



October 18, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 04-06 and 04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2021-2022 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
Amanda Clements	Director of Strategic Communications	Communications and Marketing	September 1, 2021

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Dale Sullivan	Office Manager	Human Resources	September 1, 2021
James Dotson	Landscaper	Facilities	September 2, 2021
Carla Bell	Custodial Worker	Facilities	September 13, 2021
Jacob Inman	Assistant Production Coordinator	Theatre	September 13, 2021
Michael Murphy	Custodial Shift Supervisor	Facilities	September 13, 2021
Chelsie Needham	Professional Counselor	Mental Health Counseling	September 20, 2021

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Sarah Skidmore	Special Education Assistant	Sponsored Programs DOC	September 1, 2021
Steven Humphries	Program Coordinator for Adult Education	Adult Education	September 13, 2021
Eric Buff	Training Specialist II	Sponsored Programs DJJ	September 20, 2021

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Margaret Martin	Nonprofit Resource Center Coordinator	Nonprofit Resource Center	August 27, 2021	Resigned
Mikquaille Jones	Program Logistics Coordinator	Sponsored Programs DOC Voc Training	August 27, 2021	Dismissed
Bryan McLawhorn	English Faculty	Communications	August 31, 2021	Retired
Clarence Harrison	Information Technology Support Specialist I	Information Techonology	August 31, 2021	Resigned
Joseph Simmons	Program Specialist II	DOE McKay Scholarship	August 31, 2021	Contract not renewed
Kembriel Robinson	Program Specialist I	DOE McKay Scholarship	August 31, 2021	Contract not renewed
Nyama Williams	College Success Coach	Student Affairs	August 31, 2021	Resigned
Victor Keaton	Library Technical Assistant I	Library Services	August 31, 2021	Retired
Julius Williams	Career Development Specialist	Sponsored Programs DOC Wakulla CI	September 3, 2021	Resigned
James James	HVAC Technical Educator Instructor	Sponsored Program DOC Voc Training	September 4, 2021	Deceased
Myeisha Gibson	Digital Media Technician	TCC Online Distance Learning	September 10, 2021	Resigned
Tesia Staten	Scholarship Coordinator	Financial Aid	September 10, 2021	Resigned
Mary Metz	Special Education Assistant	Sponsored Programs DOC New River CI	September 15, 2021	Resigned
Brittanie Demps	Teacher Aide	Sponsored Programs DOC	September 17, 2021	Resigned
Matthew Huddleston	Head Coach Women's Basketball	Athletics	September 21, 2021	Resigned
William Bell	Campus Police Sergeant	Campus Police	September 21, 2021	Resigned
Lauren Schoenberger	Director of Integrated Marketing	Communications and Marketing	September 23, 2021	Resigned
Rob Chaney	Director of Athletics	Athletics	September 30, 2021	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Rachel Hickey Austin	Biologocial Science Faculty	Science and Math	Fairfield Inn & Suites	Front Desk Associate
Wilbert Butler, Jr.	Biologocial Science Faculty	Science and Math	STEM Gym	Co-Owner/Director
Amanda Clements	Director, Strategic Communications	Communications and Marketing	Self	Freelance Marketer
Jacqueline B. Edwards	Staff Assistant	Science and Math	Twin Oaks Forensic	Competency Trainer
Jacqueline B. Edwards	Staff Assistant	Science and Math	Point Pick Up	Independent Contractor

Jacqueline B. Edwards	Staff Assistant	Science and Math	FSU College of Medicine	Project
Marjorie Huettel	Earth and Science Faculty	Science and Math	Environchron	Consultant
Helen Maxwell	Staff Assistant	Transitional Studies	Apalachee Center	MHA
Michael Ray	Developmental Math Faculty	Transitional Studies	Gowitus Records, LLC	Owner
Margaret Thompson	Director of Institutional Research	Office of Institutional Effectiveness	Pensacola State College	Consulting
Joey Walter	Dean, Business, Industry and Technology	BIT/Academic Affairs	Wenatchee Valley College	Online Teaching
Susanne Wood	Heath Education Faculty	Wellness/SM	Self	Consultant
Jennifer Zimmerman	Nutrition Faculty	Health Ed. & Nutrition/SM	Self	Nutrition Counselor
Rodges Collins	Public Safety Officer	Campus Police	Best Security	Manager

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Reclassifications (All Employees)

Name	Position	Department	Effective Date	Prior Position
Angela Muchovej	Biological Science Faculty (temporary)	Science and Math	September 1, 2021	Adjunct
Chastity Ingram	Program Specialist II	DOE- Charter Schools	September 1, 2021	Program Specialist I
Noah Schmidt	Math Faculty (temporary)	Science and Math	September 1, 2021	Learning Commons Specialist
Kirsten Dickey	Admissions Navigator	Recruiting and Admissions	September 6, 2021	Call Center Representative
Joseph Godfrey	HVAC/ Building Automation Specialist	Facility HVAC Maintenance	September 13, 2021	Maintenance Technician II
Joseph Cohen	Interim Head Coach	Athletics	September 22, 2021	Professional Service Contract