



October 14, 2019

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive, P.A. (August 2019)

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$3,075.00

Recommended Action

Authorize payment of invoice as presented.



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: September 10, 2019
 Invoice No. 70314
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-010844

Statement of Legal Services

			Hours	
08/01/2019	JCC	Review agreement and funding issues	0.90	
08/07/2019	JCC	Telephone conference with client (C. Grause) / salaries	0.20	
08/07/2019	DMH	Telephone conference with client (B. Wills) / faculty	0.40	
08/08/2019	DMH	Review email / bargaining	0.10	
08/16/2019	JCC	Review non-economic provisions for negotiations	1.30	
08/26/2019	JCC	Review CBA / health insurance	0.20	
08/26/2019	JCC	Telephone conference with client (C. Grause) / health insurance	0.30	
08/26/2019	JCC	Analyze waiver issue / group health issue	0.90	
08/28/2019	JCC	Travel to Tallahassee	4.00	No Charge
08/29/2019	JCC	Conference with client and attend UFF negotiations	8.00	
Current Services			12.30	\$3,075.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	11.80	\$250.00	\$2,950.00
Denise M. Heekin	0.50	\$250.00	\$125.00

Payments

08/29/2019	Payment	ACH Rcv'd 8/29/19 Invoice 69688 & 69867	5,550.00
			5,550.00

Tallahassee Community College

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Total Current Work	\$3,075.00
Previous Balance Due	\$450.00
Balance Due	\$3,525.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business