

**Minutes  
District Board of Trustees  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304  
April 19, 2021  
Business Meeting – 2:30 PM**

The April 2021 District Board of Trustees meeting was called to order by Chair Messersmith at approximately 2:30 p.m.

**Members Present:** Chair Messersmith, Trustees Grant, Kilpatrick, Lamb, Moore and Ward

**Absent:** Trustees Callaway      **Via phone/Zoom:** None

**Others Present:** President Murdaugh, Candice Grause, Lenda Kling, Kim Moore, Craig Knox, Bill Spiers, Joey Walter, Lei Wang, Heather Mitchell, Kalynda Holton, Byron Dobson, Calandra Stringer, Nyla Davis, Frank Mix, Anthony Jones, Angela Long, Sheri Rowland, Melinda Rodgers, Gerald Jones, Barbara Wills, Renae Tolson, Bobby Jones, Donmetrie Clark, Rob Hall, Trevoris McDaniel and Alice Maxwell

**Via Zoom:** Bret Ingerman, Martin Balinsky, Jennifer Bradley, Lauren Schoenberger, Amy Bradbury, Freddy Menendez, Ayanna Young, Mike Robeck, Scott Balog, Chip Singletary, Tina Workman, Jacque Parramore, Henry Coles and Stephanie Solomon

### **COMMENTS**

i. Board Chair Messersmith asked everyone to stand for a moment of silence and the pledge of allegiance. He suggested we keep the families of the late former Florida Senate Secretary Joe Brown and the late former Trustee Kimberle Moon in our thoughts.

He stated he was very proud of his Association of Florida Colleges Trustee of the Year award, thanking everyone for their support. He welcomed our newest Board Member, Charlie Ward, Jr. Chair Messersmith said he was able to speak with the Department of Corrections Truck Driving graduating class. He recognized Dean Sharisse Turner for her recent award in Transitional studies.

ii. Board Members – Trustee Ward said he was looking forward to serving in this role. The Trustees individually welcomed Trustee Ward and congratulated Chair Messersmith for his award. Trustee Moore recognized Dean Turner for the Sister to Sister program. Trustee Kilpatrick thanked Trustee Moore for the information she shared at the recent Trustees conference. Trustee Grant shared Foundation assets were up thirty-five percent (35%).

iii. President Murdaugh asked Communications to show the video clip of the Trustee of the Year award, thanking Chief of Staff Grause for the work she did on the award submission. He said we recently hosted the Legislative Spouses at the Ghazvini Center for Healthcare Education and we were again this year the presenting sponsor for the Word of South festival, where we unveiled the Eyrie Magazine. He recognized the Forensics Team for their twenty-first (21<sup>st</sup>) year of consecutive wins at the national competition and shared Director Eunice at the Florida Public Safety Institute will be retiring June 1<sup>st</sup>.

### **APPROVAL OF MINUTES**

1. March 22, 2021 Meeting  
Request Board approve minutes as presented.

**MOTION:** Trustee Lamb      **SECOND:** Trustee Moore

Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced media clips for the Theatre TCC performance, children’s art installation at the Center for Innovation, grant award for workforce education, Department of Corrections truck driver graduation, upcoming 2021 commencement, etc. President Murdaugh said after the inmate graduation, VP Moore had three (3) employers at the back of the room to discuss employment.

## UNFINISHED BUSINESS

None

## PRESENTATIONS

None

## NEW BUSINESS

### ***Approval of Consent Agenda***

2. Human Resources Report  
Approve the report as presented.
3. Attorney Invoice – Bryant Miller Olive, P.A. (February 2021)  
Authorize payment of invoice as presented.
4. Sponsored Programs – Provider  
Authorize funding for the awards and contracts as presented.

**MOTION:** Trustee Moore                      **SECOND:** Trustee Grant  
Motion passed unanimously.

### ***TCC Foundation***

5. TCC Foundation Update  
VP Mitchell shared they are still tracking ahead of last year, with more than two million dollars (\$2,000,000) expected by the end of the fiscal year. She referenced the current week of thanks and several upcoming events.

None required. Report provided for information only.

### ***Administrative Services***

6. Construction Status Report  
Presented as an information item only.
7. Fund Analysis – March  
For information only, no Board action required.
8. 2020-2021 Equity Report Update  
Approve the 2020-2021 Equity Report as presented.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

## PUBLIC COMMENT

None

## WORKSHOP

### Strategic Plan

#### *Year Two Report*

Director Long said the pandemic put the Strategic Plan approved in 2019 to the test. She indicated with TCC JumpStart, Eagles Rise Summer Academy, TCC Scholar Program, TRIO Educational Talent Search, Middle School Outreach, Take Stock in Children, Open Educational Resources, LIVE courses via Zoom, etc. this is a smart place for students to start their education.

She shared student success included the refined advising process, new student onboarding, faculty student engagement, virtual outreach, embedded academic support services, academic success coaches, student surveys, division retention plans, new teaching and learning framework, President's Commission on Race and Equity, etc. resulting in increased rates of success.

Director Long stated adding the Second Chance Initiative, small plot farming initiative, entrepreneurial certificate, Be Essential campaign, etc. to workforce programs made a difference for our students. She highlighted the partnerships with the Aspen Institute, Achieving the Dream, Association of College and University Educators and the ASPIRE grant.

She provided an overview of the funds and revenue, program and facility enhancements, and scholarships. She displayed success, retention, graduation and transfer rates. She thanked everyone involved for their work throughout the year.

### **PRESIDENT'S REPORT**

President Murdaugh said we had a commitment to use the strategic plan and assess the effectiveness of the programs. He indicated the pandemic forced us to do some things we might never have done (such as, embedding services in the course work) and we will not abandon the things we learned.

### **NEXT MEETING DATE**

May 17, 2021                      Location: **Main Campus**

### **ADJOURNMENT**

Meeting adjourned at approximately 4:05 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on May 17, 2021.

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**Frank Messersmith**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**