Minutes District Board of Trustees Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304

Virtual Meeting details are available at https://www.tcc.fl.edu/bot-meeting/2020/april/
April 20, 2020

Business Meeting – 2:30 PM

The April 2020 District Board of Trustees virtual meeting was called to order by Chair Lamb at approximately 2:30 p.m.

Members Present: Chair Lamb, Trustees Callaway, Grant, Kilpatrick, Messersmith, Moore and Pople

Absent: None **Via phone:** Not Applicable

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Mike Robeck, Freddy Menendez, Tammy Kinsey, Ayanna Young, Greg Williams, Madeline Pumariega, Al Moran, Donmetrie Clark, Lei Wang, Travis Jordan, E.E. Eunice, Anthony Jones, Heather Mitchell, Brittany Barnett, Andrew Atterbury, Henry Coles, Charles Hash, Chip Singletary, Calandra Stringer, Renae Tolson, Jacque Parramore, Mahmoud Abdelhadi, Patricia Manning, Tracy Woodard, Summer Dusek, Barbara Wills, Mary Kornegay, Selina Starling, Don Herr, Alice Maxwell, Rob Hall, Amy Bradbury, Tina Workman, George Santora, Jessica Griffin, Josh Willoughby, Kim Moore, Christy Mantzanas, Lynn Hatter, Sheri Rowland, Bret Ingerman, Bill Spiers, Stephanie Solomon, Gary Smiekle, Craig Knox, Scott Balog, Bobby Jones, Kalynda Holton, and Nyla Davis

COMMENTS

- i. Board Chair Lamb asked everyone to stand for a moment of silence and the Pledge of Allegiance. He shared he was glad we were able to be here under the situation in our state and nation.
- ii. Board Members Trustee Moore thanked all faculty, administration and staff for the work being done. Trustee Kilpatrick said it is an honor to be associated with Tallahassee Community College (TCC) at this time. Trustee Callaway stated we have again kept the student first. Trustee Messersmith shared the ideas of how to keep the college operational never ceases to amaze him, conveying his congratulations.
- iii. President Murdaugh indicated he has never been prouder of this team than during this situation, indicating we are already talking about a new normal and what that will look like for TCC.

APPROVAL OF MINUTES

1. February 2020 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Pople SECOND: Trustee Kilpatrick

Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approval of Consent Agenda

2. Attorney Invoice – January and February Authorize payment of invoices as presented.

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3. Human Resources Report

Approve the report as presented.

4. Sponsored Programs – Provider

Authorize funding for the awards and contracts as presented.

Sponsored Programs – Fiscal Agent

Authorize funding for the awards and contracts as presented.

Architect Invoices

Authorize payment of architectural invoices as presented.

MOTION: Trustee Moore **SECOND:** Trustee Grant Motion passed unanimously.

TCC Foundation

TCC Foundation Update

None required. Report provided for information only.

8. TCC Foundation – Gift Acceptance: 100 Laptops

Trustee Messersmith confirmed the computers will be usable in other places and for other things.

Accept gift as presented.

MOTION: Trustee Moore **SECOND:** Trustee Pople

Motion passed unanimously.

Academic Affairs

9. Tallahassee Community College and Gadsden Technical Institute Articulation Agreement

That the Board approve the articulation agreement with Gadsden Technical Institute.

MOTION: Trustee Messersmith **SECOND:** Trustee Grant

Motion passed unanimously.

10. Academic Curriculum Changes

Trustee Kilpatrick complimented the thoughtfulness put into the technology coursework, with Provost Pumariega confirming the industry certification is part of the coursework. Trustee Pople said the HIPAA training is very important for this community.

That the Board approves the recommendation for new programs, program changes, new courses, and course changes as attached.

MOTION: Trustee Messersmith **SECOND:** Trustee Callaway

Motion passed unanimously.

Administrative Services

11. Construction Manager Services – RFP 2020-03

Approve the recommended list of pre-qualified construction managers for the period of February 20, 2020 to February 19, 2021.

MOTION: Trustee Moore **SECOND:** Trustee Callaway

Motion passed unanimously.

12. Annual SREF Fire, Sanitation and Casualty Inspection

Trustee Callaway said this is the type of thing that really makes a college look good, thanking everyone for taking care of the little things.

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Approve the annual SREF Fire, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

MOTION: Trustee Callaway **SECOND:** Trustee Pople

Motion passed unanimously.

13. Pre-qualification of General Contractors

Approve the amended amount authorized for pre-qualified general contractors to bid on projects between \$2,000,000 to \$5,000,000 million dollars, for the period of January 1, 2020 to December 31, 2020.

MOTION: Trustee Callaway **SECOND:** Trustee Moore

Motion passed unanimously.

14. Construction Status Report

Presented as an information item only.

15. Fund Analysis - March

For information only, no Board action required.

Trustee Pople asked if we expect a trend that will significantly impact our budget, with VP Wills indicating it may not have an impact until the next fiscal year.

PUBLIC COMMENT

None

PRESIDENT'S REPORT

President Murdaugh shared information on legislative funding, projected increased state sales tax revenues, significant state emergency fund, and the federal CARES money. Despite the good news, he stated we are expecting some additional cuts to the legislative budget and are currently projecting three (3) levels of reduced budgets – without any layoffs of current employees.

He said with the elimination of travel a month ago and some other cuts, we have already recognized savings. Trustee Moore thanked the President for finding budget cuts other than employees.

The Vice-Presidents and Director Eunice provided an overview of changes and activities occurring in their respective areas.

NEXT MEETING DATE

May 18, 2020 Location: Main Campus

ADJOURNMENT

Meeting adjourned at approximately 4:06 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on May 18, 2020.

Eugene Lamb, Jr.

Chair

Jim Murdaugh, Ph.D.

President

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