



June 22, 2009

M E M O R A N D U M

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Capital Improvement Program (CIP) 2010-11 through 2014-15

Item Description:

This item describes the Annual Capital Improvement Program submittal process and the priority projects for the College.

Overview:

The College is required to annually submit its Capital Improvement Program (CIP) to the Florida Colleges System office. The submittal becomes part of the Legislative Budget Request for next year that is submitted by the Commissioner of Education to the House Appropriations committee, the Senate Appropriations Committee and finally to the Governor for approval. The CIP submittal deadline is August 3, 2009. Since there is not a July Board meeting, the CIP is submitted for Board approval this month to insure it is received by the August deadline.

Salient Facts:

This CIP submittal represents the Tallahassee Community College priorities for (1) renovation, (2) remodeling, and (3) new construction projects. All projects must be recommended in the Educational Plant Survey for TCC, dated May 2005 and revised June 2007.

We are including as a summary of the TCC priorities the CIP-2 form for approval by the Board at this time. This form summarizes the projects and data presented in other forms for the individual renovation, remodeling, and construction projects. It contains information regarding all the capital requests including projects previously authorized by an appropriation but still requiring additional funding for construction or equipment to complete the project. Once the completed Capital Improvement Program document is completed, it will be provided to the Board of Trustees as additional information.

Past Actions:

The Board of Trustees is required to approve the CIP annually.

Future Actions:

The Board will be required to approve the Capital Improvement Program each year and submit it to the Florida College System by the designated deadline.

Funding/Financial Matters:

The funding source for the CIP is the gross receipts tax. These funds are allocated annually to the school districts, colleges, and universities as part of the Public Education Capital Outlay (PECO) Appropriation.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the 2010-11 through 2014-15 Capital Improvement Program as represented on the CIP-2 form.

