



August 17, 2009

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Annual Fire, Sanitation, and Casualty Inspection

Item Description:

This item requests Board approval for the Annual Fire, Sanitation and Casualty Inspection.

Overview:

The State Requirements for Educational Facilities (SREF) mandates that the College perform an annual safety inspection for all College sites and facilities.

Salient Facts:

This report details another year of improvement for the College, with 7 deficiencies cited for all 6 campuses. This also represents the best inspection of any year to date, and eight consecutive years in which less than 30 deficiencies were cited. This inspection was performed in October of 2008. All deficiencies have been addressed.

Past Actions:

The Board has approved these inspections in past years.

Future Actions:

This is an annual inspection that will be brought to the Board for approval next year.

Funding/Financial Matters:

At this time all costs were funded through normal Maintenance budgets.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the Annual Fire Safety, Sanitation, and Casualty Inspection as required by SREF.



Florida Community Colleges Risk Management Consortium
 Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected:
 FISH/FICE Number:
 Campus:
 Address:

TALLAHASSEE CC
 990-001533
 MAIN
 444 APPELEYARD DRIVE
 TALLAHASSEE, FL 32304

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2008-2009

VMC	Bldg #	Room #	Deficiency Description	Times Cited	Expected Correction/Completion Date
209	1	228	Fire rated door will not latch in closed position	0	10/21/2009
209	18	103	Remove stops from fire rated door	0	10/15/2009
804	18	103	Cords running across floor are tripping hazards	0	
801	18	106	Electrical equipment is blocked by storage	0	
804	35	Bookstore	Improper use of extension cord at cash register	0	
515	35	Tropical cafe	Fire hood suppression system requires current inspection	0	11/2/2009
201	38	1st floor lobby	Proper egress width must be maintained during all functions	0	10/17/2009
			Buildings 2-17, 19-34, 36-37, 39, 41-43 -No deficiencies		N/A
			Continue maintenance & repair of walks, roads, drives, and parking lots		

Total Number of deficiencies cited not involving serious life safety hazards: 7
 Total Number of deficiencies cited involving serious life safety hazards: 0
 Date Of The Next Inspection: Oct-09

Signature of Inspector: *Piper Walton*
 Date Signed: Oct 24-08
 Inspection Page: 1 of 1
 Inspection Type: Fire Safety, Casualty, and Sanitation
 Date of Inspection: 15-Oct-08

* Violation Master Code
 Approval of Reports by Board (including letter) Yes ___ No ___
[Signature]
 Date Signed: 11/30/09
 Signature of Facility Administrator Acknowledging Awareness of Deficiencies



Florida Community Colleges Risk Management Consortium
 Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected:
 FISH/FICE Number:
 Campus:
 Address:

TALLAHASSEE CC
 990-001533
 PAT THOMAS LAW ENFORC
 HIGHWAY 90
 QUINCY, FL 32333

State Requirements for Educational Facilities (SREF) Inspection Fiscal Year 2008-2009

VMC	Bldg #	Room #	Deficiency Description	Times Cited	Expected Correction/Completion Date
			Buildings 1-14 and Public Safety Academy Housing (PSHA) – NO DEFICIENCIES Continue maintenance & repair of walks, roads, drives, and parking lots		N/A

Total Number of deficiencies cited not involving serious life safety hazards: 0
 Total Number of deficiencies cited involving serious life safety hazards: 0
 Date Of The Next Inspection: Oct-09

Signature of Inspector: *[Signature]*
 Date Signed: Oct. 24-08
 Inspection Page: 1 of 1
 Inspection Type: Fire Safety, Casualty, and Sanitation
 Date of Inspection: 15-Oct-08

* Violation Master Code

Approval of Reports by Board (including letter) Yes ___ No ___
 [Signature]
 Signature of Facility Administrator Acknowledging Awareness of Deficiencies
 Date Signed: 7/30/09



Florida Community Colleges Risk Management Consortium
 Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected: **TALLAHASSEE CC**
 FISH/FICE Number: 990-001533
 Campus: **BROGAN MUSEN / TCC CAPITAL CENTER**
 Address: 300 WEST PENSACOLA ST
 TALLAHASSEE

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2008-2009

VMC	Bldg #	Room #	Deficiency Description	Times Cited	Expected Correction/Completion Date
		Classroom	Brogran Musen/TCC Capital Center has NO DEFICIENCIES Continue maintenance & repair of walks, roads, drives, and parking lots	0	N/A

Total Number of deficiencies cited not involving serious life safety hazards: 0
 Total Number of deficiencies cited involving serious life safety hazards: 0
 Date Of The Next Inspection: Oct-09

Signature of Inspector: _____
 Date Signed: Oct. 24-08
 Inspection Page: 1 of 1
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Approval of Reports by Board (including letter): _____
 * Violation Master Code: Yes ___ No ___
 Signature of Facility Administrator Acknowledging Awareness of Deficiencies: _____
 Date Signed: 9/30/09



Florida Community Colleges Risk Management Consortium
 Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected:
 TALLAHASSEE CC
 990-001533
 FISH/FICE Number:
 GADSDEN CAMPUS
 Campus:
 339 EAST JEFFERSON
 Address:
 QUINCY, FL 32351

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2008-2009

VMC	Bldg #	Room #	Deficiency Description	Times Cited	Expected Correction/Completion Date
			Gadsden Center and Utility Bldg has NO DEFICIENCIES Continue maintenance & repair of walks, roads, drives, and parking lots		N/A

Total Number of deficiencies cited not involving serious life safety hazards: 0
 Total Number of deficiencies cited involving serious life safety hazards: 0
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Signature of Inspector: _____
 Date Signed: Oct. 24-08
 Inspection Page: 1 of 1
 Inspection Type: Fire Safety, Casualty, and Sanitation
 Date of Inspection: 15-Oct-08

Approval of Reports by Board (including letter) _____ Yes ___ No
 Signature of Facility Administrator-Acknowledging Awareness of Deficiencies
 Date Signed: 7/30/09

* Violation Master Code



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 Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected:
 FISH/FICE Number:
 Campus:
 Address:

TALLAHASSEE CC
 990-001533
 LIBRARY AUTOMATION
 1753 WEST PAUL DIRAC DR
 TALLAHASSEE, FL 32308

**State Requirements for Educational Facilities (SREF) Inspection
 Fiscal Year 2008-2009**

VMC	Bldg #	Room #	Deficiency Description	Times Cited	Expected Correction/Completion Date
			Library Automation Center has NO DEFICIENCIES Continue maintenance & repair of walks, roads, drives, and parking lots		N/A

Total Number of deficiencies cited not involving serious life safety hazards: 0
 Total Number of deficiencies cited involving serious life safety hazards: 0
 Date Of The Next Inspection: Oct-09

* Violation Master Code

Approval of Reports by Board (including letter) Yes No 13019
Date Signed

Signature of Inspector: _____
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Signature of Facility Administrator Acknowledging Awareness of Deficiencies