



April 17, 2023

## **M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Calandra Stringer, Ph.D.  
Vice President and Provost

**SUBJECT:** Career Pathway Agreements with Leon, Gadsden, and Wakulla County School Districts and Florida State University School

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### **Item Description**

This item also presents Career Pathway Agreements between the College and Leon, Gadsden, and Wakulla County School Districts and Florida State University School.

### **Overview and Background**

In an effort to offer career opportunities for secondary school students in Career Pathway programs, Tallahassee Community College is proposing to continue partnerships with Leon, Gadsden, and Wakulla County School Districts and Florida State University School. TCC will provide career pathways in areas such as the following: Building Construction Management, Computer Programming and Analysis, Computer Programming Specialist, Computer Programming and Web Development, Criminal Justice, Early Childhood Education, Emergency Medical Services, Graphic Design and Web Technology, and Nursing.

### **Funding/ Financial Implications**

None

### **Past Actions by the Board**

The Board approved these agreements annually.

### **Recommended Action**

Approve the proposed curriculum changes.

**Career and Technical Education**  
**Tallahassee Community College & Florida State University Schools**  
**Career Pathways Articulation Agreement**  
**2022-2023**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of its separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year, and this agreement will be amended as agreements are completed.

**Student Qualifications**

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
  - a. Students may be subject to taking the College's placement test.
3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

**Procedure**

1. The secondary school instructor provides evidence of completion to the Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

## Conditions of Agreement

1. Florida State University Schools faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Florida State University Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Florida State University Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Florida State University Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Business, Industry, and Technology for Tallahassee Community College, Representative for Florida State University Schools and the TCC Career Pathways Specialist.

## FLORIDA STATE HIGH SCHOOL CAREER PATHWAYS

High School CTE Pathway Program of Study: **Nursing Assistant: Acute and Long-Term Care (8417210)**

Tallahassee Community College Program: **Emergency Medical Services A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8417100 Health Science Anatomy and Physiology	Completion of the high school program	HSC2531 Medical Terminology	3
8417110 Health Science Foundations		DEP2004 Human Growth and Development	3
8417211 Nursing Assistant 3			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: **Commercial Art Technology (8718000)**

Tallahassee Community College Program: **Graphic Design and Web Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8718010 Commercial Art Technology 1	Completion of the high school program	GRA 1111C Graphic Design I	3
8718010 Commercial Art Technology 2			
8718010 Commercial Art Technology 3		PGY 2801C Photoshop	3
8718010 Commercial Art Technology 4			
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**High School CTE Pathway Program of Study: Applied Information Technology (9003400)**

**Tallahassee Community College Program: Computer Programming and Web Development, A.S.  
 Computer Programming Specialist Certificate  
 Computer Programming and Analysis Certificate**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8207310 Digital Information Technology	Completion of the high school program	CGS 1060 Computer and Information Literacy	3
9003410 Computer Fundamentals			
9003420 Web Technologies			
9003430 IT Systems & Applications			
9003440 Database Essentials			
9003450 Programming Essentials		CGS 1820 Web Page Authoring	3
9003460 Web Development Technologies			
9003470 Multimedia Technologies			
9003480 Computer Networking Fundamentals			
9003490* Cybersecurity Fundamentals			
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**IN WITNESS WHEREOF**, the Florida State University Schools, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, The District Board of Trustees,  
Tallahassee Community College, Florida

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Tallahassee Community College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Florida State University Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Florida State University Schools

**Career and Technical Education  
Tallahassee Community College & Gadsden County School Board  
Career Pathways Articulation Agreement  
2022-2023**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year, and this agreement will be amended as agreements are completed.

**Student Qualifications**

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
  - a. Students may be subject to taking the College's placement test.
3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

**Procedure**

1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.



## **Conditions of Agreement**

1. Gadsden County High School faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Gadsden County High School and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Gadsden County High School and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Gadsden County High Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Healthcare Programs for Tallahassee Community College, District Representative for Gadsden County and the TCC Career Pathways Specialist.

## GADSDEN COUNTY HIGH SCHOOL CAREER PATHWAYS

High School CTE Pathway Program of Study: Applied Information Technology (9003400)

Tallahassee Community College Program: Computer Programming and Web Development, A.S.  
 Computer Programming Specialist Certificate  
 Computer Programming and Analysis Certificate

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8207310 Digital Information Technology	Completion of the high school program	CGS 1060 Computer and Information Literacy	3
9003410 Computer Fundamentals			
9003420 Web Technologies			
9003430 IT Systems & Applications			
9003440 Database Essentials			
9003450 Programming Essentials		CGS 1820 Web Page Authoring	3
9003460 Web Development Technologies			
9003470 Multimedia Technologies			
9003480 Computer Networking Fundamentals			
9003490* Cybersecurity Fundamentals			
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: **Digital Design (8209600)**

Tallahassee Community College Program: **Graphic Design and Web Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8207310 Introduction to Information Technology	Completion of the high school program	CGS 1060 Computer and Internet Literacy	3
8209510 Digital Design 1			
8209520 Digital Design 2	And CIW Master Designer PROSO004	PGY2801C Photoshop	3
8209530 Digital Design 3			
8209540 Digital Design 4	OR Adobe Certified Associate Certificate(s)	Elective Credit	3
8209550 Digital Design 5			
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**High School CTE Pathway Program of Study:    Nursing Assistant: Acute and Long-Term Care (8417210)**

**Tallahassee Community College Program:        Emergency Medical Services A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8417100 Health Science Anatomy and Physiology	Completion of the high school program	HSC2531 Medical Terminology	3
8417110 Health Science Foundations		DEP2004 Human Growth and Development	3
8417211 Nursing Assistant 3		<b>Validation Mechanism</b>	
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

## **Procedure**

1. The Gadsden Technical College Career and Technical Education Director will provide evidence of completion to the designated Tallahassee Community College Career Pathways Specialist.
2. Tallahassee Community College's designated Career Pathways Specialist will issue a letter to students who have successfully completed the Gadsden Technical College program as reported by the Career and Technical Education Director.
3. If the student desires to participate in the identified Career and Technical Education program, the student will request that an official transcript be forward to TCC. Students will receive block credit upon submission of the Gadsden Technical College transcript.

## **Conditions of Agreement**

1. Gadsden Technical College and TCC's faculty will review course textbooks, syllabi and other institutional materials as needed in order to develop articulated programs of study.
2. Gadsden Technical College and TCC's will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Gadsden Technical College and TCC will cooperate in publicizing Career Pathways in order to ensure that students are aware of the opportunities.
4. Tallahassee Community College will not charge tuition for any courses for which a student receives articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee. The articulation committee will be composed of the Principal of Gadsden Technical College, the Director of Secondary Schools, the Provost and Vice President of Academic Affairs and the Dean of Technology of Professional Programs.

## GADSDEN TECHNICAL COLLEGE CAREER PATHWAY

Technical College CTE Pathway Program of Study:      Practical Nursing

Tallahassee Community College Program:              Nursing A.S.

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
PRN0098 Practical Nursing Foundations 1	Completion of the high school program	NUR1021C Nursing Process I	10
PRN0099 Practical Nursing Foundations 2			
PRN0290 Medical Surgical Nursing 1			
PRN0291 Medical Surgical Nursing 2			
PRN0690 Comprehensive Nursing and Transitional Skills	<b>Validation Mechanism</b>		
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**IN WITNESS WHEREOF**, the School Board of Gadsden County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, The District Board of Trustees,  
Tallahassee Community College, Florida

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Tallahassee Community College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Gadsden County School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, Gadsden County School District

**Career and Technical Education  
Tallahassee Community College & Leon County School Board  
Career Pathways Articulation Agreement  
2022-2023**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreement will be developed during the year, and this agreement will be amended as agreements are completed.

**Student Qualifications**

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
  - a. Students may be subject to taking the College's placement test.
3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript.

**Procedure**

1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.



## **Conditions of Agreement**

1. Leon County High School faculty members and TCC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Leon County High Schools and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Leon County High Schools and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Leon County High Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Provost of Tallahassee Community College, Dean of Business, Industry and Technology for Tallahassee Community College, District Representative for Leon County, the TCC Career Pathways Specialist and others as so designated.

## LEON COUNTY HIGH SCHOOLS CAREER PATHWAYS

High School CTE Pathway Program of Study: **Nursing Assistant: Acute and Long-Term Care (8417210)**

Tallahassee Community College Program: **Emergency Medical Services A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8417100 Health Science Anatomy and Physiology	Completion of the high school program	HSC2531 Medical Terminology	3
8417110 Health Science Foundations		DEP2004 Human Growth and Development	3
8417211 Nursing Assistant 3			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

**High School CTE Pathway Program of Study: Criminal Justice Operations (8918000)**

**Tallahassee Community College Program: Criminal Justice Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8918010 Criminal Justice Operations 1	Completion of the high school program	CCJ1020 The Criminal Justice System	3
8918020 Criminal Justice Operations 2			3
8918030 Criminal Justice Operations 3		CGS1060 Internet Literacy Exemption Exam for Program Elective	
8918040 Criminal Justice Operations 4 (Track 1) Or 8918040 Criminal Justice Operations 4 (Track 2)			
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: **Digital Design (8209600)**

Tallahassee Community College Program: **Graphic Design and Web Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8207310 Introduction to Information Technology	Completion of the high school program  And	CGS 1060 Computer and Internet Literacy	3
8209510 Digital Design 1			
8209520 Digital Design 2	CIW Master Designer PROSO004  OR	PGY2801C Photoshop	3
8209530 Digital Design 3			
8209540 Digital Design 4	Adobe Certified Associate Certificate(s)	Elective Credit	3
8209550 Digital Design 5			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

**High School CTE Pathway Program of Study: Early Childhood Education (E300100)**

**Tallahassee Community College Program: Early Childhood Development, Education, and Management, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8405110 Early Childhood Education 1	Completion of the high school program  And  Completion of Florida Child Care Professional Certificate (FCCPC)	EDF1004 Educational Field Experience	3
8405120 Early Childhood Education 2		EEC1308 Education of the Young Child	3
8405130 Early Childhood Education 3		EEC1907 Directed Observation and Participation	3
8405140 Early Childhood Education 4		Elective Credit	3
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: Engineering Pathways (9400300)

Tallahassee Community College Program: Engineering Technology, A.S. or Drafting and Design Technology, A.S.

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8600550 Introduction to Engineering Design	Completion of the high school program  <b>And</b>  Autodesk Certified User-Inventor	ETD1320 Introduction to CAD	3
8600520 Principles of Engineering			
8600650 Engineering Design and Development			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: **Networking (8208000)**

Tallahassee Community College Program: **Network Systems Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded	
8207310 Digital Information Technology	Completion of the high school program  And  CompTIA Server+COMPT009  And  Network+COMP0006, CCNP CISO005	CTS1134 Networking and Telecommunications	3	
8207020 Networking 1				
8207030 Networking 2			CET1600 Open Systems I	3
8207040 Networking 3			CET1610 Open Systems II	3
8207050 Networking 4			CET2615 Open Systems III	3
8207060 Networking 5				
8207070 Networking 6			CET2620 Open Systems IV	3
Validation Mechanism				
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>				

## **Procedure**

1. The Lively Technical College designee will provide evidence of completion to the designated Tallahassee Community College Career Pathways Specialist.
2. Tallahassee Community College's designated Career Pathways Specialist will issue a letter to students who have successfully completed the Lively Technical College program as reported by the Lively designee. This letter will identify the articulated college credit of the Career Pathway.
3. If the student desires to participate in the identified Career and Technical Education program, the student will request that an official transcript be forwarded to TCC. Students will receive block credit upon submission of the Lively transcript.

## **Conditions of Agreement**

1. Lively Technical College and TCC's faculty will review course textbooks, syllabi and other institutional materials as needed in order to develop articulated programs of study.
2. Lively Technical College and TCC's will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Lively Technical College and TCC will cooperate in publicizing Career Pathways in order to ensure that students are aware of the opportunities.
4. Tallahassee Community College will not charge tuition for any courses for which a student receives articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee. The articulation committee will be composed of the Principal or designee, Lively Technical College, the Provost and Vice President of Academic Affairs and the Dean of Business, Industry and Technology.



## LIVELY TECHNICAL COLLEGE CAREER PATHWAYS

Technical College CTE Pathway Program of Study: **Digital Media/Multimedia Design (K100200)**

Tallahassee Community College Program: **Graphic Design and Web Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
DIG0081 Theory and Foundations of Design	Completion of the Technical College program	CGS 1060 Computer and Internet Literacy	3
DIG0082 Multimedia Digital/Print Designer			
DIG0083 Multimedia Web Interactive Designer		PGY2801C Photoshop	3
DIG0084 Multimedia Integrated Producer Designer		CAP2703	3
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

Technical College CTE Pathway Program of Study: **Practical Nursing**

Tallahassee Community College Program: **Nursing A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
PRN0098 Practical Nursing Foundations 1	Completion of the high school program	NUR1021C Nursing Process I	10
PRN0099 Practical Nursing Foundations 2			
PRN0290 Medical Surgical Nursing 1			
PRN0291 Medical Surgical Nursing 2			
PRN0690 Comprehensive Nursing and Transitional Skills			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**IN WITNESS WHEREOF**, the School Board of Leon County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, The District Board of Trustees,  
Tallahassee Community College, Florida

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Tallahassee Community College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Leon County School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, Leon County School District

**Career and Technical Education  
Tallahassee Community College & Wakulla County School Board  
Career Pathways Articulation Agreement  
2022-2023**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and Tallahassee Community College (TCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreements will be developed during the year, and this agreement will be amended as agreements are completed.

**Student Qualifications**

Students must meet all TCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 2.5 (on a 4.00 scale) or better.
2. Graduation from secondary school no more than 18 months prior to enrollment at Tallahassee Community College.
  - a. Students may be subject to taking the College's placement test.
3. Enrollment in an A.S. or certificate program appropriate to the credit to be awarded for the specified exemption exam or industry certification. Completion of 9 credit hours in the A.S. or certificate program is required in order for the career pathway credit to be applied to the college transcript

**Procedure**

1. The secondary school instructor provides evidence of completion to the district Career and Technical Education contact who forwards the information to the TCC's Career Pathways contact.
2. TCC's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district Career and Technical Education contact informing students of the Career Pathway articulation agreement opportunities.

**Conditions of Agreement**

1. Wakulla County High School faculty and TCC faculty will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Wakulla County High School and TCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Wakulla County High School and TCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.
4. TCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either Wakulla County High Schools or Tallahassee Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Vice President for Academic Affairs of Tallahassee Community College, Dean of Business, Industry and Technology for Tallahassee Community College, District Representative for Wakulla County and the TCC Career Pathways Specialist.

## WAKULLA COUNTY HIGH SCHOOL CAREER PATHWAYS

High School CTE Pathway Program of Study: **Building Trades and Construction (8720300)**

Tallahassee Community College Program: **Building Construction Management, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8722010 Building Trades & Construction Design Tech 1	Completion of the high school program	BCN2230 Construction Materials and Methods	3
BCV0080 Building Construction Asst			
BCV0081 Carpentry and Masonry Tech			
BCV0082 Electrical and Plumbing Tech			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: **Digital Design (8209600)**

Tallahassee Community College Program: **Graphic and Web Technology, A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8207310 Digital Information Technology	Completion of the high school program  <b>And</b>  Adobe Certified Associate Certificate	GRA1111C Graphic Design I	3
8209510 Digital Design 1		PGY2801C Photoshop	3
		Elective	3
8209520 Digital Design 2		Elective	3
<b>Validation Mechanism</b>			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

High School CTE Pathway Program of Study: Engineering Academy (9400300)

Tallahassee Community College Program: Engineering Technology, A.S. or Drafting and Design Technology, A.S.

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8600550 Introduction to Engineering Design	Completion of the high school program  <b>And</b>  Autodesk Certified User-Inventor	ETD1320 Introduction to CAD	3
8600520 Principles of Engineering			
8600650 Engineering Design and Development			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			



High School CTE Pathway Program of Study: **Nursing Assistant: Acute and Long-Term Care (8417210)**

Tallahassee Community College Program: **Emergency Medical Services A.S.**

High School Course Number and Title	Industry Certification & TCC Assessment	Equivalent TCC Course	Credits to be Awarded
8417100 Health Science I	Completion of the high school program	HSC2531 Medical Terminology	3
8417110 Health Science II		DEP2004 Human Growth and Development	3
8417131 Nursing Assistant III			
Validation Mechanism			
High School transcript noting: <ul style="list-style-type: none"> <li>• Completion of high school CTE courses</li> </ul>			

**IN WITNESS WHEREOF**, the School Board of Wakulla County, Florida and The District Board of Trustees, Tallahassee Community College, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, The District Board of Trustees,  
Tallahassee Community College, Florida

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Tallahassee Community College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Wakulla County School Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent, Wakulla County School District