

Minutes
District Board of Trustees
Tallahassee State College
444 Appleyard Drive
Tallahassee, FL 32308
Tuesday, August 6, 2024
Business Meeting & Workshop – 2:30 PM

CALL TO ORDER

On August 6, 2024, Chair Jonathan Kilpatrick called the Tallahassee State College District Board of Trustees meeting to order at 2:30 p.m.

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

Members Present: Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Monte Stevens, Charlie Ward, Monesia Brown, and Frank Messersmith.

Absent: None

Others Present: President Jim Murdaugh, Candice Grause, Bobby Jones, Cerissa Fondo, Nyla Davis, Lei Wang, Jason Fowler, Christen Givens, Sheri Rowland, Angela Long, Trevoris McDaniel, Janet Hartman, Anthony Jones, Craig Knox, Calandra Stringer, Shelly L. Bell, Riley Landy, Barbara Wills, Heather Mitchell, Chuck Moore, Sean McGovern, Tiffany Echoles, Amanda Clements, Dustin Frost, Bill Spiers, Calvin Cheung and Bertie Culbreath.

COMMENTS

- i. Chair Kilpatrick thanked Governor DeSantis for his reappointment and mentioned that he appreciates the opportunity to serve. He welcomed Monesia Brown to the Board of Trustees.
- ii. Board Members: Trustee Messersmith shared that he attended the Adult Education Graduation and Healthcare Professions Pinning Ceremony. He welcomed Monesia Brown. Trustee Lamb mentioned that he attended the Adult Education Graduation and congratulated Monesia Brown for her appointment to the Board. Trustee Moore mentioned that she also attended the Adult Education Graduation and welcomed Monesia Brown. Trustee Ward congratulated Tallahassee Collegiate Academy for their 'A' school report from the Department of Education. He remarked on the incredible accomplishment being in the school's first year, which means a lot of work and support went into earning the grade. He complimented the president, staff support, and Trustee Moore's insight in making this happen. Trustee Stevens also welcomed Monesia Brown and

thanked Governor DeSantis for his reappointment to the Board. He said that serving among the other trustees is a treat. He attended the Adult Education Graduation and Healthcare Professionals Pinning and shared that both were tremendous events. He said he is grateful to be able to serve in this capacity. Trustee Brown thanked everyone for their comments and shared that she is excited to serve on the Board. She thanked Governor DeSantis and his team for their confidence in her and for placing her on this board. She shared that she has been a member of this community for twenty-five years, has watched TCC grow into TSC, and has raised her children here. Trustee Brown remarked that she is proud to serve in this capacity and thanked the board members who were very supportive and encouraging. She looks forward to serving and bringing something meaningful to this institution.

- iii. President Murdaugh shared that Trustee Brown is Vice President of Government Relations for North Highland, a global consultancy firm based out of Atlanta, Georgia. An attorney and consultant, her career has focused on legislative and executive branch matters such as economic development, state procurement, education, and more. Her experience spans emergency disaster response and recovery, corporate community investment, and managing corporate initiatives in Florida in partnership with state and local governments. Prior to joining North Highland, she served as director of Public Affairs and Government Relations for Walmart Inc. She also served as a member of the Florida State Board of Education from 2021 to 2024. He shared that when we committed to try and do as much as we could as an institution in the area of food insecurity, Monesia, in her role at Walmart, stepped forward. The existence of Talon's Market is largely due to the generosity that Monesia brought to ensure our students receive the care and attention they need. He remarked that he is proud to have her on the board to work with the other trustees in providing governance to the institution. He shared that Trustee Lamb recently had a birthday and recognized that this is the first meeting as Tallahassee State College. He thanked VP Candice Grause and her team for leading the effort for the rebrand. He congratulated TCA and Karen Moore for her leadership for achieving an "A" school in its first year. He shared that Florida Trend recognized the Moore Agency as Best Company to Work For the 15th consecutive year and that Inc. Magazine as 2024's Best Workplace. He asked Dr. Wills to give an update on the campus's effects from Hurricane Debby.

Dr. Wills shared that our facilities are in really good shape. Debby brought no major damage to our main campus, WEI, FPSI, or Ghazvini; every campus fared well. Our Facilities team and TSCPD were on-site and reported immediately that everything was safe and acceptable to return to campus. We did sustain some water damage on campus in the Administration building in Financial Services and water intrusion at the Center for Innovation due to the wind and rain. Those items

are on the agenda items today to address the repairs. There was a power outage at FPSI and WEI for half a day. The northwest annex lost power; we are working with the City of Tallahassee to repair that area.

APPROVAL OF MINUTES

1. June 2024 Minutes

Approve minutes as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Moore
Motion passed unanimously.

BOARD OF TRUSTEES

2. The District Board of Trustees 2024 Board Self-Evaluation

Recommend the District Board of Trustees of Tallahassee State College acknowledge and accept the results of the 2024 Board Self-Evaluation as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Ward
Motion passed unanimously.

President Murdaugh commented that we complete this Board Self-Evaluation annually as an accreditation requirement. Dr. Lei Wang compiles the report, and it is required that the Board vote on it. It is evidence to our accreditor that we completed our Self-Evaluation.

Board Of Trustees Election of Officers

Chair Kilpatrick stated that the floor is open for nominations for the Chair and Vice Chair of the District Board of Trustees, Tallahassee State College.

Trustee Messersmith responded that he was delighted to nominate two of our most experienced trustees, Karen Moore, to serve as Chair and Eugene Lamb, Vice Chair, of the District Board of Trustees, Tallahassee State College.

Chair Kilpatrick announced he would entertain a motion for Karen Moore and Eugene Lamb to be elected to the positions of Chair and Vice Chair, respectively, of the District Board of Trustees, Tallahassee State College.

MOTION: Trustee Messersmith **SECOND:** Trustee Ward
Motion passed unanimously.

President Murdaugh presented a ceremonial gavel to outgoing Chair Jonathan Kilpatrick.

Trustee Kilpatrick remarked that he was advised when he started serving on this board that it would be the most enjoyable volunteer position he has ever had, and they were correct.

TSC Chief McGovern presented the first flag to fly over the Tallahassee State College campus on July 1, 2024, to outgoing Chair Kilpatrick. McGovern shared that the flag represents freedom, democracy, hope, and the opportunity our students have to receive an education at TSC. He shared that Oscar Brannon, United States Army (retired), and Tommy Bowermeister, United States Air Force (retired), folded the flag. He also presented President Murdaugh with the last flag to fly over the Tallahassee Community College campus on the night of June 30, 2024.

INFORMATION AND NEWS ITEMS

VP Grause provided the following information and news items: We have received coverage of the rebrand in every local outlet, as well as statewide and nationally. Tallahassee Democrat covered the President's stellar evaluation in June. TSC Foundation received local coverage of Dr. Matthew Rasmussen's donation to establish the Dental Assistant Scholarship in June. The TEMPO Program celebrated its largest graduating class which included several TSC students who came here for welding and CDL truck driving. Our healthcare to RN bridge program was ranked seventh in the nation by allnurses.com for affordability, curriculum, graduation rates, licensure pass rates, and more. The Florida Public Safety Institute received coverage for hosting Canine United Training with canine officers and EMS professionals. Pathways Advisor Dale Thomas, who just published a book on the pictorial history of bands at Florida Agricultural and Mechanical University, was featured. Baseball alum, Marco Dinges, was drafted in the fourth round by the Milwaukee Brewers. Milwaukee Brewers area scout and recruiter Ketchum Marsh scouted Dinges during his time at TCC and again at Florida State University, where he became a standout. News clips were shown.

UNFINISHED BUSINESS

PRESENTATIONS

No presentations

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

3. Attorney Invoices – Bryant Miller Olive (May 2024 and June 2024)
Authorize payment of invoices as presented.
4. Human Resource Report
5. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
6. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

Motion to Approve Consent Agenda.

MOTION: Trustee Messersmith
Motion passed unanimously.

SECOND: Vice Chair Lamb

TSC Foundation

7. TCC Foundation Update
Presented as an information item only.

Academic Affairs

8. General Education Institutional Review Certification
Approve the College's list of general education courses for 2024-2025.

MOTION: Vice Chair Lamb
Motion passed unanimously.

SECOND: Trustee Messersmith

Administrative Services

9. Architect Invoices
Authorize payment of architectural invoices as presented.

MOTION: Trustee Kilpatrick
Motion passed unanimously.

SECOND: Trustee Ward

10. Construction Status Report
Presented as an information item only.

President Murdaugh asked Dr. Wills to comment on items 11 and 12 and to share whether TSC is being included in any reimbursement from FEMA.

Dr. Wills shared that items 11 and 12 are roofing repairs due to the tornado damage we sustained. We are hopeful that FEMA will cover them. Our insurance adjustors and the FEMA inspector have been on campus multiple times surveying the damage. We plan to start immediate repairs to protect our assets and simultaneously pursue funding through our insurance company and FEMA reimbursement.

Trustee Stevens asked about our insurance deductible and policy. **Dr. Wills** responded that the deductible is \$10,000. When we file a claim, the adjustor comes on-site to inspect the damage sustained and determine what is necessary to repair it, whether it's a minor repair or a whole roof replacement.

Trustee Messersmith asked if Garland/DBS, Inc. was bidding on the project. **Trustee Stevens** followed up asking what Garland/DBS, Inc. provides and if they are a public adjustor or third party to whom we pay a fee. **Dr. Wills** explained that Garland/DBS, Inc. functions under a cooperative purchasing agreement. They handle a local bid with local builders. There is no third-party public adjustor. The Plant Operations Warehouse (#12) is the same as Workforce Development (#11); the claims were processed the same way and we are moving forward with both of those. Next are the HVAC VAV Replacements (#13) which are upgrades to the system. Certificate of Final Inspection (#14): we are ready

to close this out and be ready for our fall sports to begin. Guaranteed Maximum Price – TSC Center for Innovation (#15); this is for the water intrusions and the leaks in the windows; it's the final contract so that we can begin work.

11. Workforce Development (WD) Building #38 Roofing

Approve the attached proposal no. 25-FL-240889 from Garland/DBS, Inc. as presented.

MOTION: Vice Chair Lamb
Motion passed unanimously.

SECOND: Trustee Stevens

12. Plant Operations Warehouse/Surplus (PO) Building #56 Roofing

Approve the attached proposal no. 25-FL-240890 from Garland/DBS, Inc. as presented.

MOTION: Trustee Kilpatrick
Motion passed unanimously.

SECOND: Trustee Ward

13. HVAC VAV Replacements

Approve the attached proposal no. 9023707 from SIEMENS as presented.

MOTION: Vice Chair Lamb
Motion passed unanimously.

SECOND: Trustee Stevens

14. Certificate of Final Inspection – TSC Lifetime Sports Complex Interior Locker Room Renovations Project

Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to contractor, Southern Standard Construction, for the TSC Lifetime Sports Complex Interior Locker Room Renovations Project.

MOTION: Trustee Stevens
Motion passed unanimously.

SECOND: Trustee Ward

15. Guaranteed Maximum Price – TSC Center for Innovation (CFI) Exterior Envelope Improvements Project

Approve the attached Construction Manager at Risk Contract and Guaranteed Maximum Price from Cook Brothers, Inc., for the TSC Center for Innovation (CFI) Exterior Envelope Improvements Project.

MOTION: Trustee Kilpatrick
Motion passed unanimously.

SECOND: Vice Chair Lamb

16. Fund Analysis -
Presented as an information item only.
17. Disposition of Surplus Property Assets
Authorize the College to dispose of the items designated as surplus.
- MOTION:** Trustee Messersmith
Motion passed unanimously.
- SECOND:** Trustee Stevens

PUBLIC COMMENT- No public comment

PRESIDENT'S REPORT

- August 8 is Eagles RISE. Lunch at noon; program begins 1 p.m. in the Lifetime Sports Complex. Trustees are invited to attend.
- New Student Convocation is Friday, August 16, 11 a.m. to 2 p.m. near Lifetime Sports Complex.
- Annual Chamber Conference starts on August 15. The President will attend.
- September 2, Labor Day, the College will be closed.
- Bertie will follow up and email the upcoming events to all the trustees who are invited to attend all the events as time allows. Trustees were given TSC cups and umbrellas.

NEXT MEETING DATE Monday, September 16, 2024

Location: **Hinson Administration Building, Main Campus**

ADJOURNMENT Chair Moore called the meeting to close at 3:20 p.m.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President