



September 20, 2021

Memorandum from President Murdaugh

The District Board of Trustees of
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

The following meeting Agenda and items requiring approval by the District Board of Trustees is provided for your use at the Monday, September 20, 2021 Board Meeting.

The meeting will be held in the Student Union Ballroom on our Main Campus at 444 Appleyard Drive, Tallahassee, Florida.

Should you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Jim Murdaugh". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

Jim Murdaugh, Ph.D.
President

Agenda
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32308
Monday, September 20, 2021
Business Meeting & Workshop – 2:30 PM

CALL TO ORDER

- i. Moment of Silence
- ii. Pledge of Allegiance

COMMENTS

- i. Board Chair
- ii. Board Members
- iii. President

APPROVAL OF MINUTES

1. August 26, 2021 Meeting
Request Board approve minutes as presented.

INFORMATION AND NEWS ITEMS

UNFINISHED BUSINESS

PRESENTATIONS

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Human Resource Report
Approve the report as presented.
3. Attorney Invoice – Bryant Miller Oliver (July 2021)
Authorize payment of invoices as presented.

4. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

5. Architect Invoices
Authorize payment of architectural invoices as presented.

TCC Foundation

6. TCC Foundation Update
None required. Report provided for information only.

Academic Affairs

7. 2021 FCS Textbook Affordability Report
Approval of the 2021 report for submission to the Florida College System
Chancellor.

Administrative Services

8. Fund Analysis - September
For information only, no Board action required.

9. Construction Status Report
Presented as an information item only.

PUBLIC COMMENT

WORKSHOP

PRESIDENT'S REPORT

NEXT MEETING DATE

October 18, 2021

Location: **Main Campus**

ADJOURNMENT

**Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
August 26, 2021
Business Meeting – 2:30 PM**

The August 2021 District Board of Trustees meeting was called to order by Outgoing Chair Messersmith at approximately 2:30 p.m.

Members Present: Outgoing Chair Messersmith, Trustees Callaway, Kilpatrick, Lamb, and Moore

Absent: Trustee Ward

Via phone/Zoom: Incoming Chair Grant

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Cherri Raines, Elaine Reavis, Rick Stanford, Washington Sanchez, Craig Knox, Kim Moore, Melinda Rodgers, Nyla Davis, Rob Chaney, Bobby Jones, Barbara Wills, Jessica Griffin, Adria Gumbel, Lei Wang, Bill Spiers, Percy Griffin, Ron Cave, Steve Outlaw, Calandra Stringer, Anthony Jones, Mat Maier, Gerald Jones, Shawn Marcum, Bryce Bass, Tristen Owens, Rodolph Adonis, Danny James, Frank Brown, Pamela Johnston, Jerry Carreas, Gregory Williams, Walt McNeil, Donmetrie Clark, Sheri Rowland, Frank Mix and Berneice Cox

COMMENTS

i. Board Chair Messersmith asked everyone to stand for a moment of silence and the pledge of allegiance. He referenced the change in Board date due to Tropical Storm Henri and shared Trustee Grant is on the phone.

ii. Board Members – Trustee Moore indicated the GED graduation was outstanding. Trustee Kilpatrick referenced the need for adjuncts, saying this speaks volumes. Trustee Grant stated the Eagles Rise graduation was a celebratory event. Trustee Lamb commended everyone for the work they are doing.

iii. President Murdaugh shared he got to spend some time in July with Chair Messersmith, while the Chair played in a band at the Wakulla Senior Center. He thanked the Board for working to change the Board Meeting date and said it is so much fun to have students back on campus.

He recognized Provost Stringer and VP Rowland. VP Rowland said we have exceeded our enrollment goal by over three percent (3%) in headcount and almost seven percent (7%) in our credit hours, indicating it will be interesting to see the national numbers. Provost Stringer stated with all the new students we are overwhelmed in a good way; sharing we have seven hundred twenty-three (723) face-to-face; five hundred fifty-one (551) regular online and two hundred forty-seven (247) TCC Live classes.

VP Rowland said this is the first time fall enrollment has been up since 2012. President Murdaugh commended Provost Stringer who has mostly new Deans and Associate Deans, sharing she is now teaching. He disclosed she combined three (3) algebra classes and is teaching them in Turner Auditorium.

President Murdaugh recognized Steve Outlaw, the new Executive Director of the Florida Public Safety Institute. Mr. Outlaw said it is a honor to be here, indicating they train humans to do public safety work.

President Murdaugh introduced Wes Hardin, the new campus Chief of Police. Chief Hardin said he found his love working on campuses with students, saying their wish is to provide a public service.

President Murdaugh recognized Trustee Karen Moore and many of her company's prestigious awards, indicating the company is celebrating their twenty-ninth (29th) year in business.

APPROVAL OF MINUTES

1. June 21, 2021 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Lamb

SECOND: Trustee Moore

Motion passed unanimously.

BOARD OF TRUSTEES

2. The District Board of Trustees 2021 Board Self-Evaluation Recommend the District Board of Trustees of Tallahassee Community College acknowledge and accept the results of the 2021 Board Self-Evaluation as presented.

MOTION: Trustee Kilpatrick **SECOND:** Trustee Moore
Motion passed unanimously.

3. Election of Officers

Chair Messersmith thanked everyone for their support throughout the challenging year.

Motion was made for Trustee Grant to be Chair and Trustee Lamb to be Vice-Chair.

MOTION: Trustee Moore **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

Incoming Chair Grant apologized for not being available and thanked Vice-Chair Lamb for stepping in for him today. President Murdaugh presented a plaque to outgoing Chair Messersmith for his year of service. Incoming Vice-Chair Lamb resumed the meeting.

INFORMATION AND NEWS ITEMS

VP Moran introduced media clips for certifications in Gadsden County that come with a summer job, GED graduation, anonymous donation for student tuition, tuition payoff for students in zip code 32304, fifty percent (50%) scholarship match for employers that wish to train their employees, fall enrollment, recruitment for adjunct instructors, etc.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized Rebecca Roe and Deanna Brannan for a scholarship in support of law enforcement students to honor their dad, Willis Booth. The sisters spoke about law enforcement and their father. President Murdaugh shared this was significant to him, since he began his professional career in law enforcement and knew Willis Booth.

VP Mitchell announced an anonymous scholarship in support of those living in the 32304 zip code and have gone to Rickards, Godby or SAIL High Schools; sharing a video of the first recipient.

President Murdaugh recognized Commander Rick Stanford, who provided some background on the Purple Heart award for those who have given so much. President Murdaugh read the proclamation for the Military Order of the Purple Order. Colonel (Retired) Washington Sanchez presented a plaque to TCC.

Rob Chaney announced fifty-three (53) our of student athletes won All-Academic Honors, with a cumulative GPA of 3.03 and four (4) a perfect 4.0. He shared Men's Outdoor Track was named the National Junior College Athletic Association (NJCAA) Academic Team of the Year, with the students introducing themselves and disclosing where they are from.

Mr. Chaney said he attained one of his goals, since the National Cross-Country races for Divisions I & II will be in Tallahassee next year. Prompted by President Murdaugh, Mr. Chaney shared he has accepted a position with the Florida College System Activities Association (FCSAA) as their Associate Director.

NEW BUSINESS

Approval of Consent Agenda

4. Human Resources Report
Approve the report as presented.
5. Attorney Invoice – Bryant Miller Olive (June 2021)
Authorize payment of invoices as presented.
6. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
7. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.

8. Architect Invoices
Authorize payment of architectural invoice as presented.
Motion was made to approve the consent agenda.
MOTION: Trustee Moore **SECOND:** Trustee Messersmith
Motion passed unanimously.

TCC Foundation

9. TCC Foundation Update
VP Mitchell said she would be happy to answer any questions.
None required. Report provided for information only.
10. TCC Foundation – Gift Acceptance
VP Mitchell indicated this piece had previously been displayed on our campus.
Accept gift as presented.
MOTION: Trustee Kilpatrick **SECOND:** Trustee Moore
Motion passed unanimously.

Academic Affairs

11. Dual Enrollment Articulation Agreements with County School Boards and Public Charter Schools
That the Board approve the articulation agreements.
MOTION: Trustee Messersmith **SECOND:** Trustee Kilpatrick
Motion passed unanimously.
12. Dual Enrollment Articulation Agreements with Private Schools
That the Board approve the articulation agreements
MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously.
13. Academic Curriculum Changes
Trustee Kilpatrick asked if this was driven by something, with Provost Stringer saying there is a committee that continually reviews. Trustee Messersmith inquired if there were any increases in total hours required, with Provost Stringer saying the Correctional Probation Officer program added two (2) additional hours.
That the Board approve the recommendation for the program revisions, course additions, deletions, and revisions as attached.
MOTION: Trustee Moore **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

Administrative Services

14. Construction Status Report
Presented as an information item only.
15. Fund Analysis – August
For information only, no Board action required.
16. Annual Inventory of Property Assets
Trustee Messersmith inquired about the items that were missing, with VP Wills stating they filed a police report so this could be brought to be Board.
Presented as an information item only, no action required.
17. Disposition of Surplus Property Assets
Authorize the College to dispose of the items listed.
MOTION: Trustee Moore **SECOND:** Trustee Kilpatrick
Motion passed unanimously

PUBLIC COMMENT

None

WORKSHOP

Prosperity 32304

President Murdaugh stated the Florida Chamber Foundation presented information on the 32304 zip code at a conference, indicating it has the highest rate of poverty in the State of Florida and that he decided to take on the project to see what could be done to make a difference. He said Chief of Staff Grause has done most of the work and we invited Berneice Cox, United Way, which does great work in this area.

Ms. Grause said they have collected a lot of data from various resources, stating the poverty line for a family of four (4) is about twenty-five thousand dollars (\$25,000). She shared in the 32304 zip code fifty-six percent (56%) are in poverty, eighty-one percent (81%) of third (3rd) graders are reading below level and ten percent (10%) are without any type of health insurance coverage.

She stated TCC is located in the 32304 zip code; a top employer and as a community college offers education, a career pathway and many amenities. She said seventy percent (70%) of our students graduate debt free and we are very community focused. She referenced the many various training programs available at TCC and indicated that while thirteen percent (13%) of residents do not have access to a car, we offer students discounted bus passes.

Ms. Cox shared that in Leon County one (1) in two (2) are in or at the edge of poverty. She said they serve this group by providing housing (rental and mortgage assistance), early learning via Reading Pals (pre-k through 3rd grade), health and mental health (increased needs during COVID), food (providing daily meals) and skills development (TCC can implement a new skills program quickly). President Murdaugh said it was important to include United Way – this is not a TCC initiative.

Ms. Grause referenced food insecurity - Second Harvest for food distribution and upcoming food lockers, Talon's Market and The Moore Agency providing eleven thousand (11,000) meals to children in the 32304 zip code. She shared we pulled together a group of people, including students, to brainstorm ideas and develop next steps – indicating we are looking at how the student population affects the 32304 zip code and have decided to focus on those areas not student centric.

President Murdaugh shared we will hear others talk about prosperity in 32304. He stated we are not interested in doing press conferences and photo ops, we want to make a difference – like the scholarship donation VP Mitchell got. He said the homeless population is missing in the numbers presented, although we know they exist. He stated our hope is we will find some promising practices that are working and can be scaled.

PRESIDENT'S REPORT

None

NEXT MEETING DATE

September 20, 2021

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:45 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on September 20, 2021.

W. Eric Grant
Chair

Jim Murdaugh, Ph.D.
President



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 04-06 and 04-17, the College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2021-2022 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
Wesley Hardin	Chief of Campus Police	Campus Police	August 23, 2021

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Melonie Butler Slay	Staff Assistant	Workforce Development	August 2, 2021
Garrison Farlin	Campus Police Officer	Campus Police	August 23, 2021
Paige Fleming	Staff Assistant	Wakulla Environmental Institute	August 23, 2021

Original Appointments - Faculty

Name	Position	Department	Effective Date
Caitlin Williams	Nursing Clinical Faculty	Healthcare Professions	August 12, 2021
Donna Johnson-Byrd	Nursing Faculty	Nursing Faculty	August 12, 2021
Elizabeth McKee	Nursing Faculty	Nursing Faculty	August 12, 2021
Kathryn Lee	Nursing Clinical Faculty	Nursing Faculty	August 12, 2021
Stephanie Reeves	Surgical Technology Faculty	Surgical Technology Faculty	August 12, 2021
Suliman Ayad	Chemistry Faculty	Biological Science Faculty	August 12, 2021
Tobias Brevik	Economics Faculty	Economics Faculty	August 12, 2021

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
<i>None to Report</i>			

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
Dustin Frost	Director of Auxiliary Services	Administrative Services	August 1, 2021	Manager, Auxiliary Services

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Frances Youmans	Nursing Faculty	Nursing Faculty	July 23, 2021	Resigned
Rhakyria McCormick	Course Developer	DJJ Program Manager	July 26, 2021	Resigned
Heather Hadley	Career Development Specialist	Compass 100 DOC Century CI	July 29, 2021	Resigned
Scott Balog	Center for Innovation, Executive Director	Center for Innovation	July 30, 2021	Resigned
Rose Johnson	Landscaper	Facilities	July 31, 2021	Retired
Tony Bennett	Maintenance Support Worker	Facility Maintenance	August 2, 2021	Retired
Whitney Heim	Professional Counselor	Mental Health Counseling	August 3, 2021	Resigned
Edward Tolliver	Senior Staff Assistant	Purchasing and General Services	August 3, 2021	Retired
Wanda Udell	Career Development Specialist	Compass 100 DOC Hamilton CI	August 5, 2021	Resigned
Florence Wilson	Career Development Specialist	Compass 100 DOC Florida State Prison	August 5, 2021	Resigned
Joseph Glick	Learning Consultant	DJJ Learning Consultant	August 6, 2021	Resigned
Megan McKee	Surgical Technology Faculty	Surgical Technology Faculty	August 9, 2021	Contract Not Renewed
Kelli Herm	Librarian Faculty	Library Services	August 10, 2021	Resigned
Rachel Palmer	Media Production Coordinator	Communications	August 10, 2021	Resigned

Melissa Damelio	Nursing Faculty	Nursing Faculty	August 11, 2021	Resigned
Ellenar Harper	Developmental Writing Faculty	Developmental Communications	August 13, 2021	Resigned
Michal Bryant	Staff Assistant	Health Care Professions	August 18, 2021	Resigned
Eric West	Student Support Specialist	Admissions and Records	August 19, 2021	Resigned
Roderick Pompey	Lead Instructor, Commercial Vehicle Driving Program	CDL Program	August 20, 2021	Resigned
Carolyn Wesley	Custodial Worker	Facilities	August 25, 2021	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Heather Hamlin	Simulation Program Manager	Healthcare Professions	Keiser University	Administrative
Sheri Rowland	Student Affairs, Vice President	Student Affairs	Achieving The Dream	ATD Coach

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Annual Contract Recommendations - Executive

Name	Position	Department	Effective Date
<i>None to Report</i>			

Annual Contract Recommendations - Administrative

Name	Position	Department	Effective Date
<i>None to Report</i>			

Annual Contract Recommendations - Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Annual Contract Recommendations - Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Reclassifications (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Oliver (July 2021)

Item Description

Request for approval to pay invoices from Bryant Miller Oliver, P.A. for legal services provided related to collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,125.00 for July 2021.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: August 11, 2021
 Invoice No. 75737
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

		Hours
07/15/2021	JCC Telephone conference with client (C. Grause) / UFF	0.30
07/19/2021	JCC Review College proposals	0.60
07/21/2021	JCC Review proposed language	0.40
07/21/2021	JCC Review current contract provisions	0.50
07/21/2021	JCC Draft contract language	0.20
07/22/2021	JCC Review UFF documents	0.90
07/28/2021	JCC Analyze issues / benefits extending beyond expiration of collective bargaining agreement	1.60
Current Services		4.50
		\$1,125.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	4.50	\$250.00	\$1,125.00

Total Current Work	\$1,125.00
Previous Balance Due	\$1,925.00
Balance Due	\$3,050.00

Tallahassee Community College

Invoice Date: August 11, 2021
Invoice No. 75737
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Sponsored Programs – Provider

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval.

I. Receipt, Amendment, Extension of Resources

Florida Department of Education – Troops to Teachers - Amendments 3 - 5

These amendments extend the award date to 5/15/2022. The award amount remains the same.

Florida Department of Transportation - FL Teen Traffic Safety - Amendment 2

This amendment is to reallocate funding from Speakers and Presenter to Printing and Shipping. The award amount remains the same.

Hurricane Loss Mitigation Program - Mobile Home Tie-Down FY21 - Amendment 1

This amendment extends the award date to 6/30/22. The award amount remains the same.

US Department of Education – Talent Search Program for Gadsden County FY 21 - 26

This five -year program identifies and assists students in middle and high school from disadvantaged backgrounds in Gadsden County who have the potential to succeed in higher education. It provides academic, career, and financial counseling to its participants and encourages them to graduate from high school and continue on to and complete their postsecondary education. The amount of this award is \$1,386,875, with an indirect cost rate of 8%. The funding period is from 9/1/2021 through 8/31/2026.

Hurricane Loss Mitigation Program - Mobile Home Tie-Down FY22

This award is to provide administrative support and implement the Mobile Home Tie-Down Project as described in Section 215.559, F.S., which provides inspections and improvements to tie-downs for mobile homes. The goal is to reduce property damage from high wind events. The amount of this appropriation is \$2,800,000, including an indirect cost rate of 10%. The funding period is through 6/30/2022.

Tall Timbers Research – Wakulla Environmental Institute

This sub-award is a component to the USDA National Resources Conservation Service Regional Conservation Partnership Program project titled Red Hills to the Coast, Connecting Land to Water. This component supports water quality testing pre/post installation of oyster domes. The award amount is \$39,596 with an indirect cost rate of 0% .

US Department of Labor – Mine Safety Award

This award will help promote healthful workplaces for miners in Florida by assisting with training to prevent death and disease, as well as to reduce the frequency and severity of injuries from mining related incidences. The amount of this award is \$181,183.00, including an indirect cost rate of 8%. The funding period is from 10/1/2020 through 9/30/2021.

II. Commitments, Expenditures, Contracts for Service

Storm Ready Services, Inc. – Original Contract.

The contractual service agreement is to provide services for the Division of Emergency Management Mobile Home Tie-Down Program to assist in securing manufactured homes to the ground. The amendment provides additional parks for service. The contract amount is \$1,623,526.79. The contract period will end 6/01/2022.

Past Actions by the Board

Florida Department of Education – Troops to Teachers

Amendment 2 was approved at the May 2021 Board of Trustees meeting.

Florida Department of Transportation - FL Teen Traffic Safety

Amendments 1 & 2 were approved at the April 2021 Board of Trustees meeting.

Hurricane Loss Mitigation Program - Mobile Home Tie-Down FY21

Initial award was approved at the November 2020 Board of Trustees meeting.

US Department of Labor – Mine Safety Award

This is an annual renewal.

Funding/ Financial Implications

The above projects are established in Fund 2, Restricted Accounts. The total indirect anticipated from the new awards is \$370,697.89.

Recommended Action

Authorize funding for the awards and contracts as presented.



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of August 2021.

Overview and Background

The College is now under contract with five architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the five firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$0.00
BKJ, Inc. Architecture - \$60,475.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$0.00
Fitzgerald Collaborative Group, LLC - \$8,500.00

Past Actions by the Board

The Board last authorized architect invoices at the August 26, 2021 meeting.

Funding/ Financial Implications

Funds for minor projects and Master Plans are available from the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.

INVOICE NO. 3



TO: Tallahassee Community College
 ATTN: Accounts Payable
 444 Appleyard Drive
 Tallahassee, Florida 32304-2895

Page: 1 of 1 Pages

TCC Purchase Order No.: PO-014007

FROM: BKJ Inc. Architecture
 1621 Physicians Drive
 Tallahassee, Florida 32308

Project Name:
Student Union (SU- bldg #35)
Lobby/1st Floor Renovations
 Date: 8/23/21

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:					
SERVICE	TOTAL FEE	PERCENT COMPLETE	AMOUNT DUE	LESS PREVIOUSLY BILLED	AMOUNT DUE THIS INVOICE
BASIC SERVICES					
Phase 3- Advanced Schematic Design	\$ 12,955.00	100%	\$12,955.00	\$0.00	\$12,955.00
Phase 4- Design Development	\$ 47,520.00	100%	\$47,520.00	\$0.00	\$47,520.00
Phase 5- 50% Construction Documents	\$ 38,020.00	0%	\$0.00	\$0.00	\$0.00
Phase 6- 100% Construction Documents	\$ 44,260.00	0%	\$0.00	\$0.00	\$0.00
Phase 7- Permitting/Bid	\$ 13,905.00	0%	\$0.00	\$0.00	\$0.00
Phase 8- Construction Administration	\$ 32,460.00	0%	\$0.00	\$0.00	\$0.00
Reimbursable Expenses	\$ 250.00	0%	\$0.00	\$0.00	\$0.00
ADDITIONAL SERVICES					
Energy Forms (required)	\$800.00	0%	\$0.00	\$0.00	\$0.00
Existing Conditions Drawings (required)	\$3,300.00	0%	\$0.00	\$0.00	\$0.00
Commissioning- Lighting (required)	\$3,000.00	0%	\$0.00	\$0.00	\$0.00
Commissioning- Mechanical (TBD)	\$5,000.00	0%	\$0.00	\$0.00	\$0.00
Record Drawings (optional)	\$1,500.00	0%	\$0.00	\$0.00	\$0.00
ADDITIONAL SERVICES No. 1					
Pre-Tab Services	\$10,505.00	0%	\$0.00	\$0.00	\$0.00
ADDITIONAL SERVICES No. 2					
IT/ AV/ Security	\$20,330.00	0%	\$0.00	\$0.00	\$0.00
GRAND TOTALS	\$233,805.00		\$60,475.00	\$0.00	\$60,475.00
Total due Architect/Engineer					\$60,475.00

Please remit payment to the following address:

BKJ, Inc. Architecture
 1621 Physicians Drive
 Tallahassee, FL 32308

Thank you for your business. Please do not hesitate to call me if you have any questions. We appreciate the opportunity to provide architectural services to your organization.

CERTIFIED TRUE AND CORRECT BY:


 (Signature of Principal)

Bonnie Davenport AIA, President
 (Typed Name and Title)

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8



Change Order

Purchase Order Number	PO-014007 - 1
Purchase Order Date	07/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Supplier:
BKJ, Inc. 1621 Physicians Drive Tallahassee, FL 32308 United States of America

Ship To:
Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304 United States of America

Comments:
Student Union (SU - bldg#35) Lobby/1ST Floor Renovations – Architect & Engineering Professional Service Fees Contact: Don.Herr@tcc.fl.edu , 850-201-6168
Change Order#1 - Increasing PO by \$30,835.00 for Additional Services #1 & #2. New PO total is \$233,805.00.

Bill To:
Tallahassee Community College ATTN: Accounts Payable 444 Appleyard Drive Tallahassee, FL 32304-2895 United States of America (850) 201-8525

Currency	Total Lines Amount	Total Tax Amount	Total PO Amount
USD	233,805.00	0.00	233,805.00

 Purchasing & General Services Director

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 United States of America
 Federal ID: 59-1141270
 Tax Exemption ID: 85-80-125307-72C8

Change Order

Purchase Order Number	PO-014007 - 1
Purchase Order Date	07/09/2021
Payment Terms	Net 30
Requestor	Cindy Wommack
Phone Number	(850) 201-6200

Service Lines

Line Number	Item Name	Description	Start Date	End Date	Due Date	Amount
1		For the full architectural/ engineering (A/E) services from advanced schematic design through construction administration services for the proposed renovation to a portion of the 1st floor/ Lobby in the existing Student Union building#35. The scope of work for the subject project includes developing the previously approved preliminary schematic design through advanced schematic design, design development, construction documents, permit submittal and construction administration services. Specifics per attached proposal dated June 29, 2021. **REF: TCC RFQ 2020-02 Recommendation for Architectural Services; Approved at 2/17/20 BOT Meeting**				233,805.00

Messages

Tallahassee Community College does not discriminate against any person on the basis of age, color, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, or veteran status in its programs and activities

VERIFICATION OF EMPLOYMENT: In accordance with State of Florida Office of the Governor Executive Order Number 11-02, the firm shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all persons employed during the contract term by the firm to perform employment duties within Florida and all persons (including sub-consultants) assigned by the firm to perform work pursuant to the contract with Tallahassee Community College.

Please send all Invoices to Accounts Payable - "AcctPay@tcc.fl.edu"

To ensure timely payments, TCC requires the College's purchase order number to be included on all invoices submitted for payment.

Any questions related to payment of supplier invoices should be directed to the TCC Accounts Payable Office at (850) 201-8565.



TALLAHASSEE • ATLANTA

Fitzgerald Collaborative Group, LLC

Tallahassee Community College
 Jenny Shuler
 444 Appleyard Drive
 Tallahassee, FL 32304-2895

Invoice number 210208_0721
 Date 07/30/2021

Project 210208 TCC - GHAZVINI NURSING
 SIMULATION AUDITORIUM
 RENOVATION

PO- 013757

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Measured Drawings - FCG	7,500.00	0.00	0.00	0.00	0.00
Programming - FCG	8,500.00	100.00	0.00	8,500.00	8,500.00
Schematic Design - FCG	17,356.60	0.00	0.00	0.00	0.00
Schematic Design - H2 Engineering	5,700.00	0.00	0.00	0.00	0.00
Design Development - FCG	18,150.40	0.00	0.00	0.00	0.00
Design Development - H2 Engineering	8,200.00	0.00	0.00	0.00	0.00
90% Construction Documents - FCG	20,638.00	0.00	0.00	0.00	0.00
90% Construction Documents - H2 Eng	12,300.00	0.00	0.00	0.00	0.00
Permit Docs - FCG	13,253.50	0.00	0.00	0.00	0.00
Permit Docs - H2 Engineering	8,200.00	0.00	0.00	0.00	0.00
Permit Docs - Kever McKee	3,250.00	0.00	0.00	0.00	0.00
Agency Permitting - FCG	8,234.50	0.00	0.00	0.00	0.00
Bidding - FCG	11,125.20	0.00	0.00	0.00	0.00
Bidding - H2 Engineering	2,050.00	0.00	0.00	0.00	0.00
Construction Administration - FCG	18,081.80	0.00	0.00	0.00	0.00
Construction Administration - H2 Eng	17,550.00	0.00	0.00	0.00	0.00
Construction Administration - Kever McKee	600.00	0.00	0.00	0.00	0.00
Total	180,690.00	4.70	0.00	8,500.00	8,500.00

Invoice total 8,500.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
210208_0721	07/30/2021	8,500.00	8,500.00				
	Total	8,500.00	8,500.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to 1201 W. Peachtree Street, Suite 630, Atlanta, GA 30309. If you have any questions please contact Judith 832.331.9418, or judith@fc-groupllc.com.



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement and Executive Director of the TCC
Foundation

SUBJECT: TCC Foundation Update

Item Description

The following is an update of the events planned and initiatives & activities undertaken by the TCC Foundation.

Overview and Background

Attached is a report of funds raised by the TCC Foundation to date for the current fiscal year. The report includes a summary of total funds received, giving summary by designated area, number of donors and number of gifts.

The Foundation would also like to extend an invitation to DBOT members to the following events:

September 24: Eagles RISE, 12:00—4:00 p.m., Lifetime Sports Complex

September 30: TCC Alumni & Friends Hall of Fame, 2021 Induction Event, 6:00 – 9:00 p.m., Student Union

October 7: President's Circle Event featuring TCC Observatory, 6:00 – 8:00 PM, TCC Observatory Deck

October 14: President's Ice Cream Social, 12:00 - 2:00 p.m., TCC's Louis Hill Garden

Past Actions by the Board

The District Board of Trustees receives a Foundation update at every Board Meeting.

Funding/ Financial Implications

There are no Funding/Financial implications arising from this standard monthly report.

Recommended Action

None required. Report provided for information only.

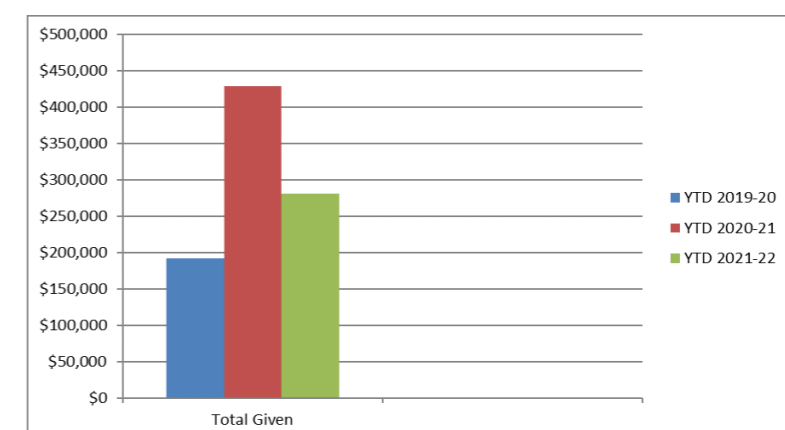
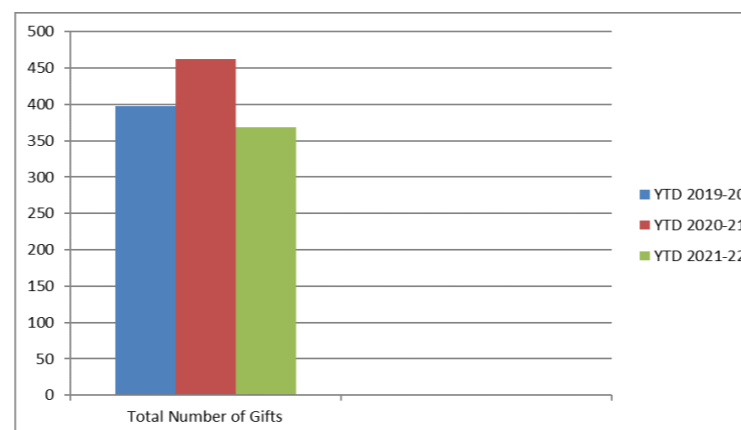
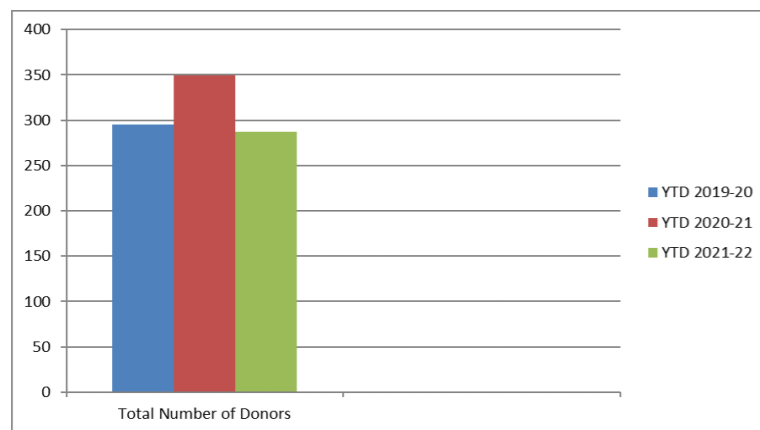
TCC Foundation - Financial Update FY 21/22

July - August 25

TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Total Received	\$192,572	\$429,279
	Scholarship amount	\$126,971	\$328,463	\$237,737
	Program support amount	\$19,375	\$27,269	\$18,327
	Facility support amount	\$27,843	\$46,560	\$6,345
	Unrestricted support amount	\$18,383	\$26,987	\$18,857
	Number of Donors	295	349	287
	Number of Gifts	398	462	368
	Net assets of the TCC Foundation	\$17,763,475	\$19,533,719	\$22,964,738

TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Total Received for Alumni	\$43,701	\$20,552
	Number of Donors	82	91	83
	Number of Gifts	120	150	127

TCC Foundation		YTD 19/20	YTD 20/21	YTD 21/22
		Cash	\$182,572	\$429,279
	Gift in Kind	\$10,000	\$0	\$748
	Number of Planned Gifts Confirmed	4	3	1
	Total Raised - Pledges Received	\$91,180	\$68,492	\$116,474
	Grants Received			3 grants total \$1,396,749
	Grants Applied For			4 grants total \$2,804,391
	Pledges Expected by 6/30/2022			\$437,781





September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Calandra Stringer, Ph.D.
Vice President and Provost

SUBJECT: 2021 FCS Textbook Affordability Report

Item Description

This item presents the 2021 textbook and affordability compliance report.

Overview and Background

The 2016 legislative session created new accountability measures for Florida College System governing boards for overseeing the affordability of textbooks and instructional materials.

According to Florida Statute 1004.085 (8), the Board of Trustees of each Florida College System Institution is required to submit a report to the Chancellor of the Florida College System by September 30th. The report must contain the textbook and instructional materials selection process for general education courses with a wide cost variance. Additionally, the report must contain TCC's compliance with at least 95% of all courses and course sections textbook information being posted for students at least 45 days before the first day of class for each term.

The attached report summarizes TCC's compliance with textbook affordability, and TCC has 94% of all courses and course sections textbook information being posted for students at least 45 days before the first day of class. The college continues to make gains in lowering cost of materials for students, including expanding high enrollment general education courses that utilize Open Educational Resources (OER) for all sections.

Funding/ Financial Implications

None

Past Actions by the Board

The Board has approved the textbook and college affordability compliance report in the past.

Recommended Action

Approval of the 2021 report for submission to the Florida College System Chancellor.

Affordability remains a top priority for all 28 Florida College System (FCS) institutions. The Division of Florida Colleges requests data and information related to college affordability initiatives and textbook and instructional material affordability pursuant to sections (ss.) 1004.084 and 1004.085, Florida Statutes (F.S.). By September 30, 2021, each college must input institutional responses for the 2021 FCS Affordability Report via <https://www.research.net/r/2021FCSAffordability>. If you have any questions about completing the report, please contact Hayley Spencer, Director of Research and Analytics, at Hayley.Spencer@fldoe.org.

This Word template is provided for planning purposes only. All responses must be uploaded in the survey instrument.

Contact Information

1. College Name

Tallahassee Community College

2. Contact Information

Name	Anthony Jones
Title	Associate Vice President for Academic Affairs
Email Address	anthony.jones@tcc.fl.edu

Tuition and Fees

3. Did your institution reduce or hold tuition flat over the prior year?

Yes

No

If you answered “no,” provide a short description (100 words or less) of how the decision to increase tuition was made. Specify the amounts and identify the estimated number of students impacted.

Click or tap here to enter text.

4. Did your institution reduce or hold administrative fees flat over the prior year? Administrative fees include financial aid, capital improvement, student activity and service and technology.

Yes

No

If you answered “no,” provide a short description (100 words or less) of how the decision to increase administrative fees was made. Specify the amounts and identify the estimated number of students impacted.

Click or tap here to enter text.

5. Did your institution eliminate administrative fees over the prior year?

Yes

No

If you answered “yes,” provide a short description (100 words or less) of how the decision to eliminate fees was made. Specify the amounts and identify the estimated number of students impacted.

6. Did your institution reduce or hold user fees flat over the prior year? (e.g., laboratory, distance learning, parking, etc.)
- Yes
 No

If you answered “no,” provide a short description (100 words or less) of how the decision to increase user fees was made. Specify the amounts and identify the estimated number of students impacted.

Some fees increased due to the cost associated with the transition to virtual learning. For example, nursing supplies increased due to the utilization of virtual clinical platforms as a response to the pandemic.

7. Did your institution eliminate user fees over the prior year?
- Yes
 No

If you answered “yes,” provide a short description (100 words or less) of how the decision to eliminate fees was made. Specify the amounts and identify the estimated number of students impacted.

TCC has a total of 177 laboratory/course fees of which 5% are being decreased, 51% are unchanged, and 44% are being increased.

Textbook Affordability

8. Describe your institution’s selection process for textbook and instructional materials for all high-enrollment courses and any general education courses with a wide cost variance.
- The choice of textbooks is a divisional responsibility with the actual selection being a function of the faculty teaching a specific course. Each textbook selection cycle adheres to a comprehensive process where all faculty members participate on some level. Every two full calendar years, each program assembles a textbook committee. The process begins with the committee developing a set of criteria by which they will evaluate the strengths and weakness of the current textbook. If the committee selects to explore other options, the course coordinator or any other committee member is charges with soliciting publishers for copies of its textbooks and/or ancillary materials. Each committee member evaluates all textbooks and ancillary materials brought forth by the committee. The committee narrows the options and presents the finalists for the faculty vote. After collaboration, the faculty member(s) concerned make a recommendation to the dean/director.
9. Identify specific institutional policies or initiatives designed to reduce the cost of textbooks and instructional materials. Select all that apply.
- Adoption of Open Educational Resources
 Usage of digital textbooks and learning objects
 Textbook affordability committees
 Mechanisms to assist in buying, renting, selling and sharing textbooks and instructional materials

- Program(s) with no textbook costs
- Faculty grants for development of textbooks
- Bulk textbook purchasing
- Offering students opt-in provisions for the purchase of materials
- Offering students opt-out provisions for the purchase of materials
- Consideration of the length of time that textbooks and instructional materials remain in use
- Course-wide adoption, specifically for high enrollment general education courses
- Other (please specify) [Click or tap here to enter text.](#)

10. Describe the policies implemented regarding the posting of textbook and instructional materials for at least 95% of all courses and course sections 45 days before the first day of class.

[Faculty Collective Bargaining Agreement, Article 17: Textbook Selection](#)

Textbooks must be selected and approved by February 15th for Summer and Fall. Textbooks must be selected and approved by October 1st for Spring. After faculty select the textbooks, Associate Deans are responsible for reviewing and uploading the textbook information to the bookstore system. Materials are automatically posted within 48 hours of being uploaded into the bookstore's system.

11. Report the number and the total percentage of courses and course sections that were not able to meet the textbook and instructional materials posting deadline for the academic year.

Fall 2020 Number	63 out of 1515
Fall 2020 Percent	4.1%
Spring 2021 Number	100 out of 1335
Spring 2021 Percent	7.4%

12. Identify examples of why the posting deadlines were not met, if applicable. Select all that apply.

- Changes in accreditation standards that required curricular changes
- Errors made by the third-party bookstore vendor
- Teaching assignments given to faculty members after the 45-day window passed
- Course schedules changed for some faculty after the posting deadline
- Course sections changed instructional modality
- Other (please specify) [Click or tap here to enter text.](#)

Financial Aid Policies

13. Identify specific institutional financial aid policies or programs that promote affordability. Select all that apply.

- Targeted aid to students close to completing
- Targeted aid to students who were in need, but not eligible for Pell Grants
- Emergency financial aid grant to students (HEERF)

- Emergency student aid fund for students in emergency financial situations with unplanned costs (non-HEERF)
- Single online scholarship application management system for all institutional scholarships
- Partnerships with community-based organizations
- Other (please specify) [Click or tap here to enter text.](#)

Other Affordability Strategies

14. Provide any additional information about any innovative or new affordability strategies. Optional.

The college offered a Summer Scholars program in which graduating seniors from within the service area received 6 hours of free tuition and a book scholarship for attending TCC for Summer 2020 if they met the 3.0 high school GPA requirement. The College also offered the Eagles Rise program to graduating seniors from Title I high schools in the service area. The students received 6 hours of free tuition.

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Fall 2020	24-Aug-20	OTA	0040	1	11-Aug-20	13	Human error/adoption not completed
TCC	Fall 2020	24-Aug-20	SPN	1120	11	05-Aug-20	19	Class added due to student demand
TCC	Fall 2020	24-Aug-20	SPN	1121	7	05-Aug-20	19	Class added due to student demand
TCC	Fall 2020	24-Aug-20	THE	2000	6	05-Aug-20	19	Class added due to student demand
TCC	Fall 2020	24-Aug-20	HSC	2531	7	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	NUR	2310C	1	05-Aug-20	19	Human error/adoption not completed
TCC	Fall 2020	24-Aug-20	NUR	2310C	1	05-Aug-20	19	Human error/adoption not completed
TCC	Fall 2020	24-Aug-20	NUR	3273	1	05-Aug-20	19	Class added due to student demand
TCC	Fall 2020	24-Aug-20	EMS	1059C	1	21-Jul-20	34	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	EMS	1059C	1	21-Jul-20	34	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	EMS	1059C	2	21-Jul-20	34	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	EMS	1059C	2	21-Jul-20	34	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	BSC	2085	21	14-Sep-20	-21	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	25	21-Aug-20	3	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	26	21-Aug-20	3	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	27	21-Aug-20	3	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2085	20	21-Aug-20	3	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2010	11	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	MAT	1033	67	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	MAT	1033	68	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	MAT	1033	69	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	MAT	1033	70	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	MAT	1033	71	11-Aug-20	13	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	23	07-Aug-20	17	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2086L	10	05-Aug-20	19	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	BSC	2086L	10	05-Aug-20	19	Adopted on time but data reporting error
TCC	Fall 2020	24-Aug-20	BSC	2010	10	29-Jul-20	26	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	21	21-Jul-20	34	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	1005	22	21-Jul-20	34	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2010	8	21-Jul-20	34	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2010	9	21-Jul-20	34	Class added due to student demand
TCC	Fall 2020	24-Aug-20	BSC	2086L	11	21-Jul-20	34	Class added due to student demand

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Spring 2021	07-Jan-21	CLP	1001	11	27-Jan-21	-20	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CLP	1001	11	27-Jan-21	-20	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CJE	2640	2	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	CLP	1001	10	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CLP	1001	10	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CLP	1001	9	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CLP	1001	9	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	IDS	2311	2	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	IDS	2311	2	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	IDS	2311	2	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	IDS	2311	2	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	POS	1041	21	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	1510	50	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	1510	50	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	2261	22	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	2261	22	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	2261	22	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	2261	22	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	SLS	2261	22	19-Jan-21	-12	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	AMH	2020	29	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	AMH	2020	29	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CHD	2220	6	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CCJ	2765	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	PLA	2763	1	09-Dec-20	29	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	PLA	2763	1	09-Dec-20	29	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	PLA	2763	1	09-Dec-20	29	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	POS	1601	3	08-Dec-20	30	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ASC	1560	1	10-Feb-21	-34	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	ASC	1560	1	10-Feb-21	-34	Human error/adoption not completed
TCC	Spring 2021	07-Jan-21	ENT	2430	3	10-Feb-21	-34	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ENT	2430	3	10-Feb-21	-34	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CGS	2100	9	27-Jan-21	-20	Class added due to student demand

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Spring 2021	07-Jan-21	ECO	2013	19	27-Jan-21	-20	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	19	27-Jan-21	-20	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	GEB	1011	12	27-Jan-21	-20	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CIS	2352	2	19-Jan-21	-12	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	18	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ECO	2013	18	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ECO	2023	11	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ECO	2023	11	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	GEB	1011	11	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	FIN	1100	6	11-Jan-21	-4	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ECO	2013	17	08-Jan-21	-1	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	17	08-Jan-21	-1	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	16	06-Jan-21	1	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	16	06-Jan-21	1	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	CGS	2100	8	30-Dec-20	8	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ECO	2013	15	17-Dec-20	21	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	ECO	2013	15	17-Dec-20	21	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	FIN	1100	5	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	GEB	1011	10	17-Dec-20	21	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	OST	1324	1	14-Dec-20	24	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	OST	1324	1	14-Dec-20	24	Adopted on time but data reporting error
TCC	Spring 2021	07-Jan-21	RMI	2662	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	THE	2000	6	22-Apr-21	-105	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MUH	2120	2	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MUH	2120	2	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MUH	2120	2	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MUH	2120	2	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	SPC	2608	16	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	SPN	1120	10	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	SPN	1121	9	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	HSC	2531	6	14-Jan-21	-7	Class added due to student demand
TCC	Spring 2021	07-Jan-21	HSC	2531	6	14-Jan-21	-7	Class added due to student demand

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Spring 2021	07-Jan-21	HSC	1171	12	06-Jan-21	1	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CNT	2401	3	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	HSC	1000L	5	17-Dec-20	21	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Spring 2021	07-Jan-21	HSC	1000L	5	17-Dec-20	21	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Spring 2021	07-Jan-21	HSC	1000L	5	17-Dec-20	21	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Spring 2021	07-Jan-21	HSC	2531	5	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	HSC	2531	5	17-Dec-20	21	Class added due to student demand
TCC	Spring 2021	07-Jan-21	NUR	3125	1	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	DEH	1802L	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	DEH	1802L	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	DEH	1802L	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	DEH	1802L	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	NUR	4169	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	NUR	4684	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	NUR	4827	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	NUR	4870	1	14-Dec-20	24	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ESC	1000	17	09-Feb-21	-33	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MAT	1033	34	27-Jan-21	-20	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ESC	1000	16	19-Jan-21	-12	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	1005	24	14-Jan-21	-7	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	2085	17	14-Jan-21	-7	Class added due to student demand
TCC	Spring 2021	07-Jan-21	STA	2023	20	14-Jan-21	-7	Class added due to student demand
TCC	Spring 2021	07-Jan-21	STA	2023	20	14-Jan-21	-7	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MAT	1033	33	08-Jan-21	-1	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	1005	22	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	1005	22	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	1005	23	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	1005	23	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	2085	16	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	CHM	1045	11	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	MGF	1107	18	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	STA	2023	19	07-Jan-21	0	Class added due to student demand

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Spring 2021	07-Jan-21	STA	2023	19	07-Jan-21	0	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	2085	14	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	BSC	2085	15	16-Dec-20	22	Class added due to student demand
TCC	Spring 2021	07-Jan-21	ESC	1000	15	08-Dec-20	30	Class added due to student demand
TCC	Summer 2021	06-May-21	SLS	1510	30	24-Jun-21	-49	Class added due to student demand
TCC	Summer 2021	06-May-21	SLS	1510	30	24-Jun-21	-49	Class added due to student demand
TCC	Summer 2021	06-May-21	PLA	2223	1	28-Apr-21	8	Human error/adoption not completed
TCC	Summer 2021	06-May-21	POS	1041	14	21-Apr-21	15	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	SLS	1510	28	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	SLS	1510	28	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	CJL	2130	1	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	SYG	2361	1	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	SYG	2361	1	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	CJC	2162	1	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	MAT	0018	4	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	MAT	0018	4	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	MAT	0028	7	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	MAT	0028	7	24-Mar-21	43	Human error/adoption not completed
TCC	Summer 2021	06-May-21	CGS	2100	8	28-May-21	-22	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	GEB	1011	5	27-May-21	-21	Class added due to student demand
TCC	Summer 2021	06-May-21	ACG	2021	6	21-Apr-21	15	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	ENT	2411	1	30-Mar-21	37	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	ENT	2411	1	30-Mar-21	37	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	ENT	2430	1	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	ENT	2430	1	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	CGS	2069	1	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	CGS	2069	1	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	SBM	2000	2	24-Mar-21	43	Class added due to student demand
TCC	Summer 2021	06-May-21	SPN	1120	9	20-May-21	-14	Class added due to student demand
TCC	Summer 2021	06-May-21	SPN	1121	6	20-May-21	-14	Class added due to student demand
TCC	Summer 2021	06-May-21	MUL	2010	2	28-Apr-21	8	Class added due to student demand
TCC	Summer 2021	06-May-21	SPC	2608	8	22-Apr-21	14	Class added due to student demand

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Summer 2021	06-May-21	HSC	1171	10	03-Jun-21	-28	Class added due to student demand
TCC	Summer 2021	06-May-21	NUR	3655	1	30-Apr-21	6	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	NUR	4169	2	22-Apr-21	14	Class added due to student demand
TCC	Summer 2021	06-May-21	DES	2100L	2	21-Apr-21	15	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	NUR	4870	1	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	NUR	4684	1	15-Apr-21	21	Class added due to student demand
TCC	Summer 2021	06-May-21	NUR	4169	1	13-Apr-21	23	Class added due to student demand
TCC	Summer 2021	06-May-21	RTE	2844	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	RTE	2844	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	RTE	2844	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	DEH	2602	1	23-Mar-21	44	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	DEH	2602	1	23-Mar-21	44	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	NUR	3125	1	23-Mar-21	44	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	STS	1340	1	23-Mar-21	44	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	STS	1340	1	23-Mar-21	44	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	NUR	3273	1	22-Mar-21	45	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	NUR	4950	1	22-Mar-21	45	Text Not Available; Publisher Delay; Technical System; Adoption Didn't Process
TCC	Summer 2021	06-May-21	BSC	1005	13	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	BSC	1005L	6	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	BSC	2086	5	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MET	1010	3	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MET	1010	3	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MET	1010	3	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MET	1010	3	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MCB	2004L	6	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	MCB	2004L	6	21-Apr-21	15	Class added due to student demand
TCC	Summer 2021	06-May-21	BSC	2086L	8	15-Apr-21	21	Class added due to student demand
TCC	Summer 2021	06-May-21	MGF	1107	9	30-Mar-21	37	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	MET	1010	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	MET	1010	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	MET	1010	2	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	MET	1010	2	24-Mar-21	43	Adopted on time but data reporting error

2020-2021 Sections Not Posted 45 Days Before the Start of Class

Campus	Term	Class Start Date	Course Prefix	Course ID	Section	First Section Adoption Received Date	Days Posted Before the Start of Class	Select a reason for not meeting the 45 day requirement
TCC	Summer 2021	06-May-21	STA	2023	1	24-Mar-21	43	Adopted on time but data reporting error
TCC	Summer 2021	06-May-21	STA	2023	1	24-Mar-21	43	Adopted on time but data reporting error



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Fund Analysis - September

Item Description

This item is to provide the Board a summary of the College's operating revenues and expenses as of 8/27/2021.

Overview and Background

As directed in the Florida Public Community College Accounting Manual, revenues from state appropriations, student tuition and fees, interest earned, and other contributions are recorded and monitored in the College's operating fund (fund 1). Expenditures for direct instruction expenses are also recorded in the operating fund.

In accordance with Florida Statutes (1011.01), the Board of Trustees must approve the College's operating fund budget each fiscal year. The College monitors the operating fund activity to ensure approved budget limits are maintained. Additionally, the Board has requested a report of all purchases over \$100,000, but less than \$325,000. The report for the month of January is attached to this item.

Past Actions by the Board

For information only, no Board action required.

Funding/ Financial Implications

The College continues to be in sound financial condition.

Recommended Action

For information only, no Board action required.

Tallahassee Community College Fund Analysis
Unrestricted Current Fund
As of August 27, 2021

REVENUE	August Actual	Month Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Budget
Student Fees	\$ 3,156,625	\$ 1,933,506	\$ 10,902,154	\$ 3,867,012.83	\$ 23,202,077	47%
State Support	\$ 2,512,589	\$ 2,981,647	\$ 5,025,178	\$ 5,963,293.33	\$ 35,779,760	14%
Federal Support	\$ 112,663	\$ 40,833	\$ 218,422	\$ 81,666.67	\$ 490,000	45%
Other Revenue	\$ 65,089	\$ 148,180	\$ 282,001	\$ 296,360.50	\$ 1,778,163	16%
Non-Revenue Sources	\$ -	\$ 83,333	\$ -	\$ 166,666.67	\$ 1,000,000	0%
TOTAL REVENUE	\$ 5,846,965	\$ 5,187,500	\$ 16,427,755	\$ 10,375,000	\$ 62,250,000	26%
EXPENSES	August Actual	Month Budget	YTD Actual	YTD Budget	Annual Budget	% of YTD Expenses
<u>PERSONNEL COSTS</u>						
Administrative	\$ 322,657	\$ 274,414	\$ 608,859	\$ 548,828.07	\$ 3,292,968	18%
Instructional	\$ 1,008,235	\$ 1,203,263	\$ 2,274,070	\$ 2,406,526.60	\$ 14,439,160	16%
Non-Instructional	\$ 1,215,607	\$ 1,213,858	\$ 2,426,975	\$ 2,427,716.89	\$ 14,566,301	17%
OPS	\$ 269,250	\$ 507,279	\$ 624,585	\$ 1,014,558.95	\$ 6,087,354	10%
Personnel Benefits	\$ 829,970	\$ 884,518	\$ 1,679,211	\$ 1,769,036.16	\$ 10,614,217	16%
TOTAL PERSONNEL COSTS	\$ 3,645,719	\$ 4,083,333	\$ 7,613,700	\$ 8,166,667	\$ 49,000,000	16%
<u>CURRENT EXPENSES</u>						
Services	\$ 252,368	\$ 344,235	\$ 540,600	\$ 688,470.33	\$ 4,130,822	13%
Material & Supplies	\$ 75,674	\$ 197,230	\$ 140,048	\$ 394,459.21	\$ 2,366,755	6%
Other Current Charges	\$ 704,653	\$ 541,869	\$ 1,538,891	\$ 1,083,737.13	\$ 6,502,423	24%
TOTAL CURRENT EXPENSES	\$ 1,032,695	\$ 1,083,333	\$ 2,219,539	\$ 2,166,667	\$ 13,000,000	17%
CAPITAL OUTLAY	\$ -	\$ 20,833	\$ -	\$ 41,666.67	\$ 250,000	0%
TOTAL EXPENSES	\$ 4,678,414	\$ 5,187,500	\$ 9,833,239	\$ 10,375,000	\$ 62,250,000	16%



September 20, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Construction Status Report

Item Description

This item describes the status of various construction, renovation, remodeling and site improvement projects at all TCC locations for the Board of Trustees.

Overview and Background

The attached Construction Status report details the noteworthy construction and renovation projects being undertaken to support the educational mission of the College.

Past Actions by the Board

None.

Funding/ Financial Implications

All construction and renovation projects are funded prior to approval, with most being funded from capital improvement fees.

Recommended Action

Presented as an information item only.

CONSTRUCTION STATUS REPORT – AS OF SEPTEMBER 2021

MAIN CAMPUS (SITE 1)

TASK	% COMPLETE	DUE DATE	NOTES
Foundation Classroom Renovation – AC 212	75%	TBD	Awaiting A/V
Foundation Classroom Renovation – AC 219	75%	TBD	Awaiting A/V
Foundation Classroom Renovation – AC 220	75%	TBD	Awaiting A/V
Foundation Classroom Renovation – AP 149	75%	TBD	Awaiting A/V
Foundation Classroom Renovation – SM 119	75%	TBD	Awaiting A/V
Facilities Room Renovation – TPP 211	75%	TBD	Awaiting A/V
AMTC Welding Lab	70%	TBD	In Progress
FPAC Roof Replacement	98%	TBD	Punch List Underway
Baseball Fieldhouse Roof Restoration	5%	TBD	10 Year Roof Restoration
Student Union 1 st Floor/Food Court Renovation	5%	TBD	In design stage
Administration Lobby	10%	TBD	Waterwall on order
Sidewalk Repairs, Elimination of Trip Hazards	Continuous	On-going	Repaired 1,525 Trip Hazards and Replaced 32 sections of Sidewalk
SUSTAINABILITY	% COMPLETE	DUE DATE	NOTES
Hydration Stations	Continuous	On-going	Prevented 182,400 Plastic Bottles from going to landfills
Recycled Plastic Lumber/Furniture	Continuous	On-going	Prevented 1,567,000 Plastic Bags from going to landfills
CO2 Avoidance	Continuous	On-going	Prevented 9,075 lbs of CO2 from being released into the atmosphere

GADSDEN SERVICE CENTER (SITE 2)

TASK	% COMPLETE	DUE DATE	NOTES
None to report			

FLORIDA PUBLIC SAFETY INSTITUTE (SITE 3)

TASK	% COMPLETE	DUE DATE	NOTES
None to report			

CENTER FOR INNOVATION (SITE 4)

TASK	% COMPLETE	DUE DATE	NOTES
CFI 2 nd Floor Renovation	5%	TBD	75% Drawings

GHAZVINI CENTER FOR HEALTHCARE EDUCATION (SITE 5)

TASK	% COMPLETE	DUE DATE	NOTES
Ghazvini Simulator Expansion	5%	TBD	In design stage

WAKULLA ENVIRONMENTAL INSTITUTE (SITE 6)

TASK	% COMPLETE	DUE DATE	NOTES
None to report			

FOUNDATION CLASSROOM RENOVATION SUMMARY

Renovated Classroom(s)	Cost to Date
AC 212 - Classroom Renovations	\$ 46,257.91
AC 219 - Classroom Renovations	\$ 42,278.95
AC 220 - Classroom Renovations	\$ 46,797.68
AP 149 - Classroom Renovations	\$ 33,542.68
SM 118 - Classroom Renovations	\$ 24,087.31
SM 119 - Classroom Renovations	\$ 34,021.12