentials -9001150 E-commerce & Marketing Essentials | | | |
| -9001160 Interactivity Essentials | | | |

IN WITNESS WHEREOF, the School Board of Wakulla County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

•

| Date | Chair, The District Board of Trustees, Tallahassee Community College, Florida |
|------|--|
| Date | President, Tallahassee Community College |
| | |
| Date | Chair, Wakulla County School Board |
| Date | Superintendent, Wakulla County School District |

Career and Technical Education

Tallahassee Community College & Florida State University Schools Career Pathways Articulation Agreement 2018-2019

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of its separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all TCC admission requirements and present evidence of the following:

- 1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
- 2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
 - a. Students may be subject to taking the College's placement test.
- 3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

Procedure

- 1. The secondary school instructor provides evidence of completion to the Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
- 2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

- 1. Florida State University Schools faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
- 2. Florida State University Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
- 3. Florida State University Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
- 4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Florida State University Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Business, Industry, and Technology for Tallahassee Community College, Representative for Florida State University Schools and the TCC Career Pathways Specialist. **IN WITNESS WHEREOF,** the Florida State University Schools, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

| Date | Chair, The District Board of Trustees, Tallahassee Community College, Florida |
|------|--|
| | |
| Date | President, Tallahassee Community College |
| | |
| | |
| Date | Chair, Florida State University Schools |
| | |
| | |
| Date | Director, Florida State University Schools |

FLORIDA STATE HIGH SCHOOL CAREER PATHWAYS

| High School Career Pathways | Assessment | Total Possible | TCC A.S. Degree or |
|-----------------------------------|---------------------------|-----------------------|--------------------|
| Course Options | | Credits | Certificate |
| Nursing Assistant, Acute and Long | -Completion of the high | Pathways credit | -Emergency |
| Term Care | school | hours awarded as: | Medical Services |
| | Nursing Assistant program | | (EMS) A.S. |
| -8417100 Health Science Anatomy | | -HSC2531 Medical | |
| & Physiology | And | Terminology | And/Or |
| | | Exemption Exam (3 | |
| -8417110 Health Science | -CPR, Emergency Medical | credit hours) | -Emergency |
| Foundations | Responder EMR | | Medical |
| -8417211 Nursing Assistant 3 | NREMT003 | - EMS1059C First | Technician |
| | | Responder | Certificate |
| | | Credential | |
| | | (3 credit hours) | |
| | | | |
| | | Up to 6 total college | |
| | | credit hours | |

| High School Career Pathways Course | Assessment | Total Possible Credits | TCC A.S. Degree or |
|------------------------------------|------------------------|---------------------------|-------------------------|
| Options | | | Certificate |
| Commercial Art Technology | -Completion of the | Pathways credit hours | -Graphic and Web |
| | high school Digital | awarded as: | Technology, A.S. |
| -8718010 Commercial Art | Design program | | |
| Technology 1 | | -GRA1111C Graphic | And/Or |
| | And | Design 1 (3 credit hours) | |
| -8718020 Commercial Art | | | -Graphic Design Support |
| Technology 2 | -Adobe Certified | And | Certificate |
| | Associate Certificate: | | |
| -8718030 Commercial Art | Illustrator, | -Up to 3 credit hours | |
| Technology 3 | Photoshop, and | applied to program | |
| | InDesign | courses depending on | |
| | | Adobe certification | |
| | | presented | |
| | | | |
| | | Up to 6 total college | |
| | | credit hours | |