



April 20, 2020

# MEMORANDUM

- TO: Jim Murdaugh, Ph.D. President
- **FROM:** Barbara Wills, Ph.D. Vice President for Administrative Services and Chief Business Officer

SUBJECT: Annual SREF Fire, Sanitation and Casualty Inspection

#### Item Description

This item requests approval of the annual SREF Fire, Sanitation and Casualty Inspection reports.

## **Overview and Background**

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform an annual safety inspection for all TCC sites and facilities. During the current FY 2019/20 the following deficiencies were noted for each site.

Main Campus had 6 deficiencies in the Fire and Life Safety category and 6 deficiencies in the Casualty section. All of them have been addressed. Four of the six casualty deficiencies were related to aging asphalt and concrete.

Florida Public Safety Institute had 2 deficiencies noted in the Casualty section and they have both been resolved.

TCC Satellites had 2 Fire and Life Safety deficiencies at the Center for Innovation and 1 Casualty issue at the Ghazvini Center for Healthcare Education. Both have been resolved.

The Gadsden Center (the Woodham Justice Center) was inspected but has been disposed of so it is no longer an issue with SREF.

## **Funding/ Financial Implications**

All costs incurred to correct deficiencies are funded from the Facilities operating budget and PECO funds as needed.

## Past Actions by the Board

The District Board of Trustees last approved the annual SREF report at the May 20, 2019 meeting.

# **Recommended Action**

Approve the annual SREF Fire, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

#### ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2019-2020

		FISCAL YEAR 2019-2020	
College Facility: SCHOOL / FACILITY: ADDRESS:	Tallahassee Community College Main Campus & Off Site Facilities 444 Appleyard Drive, Tallahassee, FL 32304	FIRE DISTRICT: Tallahassee	# OF SERIOUS FIRE SAFETY VIOLATIONS <u>0</u> # OF NON-SERIOUS FIRE SAFETY VIOLATIONS <u>6</u>
FIRE DISTRICT FIRE SAFETY IN	ISPECTOR NAME PRINTED (IF JOINT INSPECTION)	Rich Carter (Municipal Fire Safety Inspector)	) November 13, 2019 INSPECTION DATE
FIRE DISTRICT FIRE SAFETY IN	ISPECTOR SIGNATURE (IF JOINT INSPECTION)	Fire Prevention Specialists, Inc., 609 Gina Linspector address & PHONE NUMBER	
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER
Tallahassee Community	y College has met the requirements of F.S.S. 10	13.12(2)(d): <u>X</u> YES <u>NO</u>	
Approval of Reports by	Board (Including Letter)YESNO		
THE UNDERSIGNED AT DEFICIENCIES.	TESTS TO THE REVIEW OF THIS REPORT IN IT	'S ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE	DISCOVERED
FACILITY ADMINISTRATOR NAM	ME PRINTED	FACILITY ADMINISTRATOR SIGNATUR	RE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2019/2020 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	RC	01 Building: No deficiencies noted				1
	RC	02 Building: No deficiencies noted				2
	RC	03 Building: No deficiencies noted				3
	RC	04-Building: No deficiencies noted				4
FFPC 1, 10.18.1	RC	05-282: Excessive storage of combustible material	0	12-31-19		5
	RC	06 Building: No deficiencies noted				6
	RC	08 Building: No deficiencies noted				7
	RC	09 Building: No deficiencies noted				8
FFPC 1, 10.18.1	RC	11-240: Excessive storage of combustible material	0	12-31-19		9
	RC	12 Building: No deficiencies noted				10
	RC	15 Building: No deficiencies noted				11
	RC	16 Building: No deficiencies noted				12
	RC	17 Building: No deficiencies noted				13
FFPC 1, 14.4.2.1	RC	18-137: Room exceeds occupant load and access to exit obstructed	0	12-31-19		14
FFPC 1, 10.18.1	RC	18-296: Excessive storage of combustible material	0	12-31-19		15
	RC	19 Building: No deficiencies noted				16
	RC	20 Building: No deficiencies noted				17
	RC	21 Building: No deficiencies noted				18
	RC	22 Building: No deficiencies noted				19
	RC	23 Building: No deficiencies noted				20
	RC	27 Building: No deficiencies noted				21
	RC	28 Building: No deficiencies noted				22
	RC	30 Building: No deficiencies noted				23
	RC	31 Building: No deficiencies noted				24
	RC	32 Building: No deficiencies noted				25
	RC	33 Building: No deficiencies noted				26
	RC	34 Building: No deficiencies noted				27
FFPC 1, 12.4.18.3	RC	35-291: Fire doors to corridor propped open	6	12-31-19		28
	RC	36-Building: No deficiencies noted				29
	RC	37-Building: No deficiencies noted				30

CODE NUMBER	Insp. Initials		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	RC	38-Building: No deficiencies noted				31
	RC	39-Building: No deficiencies noted				32
	RC	41-Building: No deficiencies noted				33
	RC	42 Building: No deficiencies noted				34
	RC	43-Building: No deficiencies noted				35
	RC	44-Building: Vacant				36
	RC	45-Building: Vacant				37
	RC	46-Building: Vacant				38
FFPC 1, 13.6.4.3.2.1	RC	47-Building: All fire extinguisher tags expired	0	12-31-19		39
	RC	48-Building: Vacant				40
	RC	49-Building: Vacant				41
	RC	50-Building: No deficiencies noted				42
	RC	52-Building: No deficiencies noted				43
	RC	53-Building: No deficiencies noted				44
	RC	54-Building: No deficiencies noted				45
	RC	55-Building: No deficiencies noted				46
	RC	56-Building: No deficiencies noted				47
	RC	57-Building: No deficiencies noted				48
	RC	58-Building: No deficiencies noted				49

CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2019/2020 Casualty/Sanitation Deficiencies - Tallahassee Main Campus & Off Site Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
5(8)(c)5		01-108: Transition strip needed on floor under door - trip hazard	0	12-31-19		1
5(1)(e)8j		27-154: Handicap door switch inoperable	0	12-31-19		2
5(3)(c)		28-Driveway: Damaged concrete by overhead door - trip hazard	0	12-31-19		3
5(3)(c)		31-Parking lot: Damaged asphalt on north side	0	1-15-20		4
5(3)(c)	RC	36 Building: Damaged concrete driveway and sidewalk(Contractor secured for repairs)	1	1-15-20		5
5(3)(c)	RC	52-Parking Lot: Damaged asphalt	0	1-15-20		6
5(3)(c)	RC	General: Assorted damaged sidewalks & large gaps between sidewalk sections	0	1-15-20		7

	ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2019-2020						
College Facility:	Tallahassee Community College	FIRE DISTRICT: Gadsden County					
SCHOOL / FACILITY:	TCC Florida Public Safety Institute		# OF	SERIOUS FIRE SAFETY VIOLATIONS 0_			
ADDRESS:	Hwy 90, Quincy, FL 32333						
			# OF	NON-SERIOUS FIRE SAFETY VIOLATIONS <u>3</u>			
		Rich Carter (Municipal Fire Safe	ety Inspector)	November 14, 2019			
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR NAME PRINTED (IF JOINT INSPECTION)	SCHOOL BOARD FIRESAFETY INSPECTOR	NAME PRINTED	INSPECTION DATE			
		Fire Prevention Specialists, I	nc., 609 Gina Lane, M	lelbourne, FL 32940 321-757-7205			
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS & PHONE NUMBER					
		Richard Carty	11/20/2019	105523			
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	COMM. COLLEGE BOARD FIRE SAFETY INS	PECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER			
Tallahassee Communit	y College has met the requirements of F.S	S.S. 1013.12(2)(d): <u>X</u> YESNO					
Approval of Reports by	Board (Including Letter)YESNO						
THE UNDERSIGNED AT DEFICIENCIES.	ITESTS TO THE REVIEW OF THIS REPOR	RT IN ITS ENTIRETY AND ACKNOWLEDGES AWA	ARENESS OF THE DISCOV	/ERED			
FACILITY ADMINISTRATOR NAI	ME PRINTED	FACILITY ADM	IINISTRATOR SIGNATURE				
FACILITY ADMINISTRATOR TIT	LE	SIGNATURE	DATE				

CODE NUMBER	Insp. Initials	SREF 2019/2020 Fire Safety Deficiencies - Pat Thomas Law Enforcement Academy	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
		Bldg.1 Def. Tactics				1
FPC 1, 12.4.18.3	RC	North Hall: Fire rated door propped open	0	12-31-19		2
						3
						4
		Bldg. 2 Range Bldg.				5
	RC	No deficiencies noted				6
						7
		Bldg. 3 Classroom Bldg.				8
	RC	No deficiencies noted				9
						10
		Bldg. 4 Administration				11
	RC	No deficiencies noted				12
						13
						14
		Bldg. 5 Portable				15
	RC	No deficiencies noted				16
						17
		Bldg. 8 Cafeteria				18
	RC	No deficiencies noted				19
						20
		Bldg. 9 Dorm Annex				21
	RC	No deficiencies noted				22
						23
		Bldg. 10 South Dorm				24
	RC	No deficiencies noted				25
						26
		Bldg. 11 North Dorm				27
		No deficiencies noted				28
						29
						30

#### ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT STATE BOARD OF EDUCATION ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58 FISCAL YEAR 2019-2020

		FISCAL YEAR 2019	-2020		
College Facility:	Tallahassee Community College	FIRE DISTRICT: Various			
SCHOOL / FACILITY:	Satellite Facilities and Leased Facilities			# OF SE	RIOUS FIRE SAFETY VIOLATIONS <u>0</u>
ADDRESS:	444 Appleyard Drive, Tallahassee, FL 32304			" OF NO	
				# OF NO	N-SERIOUS FIRE SAFETY VIOLATIONS <u>10</u>
		Rich Carter (Municipal	l Fire Safety Inspector)		November 14, 2019
FIRE DISTRICT FIRE SAFETY IN	NSPECTOR NAME PRINTED (IF JOINT INSPECTION)	SCHOOL BOARD FIRESAFETY I	NSPECTOR NAME PRINTED		INSPECTION DATE
		Fire Prevention Spec	cialists, Inc., 609 G	ina Lane, Melb	ourne, FL 32940 321-757-7205
FIRE DISTRICT FIRE SAFETY IN	ISPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS & PHON Buchard Ca		20/2019	105523
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER	COMM. COLLEGE BOARD FIRE	SAFETY INSPECTOR SIGNA	TURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER
Tallahassee Communit	y College has met the requirements of F.S.S. <sup>,</sup>	1013.12(2)(d): <u>X</u> YESNO			
Approval of Reports by	Board (Including Letter)YESNO				
THE UNDERSIGNED AT DEFICIENCIES.	TESTS TO THE REVIEW OF THIS REPORT IN	ITS ENTIRETY AND ACKNOWLED	GES AWARENESS O	F THE DISCOVERI	ED
FACILITY ADMINISTRATOR NAM	ME PRINTED	- F.	ACILITY ADMINISTRATOR SI	GNATURE	
FACILITY ADMINISTRATOR TIT	LE	s	IGNATURE DATE		

CODE NUMBER	Insp. Initials	SREF 2019/2020 Fire Safety Deficiencies - TCC Satellite & Leased Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	RC	Brogan Museum: FACP in "trouble" condition	0	12-31-19		1
	RC	Brogan Mezzanine: Boiler certificate expired	0	12-31-19		2
						3
	RC	New Gadsden Center: No deficiencies noted				4
						5
		Gadsden Center				6
FFPC 1, 4.5.8.1	RC	Boiler Room: Fire pump leaking on floor	1	12-31-19		7
FFPC 1, 4.5.8.1	RC	Boiler Room: Fire pump red tagged	2	12-31-19		8
FFPC 1, 4.5.8.1	RC	Ground Floor Center: 2 Exit lights inoperable	2	12-31-19		9
FFPC 1, 4.5.8.1	RC	Lobby: FACP in "trouble" condition	0	12-31-19		10
	RC	Note: Fire hose advised to be removed by local fire department				11
FFPC 1, 4.5.8.1	RC	NW Grounds: Fire hydrant red tagged	2	12-31-19		12
FFPC 1, 10.18.3.1	RC	Room 214: Storage to be maintained at less than 24" from ceiling in center of room	1	12-31-19		13
NFPA 25, 5.1	RC	South Stairwell: Pre-action system inspection tag expired	0	12-31-19		14
FFPC 1, 4.5.8.1	RC	SW Grounds: Fire hydrant red tagged	1	12-31-19		15
						16
		Wakulla Center				17
		Ghazvini Center				18
	RC	No deficiencies noted				19
						20
		Wakulla Center				21
	RC	No deficiencies noted				22
						23
		Wakulla Environmental Institute				24
	RC	No deficiencies noted				25

CODE NUMBER SREF Ch. 5	Insp. Initials		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line Number
		Location, Deficiency Description				
	RC	Brogan Museum: No deficiencies noted				1
						2
		Gahzvini Center				3
5(3)(c)	RC	General: Assorted large gaps between sidewalk sections	0	1-15-20		4
						5
		Gadsden Center				6
5(17)(b)	RC	Boier Room: Open knock-out on air compressor control panel	0	1-15-20		7
5(1)(e)8j	RC	Boiler Room: Cover missing from air compressor contactors	0	1-15-20		8
5(3)(c)	RC	East Grounds: Several damaged sidewalk sections	1	1-15-20		9
5(1)(e)8j	RC	Mezzanine: Replace damaged "No Combustible Storage" sign on door	0	1-15-20		10
5(8)(d)		North Stairwell: Broken window glass at top landing	1	1-15-20		11
5(8)(e)		South Stairwell: Broken window glass	2	1-15-20		12
5(3)(c)		SW Grounds: 2 damaged sidewalk sections at SW corner - trip hazard	3	1-15-20		13
						14
	RC	New Gadsden Center: No deficiencies noted				15
						16
	RC	Wakulla Environmental Institute: No deficiencies noted				17
			_			