

**Minutes
District Board of Trustees
Tallahassee Community College
Administration Building, Main Campus
444 Appleyard Drive
Tallahassee, FL 32304
Monday, March 18, 2024
Business Meeting – Workshop 2:30 PM**

On March 18, 2024, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

Members Present: Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Monte Stevens, Charlie Ward and Frank Messersmith.

Absent:

Others Present: President Jim Murdaugh, Candice Grause, Bobby Jones, Rob Hall, Trevoris McDaniel, Craig Knox, Bertie Culbreath, Heather Mitchell, Anthony Jones, Barbara Wills, Sila Lott, Shelly Bell, Bob Ballard, Bill Spiers, Amanda Clements, Nyla Davis, Cerissa Fondo, Sheri Rowland, Angela Long, Lei Wang, Bret Ingerman, Kalynda Holton, Amy Bradbury, Riley Landy, Calandra Stringer, Chuck Moore, Donmetrie Clark, Kilisha Fain, and Janet Hartman.

CALL TO ORDER

Chair Kilpatrick asked everyone to stand for a moment of silence in memory of Dot Hinson, wife of former TCC President, Dr. James H. Hinson, Jr. and the Pledge of Allegiance.

COMMENTS

- i. Board Chair Kilpatrick commented how much he appreciated the College being designated a Collegiate Purple Star Campus and we are one of three colleges in the state to receive this designation. He mentioned the college's social media coverage strategy is phenomenal.
- ii. Board Members: Trustee Messersmith agrees with Chair Kilpatrick's comments. Vice Chair Moore mentioned the Collegiate Purple Star Campus, the success of the Cleaver and Cork event, and acknowledged our Legislators for moving forward with the college's name change. Trustee Ward congratulated VP Mitchell and her team for bringing resources to TCC through the Cleaver and Cork events. Trustee Stevens concurs with all the trustees' comments. He will be attending the 2024 PHI

RHO PI Tournament with the TCC Forensic Team in Reno, Nevada, and mentioned Vice Chair Moore's article about the TCC graduation rates in the Democrat. He congratulated Dr. Stringer on being included in the 2024 Class of Twenty-Five Women You Need to Know.

COMMENTS

- i. President Murdaugh congratulated Dr. Calandra Stringer on being recognized as one of the 2024 Class of Twenty-Five Women You Need to Know. He thanked Amanda Clements for her recent social media work and mentioned that ten members of the TCC Forensics Team recently captured the state title in individual events and the team placed second in the Overall Team Sweepstakes behind the University of Central Florida with a razor-thin margin of 336.5 points to 335.5 points. TCC hosted the Career Source Florida Board members and their employees at the Tallahassee Collegiate Academy, which founder Karen Moore attended. Florida Public Safety Institute hosted the Meet and Greet at the Annual Black History Month Breakfast and attended the Women's History Month Reception and program.

APPROVAL OF MINUTES

1. February 2024 Minutes
Approve minutes as presented.

MOTION: Trustee Stevens
Motion passed unanimously.

SECOND: Trustee Ward

INFORMATION AND NEWS ITEMS

VP Grause provided the following information and news items.

- Recognition in Diverse magazine for TCC's two recent awards from Achieving the Dream - the Network Legend Award and the Leah Meyer Austin Alumni Award
- Coverage of our record-setting graduation rate, as well as an op-ed from Vice Chair Karen Moore
- As mentioned last month, TCC's 2020 cohort of students set a new institutional record for graduation rate – 42%.
 - 5% jump in one year
 - 15% higher than our national peers
 - The President's blog announcing this news was also published in the Association of Community College Trustees weekly newsletter.
- Coverage of our renaming bill being approved by the Legislature before the end of the session.

- A legislative wrap-up from the Tallahassee Democrat.
- A feature on adults with disabilities funding in Wakulla that wonderfully highlighted a father-son duo in our welding program.
- Dr. Calandra Stringer was recognized in the Tallahassee Democrat's 25 Women to Know in Tallahassee!
- Board clips were shown.

UNFINISHED BUSINESS

PRESENTATIONS

None

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoice – Bryant Miller Olive (January 2024)
Authorize payment of invoices as presented.
3. Sponsored Programs – Provider

Authorize funding for the awards and contracts as presented.

4. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.

5. Human Resource Report
Approve the report as presented.
Motion to Approve Consent Agenda.

MOTION: Trustee Stevens **SECOND:** Vice Chair Moore
Motion passed unanimously.

TCC Foundation

6. TCC Foundation – Gift Acceptance
Accept gift as presented.

MOTION: Trustee Stevens **SECOND:** Vice Chair Moore
Motion passed unanimously.

Academic Affairs

7. Laboratory/Course and Distance Learning Fees for 2024-2025
Approve the laboratory/course and distance learning fees for 2024-2025.

MOTION: Trustee Lamb **SECOND:** Vice Chair Moore
Motion passed unanimously.

Comments: Chair Kilpatrick mentioned he went through the fee numbers and was very impressed that the increases seem to be minimal, and the decreases seem to be really large.

Administrative Services

8. Policy Manual Changes
Approve revision of College policies as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Ward
Motion passed unanimously.

9. Fund Analysis - February
Presented as an information item only.

10. Disposition of Surplus Property Assets

Authorize the College to dispose of the items designated as surplus.

MOTION: Trustee Stevens
Motion passed unanimously.

SECOND: Trustee Ward

11. Architect Invoices

Authorize payment of architectural invoices as presented.

MOTION: Vice Chair Moore
Motion passed unanimously.

SECOND: Trustee Lamb

12. Construction Status Report

Presented as an information item only.

13. TCC Science and Math Building AHU-1, 2, 3 and 4 Replacements Project

Approve the attached proposal no. 8670882 from SIEMENS as presented.

MOTION: Trustee Messersmith
Motion passed unanimously.

SECOND: Trustee Stevens

14. Design Build Guaranteed Maximum Price – TCC Main Campus Solar
Powered Covered Walkways Project

Approve the attached Design Build Contract and Guaranteed Maximum
Price in the amount of \$1,587,254.19 to Fitzgerald Collaborative Group,
LLC, for the TCC Main Campus Solar Powered Covered Walkways
Project.

MOTION: Trustee Lamb
Motion passed unanimously.

SECOND: Vice Chair Moore

PUBLIC COMMENT

None

WORKSHOP

VP Candice Grause – Legislative Updates

PRESIDENT'S REPORT

Dr. Murdaugh shared that on March 23, the Tallahassee History Festival will be held downtown, from 10:00 a.m. to 2:00 p.m. On March 27, we have our Undergraduate Research Symposium and Award ceremony. It will be held in the Fine and Performing Arts Center.

NEXT MEETING DATE

April 15, 2024

Location: **Hinson Administration Building, Main Campus**

ADJOURNMENT

Chair Kilpatrick called for adjournment at 3:29 p.m.

Jonathan Kilpatrick
Chair

Jim Murdaugh, Ph.D.
President