



Policy Revisions

Board Workshop | February 2022

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Vice President, Administrative Services
Chief Business Officer

Purpose

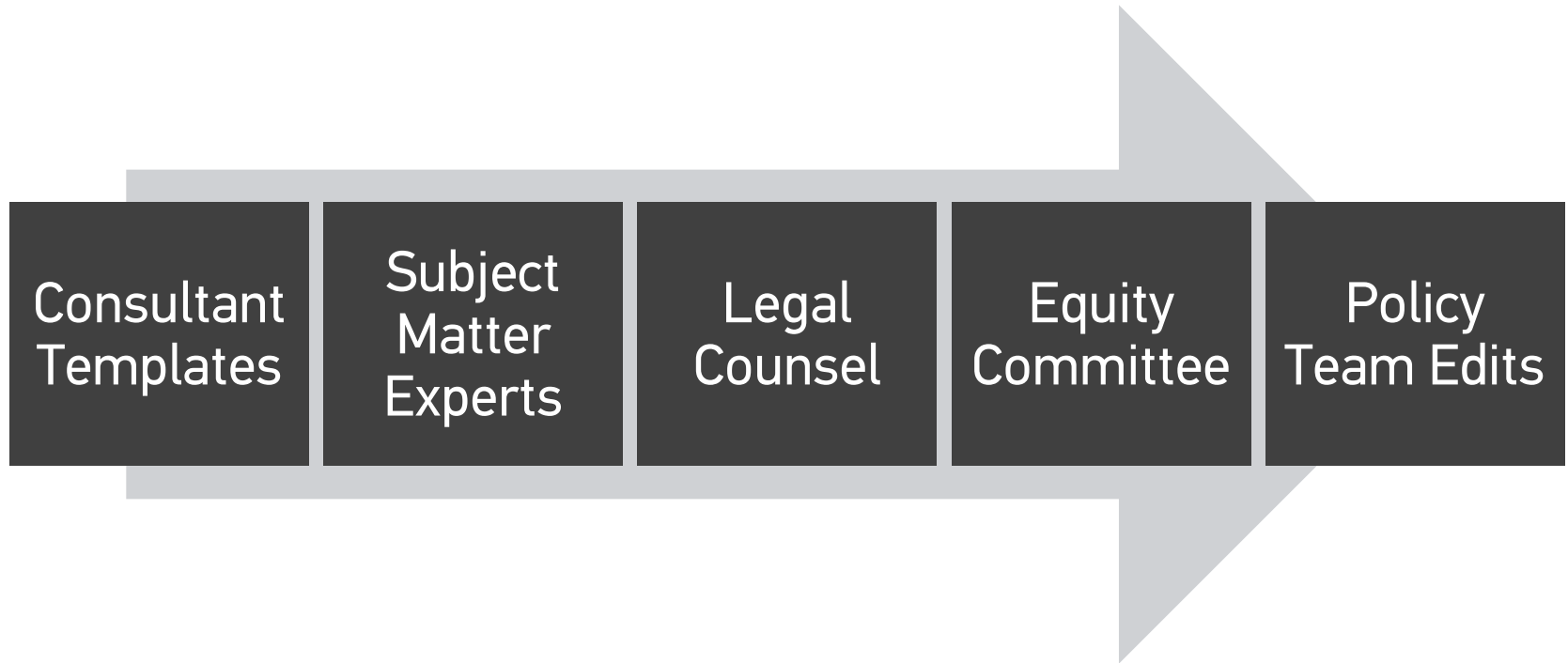
- Comprehensive revision of all policies to ensure:
- Statutory Requirements
- Best Practices
- Clear Communication
- TCC Experience

2022



TALLAHASSEE COMMUNITY COLLEGE

Development Process



2022



TALLAHASSEE COMMUNITY COLLEGE

Required Adoption Process

1) Notice of Policy Development

2) Notice of Policy Workshop

3) Board Workshops

- November – Governance, Property & Operations
- January – All Personnel Chapters
- February – Program, Students, & Finance

4) Notice of Policy Adoption

5) Board of Trustees Votes

- January – Governance, Property & Operations
- February – All Personnel Chapters
- March – Program, Students, & Finance

2022



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Policy Revisions

NEW	FORMER
4000 Program	8.0 Curriculum & Instruction
5000 Students	10.0 Students
6000 Finances	9.0 Business Services 11.0 Facilities

2022



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Provides every current TCC policy and the corresponding new policy.

Crosswalk

2022



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Highlights - Program Policies

4120 Master Class Schedule

4125 Examinations and Rescheduling of Final Exams

4130 Admission Policy

4135 Dropping, Adding and Auditing Courses

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Highlights – Student Policies

5100 Academic Honors and Merit Recognition

5210 Academic Dishonesty

5420 Student Fund Drives and Solicitations

Deleted 10-15, Prior Violations Review for Admission to TCC

2022



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Highlights – Finance Policies

Updated several policies for use of electronic records, update banking or reporting requirements or to match new Workday Procedures.

6112.01 Cash Management –New Policy

6152 Student Activity and Service Fee

2022



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Combined Finance Policies

6110 Sponsored Programs

6320 Purchasing and Contracting for Commodities and Contractual Service

6322 Construction Projects, Contracting, Bidding and Advertising

2022



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New Policies

EMPLOYEE EXPECTATIONS

- Noise and Music
- Use of personal communication devices
- Personal appearance and professional dress

SOCIAL MEDIA

- Support free and open expression
- Employee responsibility
- Content should not violate College policies

2022



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Next Steps

- Please let me know of any questions or suggestions
- March – we will request a vote on these proposed policies.
- This is the final set of policies for the policy revision project
- Employee training
- New website

2022



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