

January 21, 2025

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Renewal – Year 3 of 3

Item Description

This item requests the final year three of three renewal for the recommended list of Architects previously selected and approved for Architectural Services.

Overview and Background

The District Board of Trustees approved the below six Architectural firms for projects valued at \$4 million dollars or less on January 17, 2023, under RFP 2022-11. The RFP contract terms outline one initial year with the option of extending the term for an additional two, one-year periods for a total three-year contract. TSC Facilities has verified the applicable licensure and insurance for each firm ensuring they continue to meet the criteria for RFP 2022-11.

- Architects| Lewis + Whitlock, PA (ALW)
- BKJ, Inc. (BKJ)
- Clemons, Rutherford & Associates Inc. (CRA)
- DAG Architects, Inc. (DAG)
- Elliot Marshal Innes, PA (EMI)
- Fitzgerald Collaborative Group, LLC. (FCG)

Funding/ Financial Implications

Architectural fees are funded from local TSC College funds.

Past Actions by the Board

The Board previously approved these Architects for projects valued at \$4 million or less at the January 17, 2023 District Board of Trustees meeting, with year two of three renewal approved at the January 16, 2024 District Board of Trustees meeting.

Recommended Action

Approve renewal recommendation for final year three of three for architectural contracts.