

**Minutes
District Board of Trustees
Tallahassee Community College
Center for Innovation
300 West Pensacola Street
Tallahassee, FL 32301
Monday, November 27, 2023
Business Meeting – 2:30 PM**

On November 27, 2023, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

Members Present: Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Frank Messersmith, and Monte Stevens.

Joined by Phone: Trustee Charlie Ward

Others Present: President Jim Murdaugh, Candice Grause, Bobby Jones, Rob Hall, Trevoris McDaniel, Bob Ballard, Craig Knox, Bertie Culbreath, Calandra Stringer, Lei Wang, Wesley S. Hardin, Brendie Hawkins, Nyla Davis, Janet Hartman, Suzi Baugh, Kalynda Holton, Moseline Augustin, Shelly Bell, Amanda Clements, Dustin Frost, Marckus Harden, Bret Ingerman, Jennifer Carr, Tom Gleason, Anthony Jones, Bill Spiers, Barbara Wills, Alison Fleischmann, Angela Long and Sheri Rowland.

CALL TO ORDER

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

Chair Kilpatrick asked for a motion for Trustee Ward to vote remotely by phone.

Approve Trustee Ward to vote remotely by phone.

MOTION: Vice Chair Moore **SECOND:** Trustee Stevens
Motion passed unanimously.

COMMENTS

- i. Chair Kilpatrick asked the Trustees if they had any comments.
- ii. Board Members: Trustee Messersmith attended the Donor Scholarship Luncheon with great interaction with students and donors. Vice Chair Moore congratulated VP Heather Mitchell and her team for doing an outstanding job of seeing to it to match the scholarship to the recipient. It

was incredibly special to meet the recipient. She thanked the staff for providing the Harvest Luncheon for the students. The students were so thankful to have an opportunity to receive food to take home. Vice Chair Moore shared she has heard only positive comments about the new name for the college. Trustee Lamb mentioned that he has heard a lot of good comments about the name change from people in Gadsden and Leon Counties, and he is looking forward to the commencement ceremony. Chair Lamb heard from the mother of a student what a warm welcome, and smooth registration it was for her daughter. Trustee Stevens commended VP Grause and her staff who took the lead on the rebrand project. With public hearings, campus surveys, and stakeholders, everything was managed well. Trustee Ward apologized that he could not attend the board meeting in person.

iii. President Murdaugh shared:

- 2025 Aspen Prize for Community College Excellence. TCC is one of 150 community colleges out of approximately 1,000 nationwide that has been invited to apply for the \$1 million Aspen Prize, a testament to the college's high, improving, and equitable student outcomes. Dr. Murdaugh asked Dr. Long to explain the application process and deadlines. Dr. Long shared that in April of 2024, Aspen will announce the top twenty-five and then complete interviews. In June 2024, Aspen will announce the top ten colleges. The narrative we will submit will cover the new student advising model, workforce development, the highest rate of student transfers, and our professional development in Florida.
- Attended the National Association of Community College Entrepreneurship (NACCE) in Nashville, TN
- Attended the Student Government Association luncheon with students for a Q-A session.
- Harvest Luncheon with students, thanks to Trustees Moore and Stevens attending.
- Dinner with students in the Southern Scholarship Foundation house.
- Public Safety Housing at the Florida Public Safety Institute (FPSI) has once again been recognized by the Florida Department of Environmental Protection (DEP) as a Green Lodging Facility. Public Safety Housing has held this designation since 2011. The 200-room housing facility provides on-site housing for the Institute's various training programs. He thanked Janet Hartman for continuing to have this designation for this facility.
- TCC Gadsden Center Expansion--- Senator Corey Simon, his staff, Representative Jason Shoaf's team, and Representative Gallop Franklin were in attendance.

- There will be a discussion about assuming a role with Gadsden Technical College.
- Congratulated Vice Chair Moore who was recognized as a legacy member of the Florida 500 by Florida Trend.

APPROVAL OF MINUTES

1. October 2023 Minutes
Approve minutes as presented.
MOTION: Vice Chair Moore **SECOND:** Trustee Messersmith
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Candice Grause shared that it was an incredible month with the rebrand and recent media coverage this month. She mentioned that the president was named one of Florida's most influential leaders in the state by Florida Trend. The TCC Foundation continues to get coverage for the Cork and Cleaver event. Still receiving coverage for the Worlds of Work (W.O.W) event that VP Bell and her team pulled together, which hosted three thousand students, parents, and teachers on our campus. The Aspen prize will be a huge public relations item for us. TCC also inducted six new members into the Athletics Hall of Fame. We are hosting a prominent Florida State University professor, an American surreal artist, Carrie Ann Baade, at our Fine Arts Gallery. We were also featured in a highlight story for Danfoss Turbocor. We were recently recognized by the United States Department of Education as the top transfer college in the state of Florida for our transfer partnership with Florida State University. The rebranding has taken up a lot of our news cycle. We have received coverage from every local outlet in our MSA. We also received several stories from statewide publications. Everyone is extremely interested in the historic vote the District Board of Trustees made on November 14, and we are seeing the same thing on our social media. Broadcast clips were shown. The next step in the rebranding process is finalizing the details of the logo, and an implementation plan.

UNFINISHED BUSINESS

None

PRESENTATIONS

Director of Development, Alison Fleischmann, shared two presentations.

Kay Corbett Nursing Scholarship

Contact: Peggy Harris

Attending: Peggy Harris

Amount of Donation: \$10,000

Use: Nursing Scholarship

Donor Intent: This fund was created to honor the life of Catherine Elizabeth Casey Corbett, affectionately known as Kay Corbett. Kay was the beloved mother of Peggy Corbett Harris. She was a caring and kind individual who found her calling in the nursing profession. This scholarship was created to provide tuition assistance to nursing students at Tallahassee Community College. This scholarship will be provided to a "B" student who holds a GPA between 2.75 and 3.0 – because those students make great nurses too.

Brian Thomas Gleason Scholarship

Contact: Thomas & Jennifer Gleason

Attending: Thomas & Jennifer Gleason

Amount of Donation: \$10,000

Use: FPSI Law Enforcement Academy Student Scholarship

Donor Intent: In memory of Pvt. Brian T. Gleason, who died in the line of duty with the 519 Military Police Battalion, Fort Polk, La.

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item. Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoice–Bryant Miller Olive (September 2023 and October 2023)
Authorize payment of invoices as presented.

3. Human Resource Report
Approve the report as presented.
Motion to Approve Consent Agenda.

MOTION: Trustee Lamb **SECOND:** Trustee Stevens
Motion passed unanimously.

4. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.

MOTION: Vice Chair Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

5. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Stevens
Motion passed unanimously.

TCC Foundation

6. TCC Foundation Update
Presented as an information item only.

Academic Affairs

7. Academic Curriculum Changes
Approve the proposed curriculum changes.

MOTION: Vice Chair Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

Administrative Services

8. Fund Analysis – October
Presented as an information item only.

9. Policy Manual Changes
Approve revision of College policies as presented.

MOTION: Trustee Stevens **SECOND:** Vice Chair Moore
Motion passed unanimously.

10. Guaranteed Maximum Price – TCC Dental Hygiene Simulation Lab Project
Approve the attached Construction Manager at Risk Contract and Guaranteed Maximum Price from Allstate Construction, Inc. for the TCC Dental Hygiene Simulation Lab Project.

MOTION: Trustee Lamb **SECOND:** Trustee Messersmith
Motion passed unanimously.
11. Gorman (GOR) Building No. 46 Roofing
Approve the attached proposal no. 25-FL-230981 from Garland/DBS, Inc. as presented.

MOTION: Trustee Stevens **SECOND:** Trustee Lamb
Motion passed unanimously.
12. RFQ 2023-10 Award Recommendation

Approve the recommended construction manager at risk, Southern Standard Construction LLC, for the TCC English Building Restroom Renovations project.

MOTION: Trustee Stevens **SECOND:** Vice Chair Moore
Motion passed unanimously.
13. Construction Status Report
Presented as an information item only.
14. Architect Invoices
Authorize payment of architectural invoices as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Stevens
Motion passed unanimously.
15. Changes to Salary Schedule
Approve updates to the 2023 – 2024 Salary Schedule as presented.

MOTION: Vice Chair Moore **SECOND:** Trustee Stevens
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

None

PRESIDENT'S REPORT

December 6, HCP Fall 2023 Pinning Ceremony in the Lifetime Sports Complex 6 p.m.

December 7, Veterans Cording Ceremony 10:00 a.m. Richard and Karen Moore Veterans Success Center, reception to follow.

December 7, Dale Mabry AAF Museum, TCC Campus on Progress Drive. Ribbon cutting, and first flag-raising ceremony for the Dale Mabry Army Airfield Museum. 12:00 – 12:30 p.m.

December 7, Holiday Open House, Administration Building, 1-3 p.m.

December 8, Commissioner Diaz will be our commencement speaker for our Summer and Fall Commencement Ceremony. Please arrive at 5:00 p.m., the program starts at 6:00 p.m. An invitation has been emailed to you by Student Affairs.

December 15, TCC Winter Break begins, and the campus will re-open on Tuesday, January 2, 2024.

January 15, 2024, TCC will be closed for Martin Luther King Day.

January 17, 2024, The State Board of Education will be meeting on campus with the commissioner and board, on January 17, 2024.

All upcoming events will be emailed to the Trustees.

NEXT MEETING DATE

Tuesday, January 16, 2024

Location: Main Campus, Administration Building, 2:30 p.m.

ADJOURNMENT

Chair Kilpatrick called for adjournment at 3:15 p.m.

Jonathan Kilpatrick
Chair

Jim Murdaugh, Ph.D.