



June 22, 2009

M E M O R A N D U M

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Recommendation for Elevator Services

Item Description:

This item is to provide the Board a summary of the results from the College's Request for Proposal (RFP 2009-12) for elevator services.

Overview:

In May the College issued an RFP for elevator services seeking competitive pricing and reliable customer service. The College advertised in local publications and utilized the state of Florida's vendor bid system to disseminate our request.

Salient Facts:

The College received quotes from four proposers which were reviewed and evaluated. Proposals were received from the following vendors:

- Kone Incorporated
- Otis Elevator
- Schindler Elevator
- ThyssenKrupp Elevator

Based on the received quotes, staff feels that ThyssenKrupp will provide the best solution for the College's elevator maintenance and service needs. In addition to having significant familiarity with our equipment, ThyssenKrupp was the only vendor to submit quotes for each of the College's elevators.

Past Actions:

There were no previous Board actions required for this initiative.

Future Actions:

No future Board action will be required for this initiative.

Funding/Financial Matters:

Funding for these services is included in the College's operating fund (fund 1) and will not require additional budgeting. The projected annual cost for these services will be \$39,000 for the College's 23 elevators.

Staff Resource:

Teresa Smith

Recommended Action:

Authorize the staff to contract with ThyssenKrupp to provide elevator maintenance services to the College. The desired term of this contract will be three years, with renewal options.