



April 17, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2022-2023 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Donna Kay	Staff Assistant	Wakulla Center	March 1, 2023
Melton Headley	Campus Police Officer	TCC Campus Police	March 1, 2023
Glenn Whittington	Video/Multimedia Producer	Communications and Marketing	March 6, 2023
Greg Fiveash	Systems Administrator	Information Technology	March 20, 2023
Gabriela Santos	Staff Assistant	BIT Office	March 20, 2023
Taylor Hughes	Coordinator, Student Life and Leadership	Student Affairs	March 20, 2023

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Judy Barber	Career Development Specialist	Compass 100 DOC - Liberty C.I.	March 1, 2023
Adam Allen	Career Development Specialist	Compass 100 DOC - Quincy Annex & Gadsden Re-Entry Center	March 1, 2023
Rebekah Repasky	Reading Room Facilitator	DOC - Vocational Training	March 20, 2023

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Emani Sewell	Video/Multimedia Producer	Communications and Marketing	February 27, 2023	Resigned
Bethany Brown	Staff Assistant	Workforce Development	February 28, 2023	Grant Ended
Jonathan Booth	Technical Educator Instructor, Welding	Workforce Development, DOC	February 28, 2023	Resigned
Jaclyn Holimon	Regional Civics Coach	Sponsored Programs - Civics Literacy Program	March 1, 2023	Resigned
Kimberly Sweeting	Career Development Specialist	Compass 100 - Holmes C.I.	March 2, 2023	Resigned
Atari Timmons-Ross	Wakulla Center Manager	Workforce Development	March 3, 2023	Resigned
Jennifer Wertham Rodriguez	Career Development Specialist	Compass 100 - Holmes C.I.	March 15, 2023	Dismissed
Kelly Martin	Staff Assistant	Purchasing	March 22, 2023	Resigned
Yvonne Candelora	Special Education Assistant	Compass 100 - Charlotte C.I.	March 24, 2023	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
<i>None to Report</i>				

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Jennifer Helms	Transfer Services Outreach Coordinator	Student Affairs	March 1, 2023	College Admissions Recruiter
Catherine Gurka	Technology Consultant	Information Technology	March 2, 2023	Help Desk Consultant