



August 15, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive (June 2022)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$375.00 for June 2022.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: July 11, 2022
 Invoice No. 78568
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

| | | | Hours |
|-------------------------|-----|--|-----------------|
| 06/01/2022 | DMH | Review and reply to emails / UFF | 0.30 |
| 06/02/2022 | DMH | Review collective bargaining agreement and policy | 0.30 |
| 06/02/2022 | DMH | Draft email to UFF | 0.10 |
| 06/02/2022 | DMH | Review and respond to email / non-renewal | 0.10 |
| 06/02/2022 | DMH | Review collective bargaining agreement | 0.30 |
| 06/10/2022 | DMH | Review email and collective bargaining agreement, draft response | 0.40 |
| Current Services | | | 1.50 |
| | | | \$375.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| Denise M. Heekin | 1.50 | \$250.00 | \$375.00 |

Payments

| | | | |
|------------|---------|---|-----------------|
| 06/03/2022 | Payment | ACH rec'd 6/3/22 Invoice 77766 | 300.00 |
| 06/27/2022 | Payment | ACH rec'd 6/27/22 invoices 78118, 78204 | 2,262.50 |
| | | | 2,562.50 |

| | |
|----------------------|-----------------|
| Total Current Work | \$375.00 |
| Previous Balance Due | \$0.00 |
| Balance Due | \$375.00 |

Tallahassee Community College

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Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business