

**Minutes
District Board of Trustees
Tallahassee Community College
Administration Building
444 Appleyard Drive
Tallahassee, FL 32304
Tuesday, January 16, 2024
Business Meeting – Workshop 2:30 PM**

On January 16, 2024, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

Members Present: Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, and Monte Stevens.

Absent: Trustees Charlie Ward and Frank Messersmith.

Others Present: President Jim Murdaugh, Candice Grause, Bobby Jones, Rob Hall, Trevoris McDaniel, Craig Knox, Bertie Culbreath, Calandra Stringer, Karen Bevis, Heather Mitchell, Shelly Bell, Amy Bradbury, Jason Fowler, Mark Mustian, Edward Duggan, Mike Robeck, Bret Ingerman, Suzi Baugh, Amanda Clements, Anthony Jones, Nyla Davis, Calvin Cheung, Barbara Wills, Alison Fleischmann, Sheri Rowland, Christen Givens, Bill Spiers, Sara Marchessault, Hannah Burda, Gabriel Wilson, Nicole Ordonez, Chuck Moore, and Tiffany Echoles.

CALL TO ORDER

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

COMMENTS

- i. President Murdaugh:
 - Congratulations - The Eyrie won four awards from the Community College Humanities Association in the Southern Region. TCC students won first and second place for Best Photography, second place for Best Artwork, and third place for Best Creative Nonfiction. In November, Eyrie was awarded second place in the Best Magazine Award in the Southern Region, also from CCHA.

APPROVAL OF MINUTES

1. 2023 November 14 Special Board Meeting

Approve minutes as presented.

MOTION: Vice Chair Moore
Motion passed unanimously.

SECOND: Trustee Lamb

2. 2023 November 27 Minutes

Approve minutes as presented.

MOTION: Trustee Lamb
Motion passed unanimously.

SECOND: Vice Chair Moore

INFORMATION AND NEWS ITEMS

- VP Grause shared news items from November 27 to today.
- Dr. Murdaugh was highlighted as the keynote of the November meeting Network of Entrepreneurial and Business Advocates.
- First Responder Training at the Florida Public Safety Institute.
- TCC hosted a ribbon-cutting ceremony at the Dale Mabry Airfield Museum.
- Tallahassee Democrat historic photo archives.
- Renaming bills HB 501 and SB 522 have both passed their first committee meetings.
- The Rebuild Florida program is still earning headlines.
- Inside Higher Ed included TCC in a story of transfer success.
- Tallahassee Democrat's higher education annual Roundup.
- Broadcast news clips were shown.

UNFINISHED BUSINESS

PRESENTATIONS

Dr. Murdaugh introduced Mark Mustain.

Mr. Mustian is an author and founder of the Word of South Festival of Literature and Music in Tallahassee, and Sara Marchessault is TCC Faculty and Director of Word of South Festival. Mr. Mustain thanked the College for their support, and

really appreciated the great partnership. He mentioned last year TCC hosted a middle-school grade author, Jason Reynolds, and Turner Auditorium was packed with middle schoolers. He shared that The Eyrie Literary and Art Magazine is part of the Word of South Festival each year and that TCC students would read, volunteer, and have their artwork displayed. Mr. Mustain shared that the Word of the South is now going into their tenth year of organizing one of the most unique festivals in the country that features authors and musicians in all sorts of interesting ways. Ms. Marchessault mentioned that they make sure Word of South is an event that is free and open and that everyone feels welcome, it features a diverse lineup and lots of fun events for families with young children.

VP Heather Mitchell introduced Chris Edwards who donated \$10,000 to Raising the Game, to support scholarships for student-athletes.

Mr. Edwards shared that the goal for every athlete who comes to TCC is to have a full scholarship, and being a student-athlete is a full-time job. He mentioned that highlighting these student-athletes to at least get through two years of college with no student debt is very important. Chris spoke on behalf of the Edwards family, Scott and Wayne.

VP Stringer introduced Dr. Edward Duggan. Dr. Duggan, TCC's Model United Nations Faculty Advisor, thanked the Board and the College for their support and introduced TCC MUN team members, Nicole Ordenez, Hannah Burda, and Gabriel Wilson.

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

3. Attorney Invoice – Bryant Miller Olive (November 2023)
Authorize payment of invoices as presented.
4. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
5. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
6. Human Resource Report
Approve the report as presented.
Motion to Approve Consent Agenda.

MOTION: Trustee Stevens **SECOND:** Vice Chair Moore
Motion passed unanimously.

TCC Foundation

7. TCC Foundation Update
Presented as an information item only.

Administrative Services

8. Fund Analysis - December
Presented as an information item only.
9. Construction Status Report
Presented as an information item only.
10. Architect Invoices
Authorize payment of architectural invoices as presented.

MOTION: Trustee Stevens **SECOND:** Trustee Lamb
Motion passed unanimously.

11. Certificate of Final Inspection – Ghazvini Center for Healthcare Education Solar Patio Panel System

Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to contractor, Rippee Construction, Inc., for the TCC Ghazvini Center for Healthcare Education Solar Patio Panel System Project.

MOTION: Trustee Lamb **SECOND:** Vice Chair Moore
Motion passed unanimously.

12. Architect Renewal – Year 2 of 3

Approve renewal recommendation for year two of three for architectural contracts.

MOTION: Trustee Stevens **SECOND:** Trustee Lamb
Motion passed unanimously.

13. FPSI Dorm Building Roofing

Approve the attached proposal no. 25-FL-231250 from Garland/DBS, Inc. as presented.

MOTION: Trustee Lamb **SECOND:** Vice Chair Moore
Motion passed unanimously.

14. Disposition of Surplus Property Assets

Authorize the College to dispose of the items designated as surplus.

MOTION: Trustee Stevens **SECOND:** Trustee Lamb
Motion passed unanimously.

PUBLIC COMMENT

None

PRESIDENT'S REPORT

- January 11 through February 15, Fine Art Gallery new art exhibit by John Gleason “Florida Landscapes”.
- January 15, visiting today, The Florida Youth Foundation will chaperone visits to each college/university in Tallahassee. Ten award winners, their sponsors, and two Florida Youth Foundation attendees will have lunch at TCC (FPAC Gallery). VP Rowland will share TCC information with them.
- January 17, the State Board of Education will be meeting on campus.
- January 18, Talon's Market presents TCC Chopped this Thursday, a cooking demonstration in partnership with Second Harvest of the Big Bend.
- January 18, The annual Scholarship Fair 6 – 7:30 in FPAC.
- January 29, African American History Calendar President's Luncheon
- Congratulations to Dr. Rebekah Lane who has been named Honors Coordinator.
- Congratulations to Jessie Clayton, the new president of TCC's Association of Florida Colleges chapter.
- January 22, the Southern Association of Colleges, and Schools Commission on Colleges will be on campus.
- January 30, Commissioner Diaz will be hosting the **Ignite Innovation in Teacher Preparation Summit** here, at least two hundred people are expected.
- March 2, Cleaver and Cork- Food and Wine Festival.
- May 8, Trustee Eugene Lamb—will be inducted into the Dillard University Sports Hall of Fame for 2024, his alma mater. Hall of Fame honorees are selected based on their high character and their accomplishments as trailblazers. Dillard University is a historically Black institution that cultivates leaders who live ethically, think, and communicate precisely, and act courageously to make the world a better place. Located in New Orleans, Dillard is a private faith-based liberal arts university that offers twenty-two majors and two certificate programs. Ranked fifth on 2021 The New York Times Overall Mobility Index and 14th in 2022 by Academic Influence for Best Colleges and Universities by Academic Stewardship, Dillard's call to future leaders is to Write Your Legacy.

WORKSHOP

VP Bret Ingerman – Workshop on Data Security.
PowerPoint shown.

NEXT MEETING DATE

February 19, 2024

Location: **Ghazvini Center for Healthcare Education**

ADJOURNMENT

Chair Kilpatrick called for adjournment at 3:43 p.m.

Jonathan Kilpatrick
Chair

Jim Murdaugh, Ph.D.
President