



November 27, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Policy Manual Changes

Item Description

This item requests Board approval of Policy Manual changes in chapters 1000 – Executive-Administrative-Managerial Professional and 3000 – Noninstructional.

Overview and Background

The College brings forth a request to modify the College's Policy Manual: College Policies 1600 and 3600 – Copyrighted Works, Trademark, and Patent Ownership (Intellectual Property Rights) have been revised to provide for a written agreement to be executed and approved by all parties prior to the granting of a copyright or patent.

The policies may be reviewed at:

<https://www.tcc.fl.edu/about/college/district-board-of-trustees/public-notice/upcoming-policies/>

Funding/ Financial Implications

N/A

Past Actions by the Board

The Board approved previous revisions to the College's Policy Manual in October 2023.

Recommended Action

Approve revision of College policies as presented.