

September 15, 2025

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2025-2026 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date	
<i>None to Report</i>				

Original Appointments - Classified Staff

Name	Position	Department	Effective Date	
Peter Jean	Administrative Assistant	Human Resources	August 1, 2025	
Tony Francis	Landscaper	Facilities	August 1, 2025	
Blake Ereckson	Accounting Specialist	Financial Services	August 1, 2025	
Fredrick DeBaufer	Marine Service Technologies Instructor	Workforce Development	August 7, 2025	
Jhaneycia Johnson	Campus Police Officer	Campus Police	August 11, 2025	
Isaiah Randolph	Landscaper	Facilities	August 18, 2025	

Original Appointments - Faculty

Name	Position	Department	Effective Date	
Melanie Medina	Biological Science Faculty	Science and Mathematics	August 7, 2025	
Dylan Humphrey	Math Faculty	Science and Mathematics	August 7, 2025	
Benny Brustad	Math Faculty	Science and Mathematics	August 7, 2025	
Sarah Kettelkamp	Biological Science Faculty	Science and Mathematics	August 7, 2025	
John Polisknowski	Nursing Faculty	Nursing	August 7, 2025	
Margaret Burden	Nursing Faculty	Nursing	August 7, 2025	
Falena Sampson	Nursing Clinical Faculty	Nursing	August 7, 2025	
Maureen McWhite	Computer Programming Faculty	Computer Networking	August 7, 2025	
Daniel Clancy	Diagnostic Sonography Faculty	Healthcare Professions	August 7, 2025	
Jason Priddle	Economics Faculty	Economics	August 7, 2025	
Marley Majetic	Earth Science Faculty	Science and Mathematics	August 7, 2025	
Christy Bebeau	Health Education Faculty	Science and Mathematics	August 18, 2025	
Katherine Easterling	Biological Science Faculty	Science and Mathematics	August 18, 2025	
Shelley Bayliss	Foreign Language Faculty	Foreign Language	August 25, 2025	

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date	
Virgus Broxton	Teacher	Tallahassee Collegiate Academy	August 7, 2025	
Trevian Jean-Francois	Eagle Connections Program Specialist	Eagles Connections	August 13, 2025	
Jennifer Donald	Program and Logistics Coordinator	DJJ- Project Anchor	August 18, 2025	
Deborah Davidson	Career Development Specialist	DOC - 100 Hour - Century C.I.	August 25, 2025	

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
Pablo Perez de Alejo	Teacher	Tallahassee Collegiate Academy	City of Tallahassee	City of Tallahassee Commission, Seat 3

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations

Name	Position	Department	Effective Date	Separation Type
Joy Scarlett - Garcia	Healthcare Lead Instructor	Workforce Development	August 1, 2025	Resigned
Phona Westcarth	Career Development Specialist	DOC 100 Hour- Homestead C.I.	August 1, 2025	Resigned
Shareese Hardy	Nursing Faculty	Nursing	August 6, 2025	Resigned
Jacque Parramore	Systems Administrator	Informational Technology	August 8, 2025	Resigned
Amber O'Connell	Director of Marketing	Communications and Marketing	August 15, 2025	Resigned
Bobbie Hammond	Career Navigator, Project Anchor	DJJ - Project Anchor	August 15, 2025	Resigned
Idelfonso Leal	Information Technology Specialist	DJJ - Project Anchor	August 15, 2025	Resigned
Gary Clarke	Assistant Director, Facilities Operations	Facilities	August 19, 2025	Dismissed

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Akila Wilson	English Faculty	Communications and Humanities	Harford County Public Schools	English Teacher
Brian Kupfer	Political Science Faculty	Social Sciences	Grand Canyon University	Adjunct
Chris Chamberlin	Math Faculty	Science and Mathematics	Santa Fe College	Academic Chair,
Christy Ulrich	Pathways Advisor	Academic Affairs	Publix	Grocery Clerk
Geryl Buchholtz	Admissions Navigator	Admissions and Records	Thomas University	Adjunct Instructor
Ivory Council	Earth Science Faculty	Science and Mathematics	Pure Ambiance Apothecary, LLC	Owner, Travel Agent
Jo Hendricks	Nursing Faculty	Healthcare Professions	Vitas Hospice	Nurse Practitioner
Joshua Peebles	EMS Faculty	Healthcare Professions	Health Science Consulting	CEO
Katina Smith	Office Manager	Healthcare Professions	IHOP	Server
Kim Ardley	Transfer Specialist	Transfer Services	Designs by Special K	Designer
Latoria Oliver Mordica	Program Specialist	Workforce Development	Tallahassee Memorial Hospital	Front Desk Assistant

Loren Williams	Simulation Lab Technician	Healthcare Professions	Hayward House	Server/ Bartender
Makeshia Brockman	Nursing Faculty	Healthcare Professions	FAMU	Adjunct Nursing
Maria Suarez	Foreign Language Faculty	Communications and Humanities	Chipola College	Adjunct Professor
Michael Wohlgemuth	Software Systems Administrator	Facilities	Self	Massage Therapist
Nadine Gordon	Biology Faculty	Science and Mathematics	Southern New Hampshire	Adjunct Instructor
Nyla Davis	Human Resource Director	Human Resources	Gadsden County Board of Commissioners	Aide
Phillip Hazard	History Faculty	Social Sciences	Florida Department of State	OPS Redactor
Ryan Wright	Library Service Specialist	Library	Florida State University	OPS Assistant
Sara Marchessault	Education and College Success Faculty	Social Sciences	Word of South Festival of Literature and Music	Director of Word of South
Sheri Rowland	Vice President of Student Affairs	Student Affairs	Achieving the Dream	Consultant
Troy Mahler	Registrar	Admissions and Records	Travel by Troy LLC	Owner, Travel Agent
William Spiers	Director of Student Financial Services	Student Financial Services	Thomas Memorial Baptist Church	Choir Director
Yafang Wang	Math Faculty	Science and Mathematics	Valencia College	Adjunct Instructor

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Maria Larkin	Elementary Education Faculty	BA Faculty and Staff	August 7, 2025	Practicum Coordinator
Krista Hellman	Practicum Coordinator	BA Faculty and Staff	August 7, 2025	Title III Activity Coordinator
Carla Chukes	Academy Program Manager	FPSI Certificate Programs	August 11, 2025	CJ Instructional Coordinator