



June 21, 2022

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoices – Bryant Miller Olive (April and May 2022)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$2,262.50.

**Recommended Action**

Authorize payment of invoices as presented.



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: May 11, 2022  
 Invoice No. 78118  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

	Hours	
04/27/2022 DMH Review and reply to email / bargaining	0.10	
04/28/2022 DMH Attend caucus sessions and collective bargaining	2.00	
04/28/2022 DMH Review and reply to emails	0.10	
<b>Current Services</b>	2.20	\$550.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	2.20	\$250.00	\$550.00

Payments

04/27/2022	Payment	ACH rec'd 4/27/22 Invoice 77569	225.00
			225.00

Total Current Work	\$550.00
Previous Balance Due	\$300.00
Balance Due	\$850.00

Tallahassee Community College

Invoice Date:	May 11, 2022
Invoice No.	78118
Client No.	25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611      FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: May 27, 2022  
 Invoice No. 78204  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

			Hours
05/03/2022	BRR	Communicate with client (C. Grause) confirming time of bargaining and to obtain zoom link	0.10
05/04/2022	BRR	Prepare bargaining binder	0.20
05/11/2022	DMH	Review and reply to email	0.10
05/13/2022	DMH	Review email, wage article and respond	0.30
05/16/2022	DMH	Review and revise articles, letter to union, and reply to emails	0.80
05/17/2022	DMH	Review and revise articles for bargaining	0.40
05/17/2022	DMH	Draft email to client	0.10
05/18/2022	BRR	Organize TCC's proposals in bargaining binder	0.20
05/18/2022	DMH	Review email about articles from client	0.40
05/18/2022	DMH	Prepare for bargaining, attend caucus and attend bargaining session	2.20
05/18/2022	DMH	Review discipline article and policies, draft email	1.00
05/25/2022	DMH	Review and reply to email	0.10
05/25/2022	DMH	Review policies and articles	0.30
05/26/2022	DMH	Review and reply to emails	0.20
05/26/2022	DMH	Review collective bargaining agreement	0.30
05/27/2022	DMH	Review collective bargaining agreement to go to UFF	0.30
<b>Current Services</b>			<b>7.00</b>
			<b>\$1,712.50</b>

Tallahassee Community College

Invoice Date: May 27, 2022  
Invoice No. 78204  
Client No. 25480.006

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	6.50	\$250.00	\$1,625.00
Beatriz R. Ramirez	0.50	\$175.00	\$87.50
Total Current Work			<hr/> \$1,712.50
Previous Balance Due			\$850.00
Balance Due			<hr/> \$2,562.50

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850-222-8611 FEIN 59-1315801

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for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business